1. Background:

The consultant will conduct a Rapid Gender Analysis (RGA) for the project CAFI phase II implemented by HIMAYA DAEEM AATAA(HDA) which aims to seamlessly integrate primary data with existing secondary data. The consultant will provide expert guidance on primary data collection methodologies, ensuring a cohesive merger that enhances the depth and relevance of the analysis and to contribute to the development of a robust and actionable RGA report.

2. Objectives:

a. Identify and analyze gender dynamics within the project context.

b. Assess the differential impacts of the project on various genders.

c. Provide actionable recommendations for integrating gender considerations.

3. Scope of Work:

a. Review relevant project documents and conduct a scoping exercise.

b. Design and implement gender-sensitive data collection methods.

c. Analyze collected data to identify key gender issues and disparities.

d. Develop recommendations to enhance gender mainstreaming within the project.

4. Deliverables:

a. Inception report outlining the consultant’s approach and methodology.

b. Draft RGA report highlighting key findings, gender considerations, and recommendations.

c. Final RGA report incorporating feedback and presenting a clear action plan.

5. Methodology:

a. Utilize a mixed-methods approach, combining desk review, key informant interviews, and focus group discussions.

b. Ensure a participatory and inclusive process.

6. Qualifications:

a. Advanced degree in gender studies, social sciences, or a related field.

b. Proven experience in conducting RGAs and gender analyses in relevant sectors.

c. Familiarity with the local context and understanding of GBV in Emergencies

d. Minimum 6 years of technical experience in Gender in Emergencies

e. Previous proven experience in the delivery of trainings on, conduction and review of RGAs in different contexts

7. Timeline:

The consultant is expected to complete the RGA within 70 days with an expected commencement date of December 20,2023. Date of submission of the final RGA report at the End of the month of February 2024.

8. Reporting and Communication:

a. Provide regular updates to the Project Manager.

b. Submit the draft and final reports by the agreed-upon deadlines.

9. Budget:

Include a detailed budget for the consultant’s fees, travel expenses, and any other anticipated costs.

10. Evaluation Criteria:

a. Relevance of the proposed methodology.

b. Quality of analysis and depth of gender insights.

c. Clarity and feasibility of recommendations.

## 11. Ethical Considerations:

Adhere to ethical standards, including confidentiality, informed consent, and cultural sensitivity throughout the analysis process.

## 12. Point of Contact:

Jeanne Frangieh/ [administrator@associationhda.com](mailto:administrator@associationhda.com)

## 13. How to apply

The offer should consist of the following:

* Capacity statement (max. 3 pages) that outlines expertise (incl. operational presence and on-site experience) according to the TOR, proposed methodology and tools for this assessment, draft work plan clearly indicating the activity schedule;
* financial proposal providing assessment costs
* CV with detailed information concerning experience in the field of RGA, WLiE and GBViE as well as references.
* Contact details (name, email, phone number).
* All the above should be sent in one email to the following address: [administrator@associationhda.com](mailto:administrator@associationhda.com)
* Deadline on 17 December 2023

Kindly indicate the name of the consultancy in the e-mail subject.

Women candidates are strongly encouraged to apply.

Please note that only shortlisted candidates will be contacted.

For any additional information, please contact:

Jeanne Frangieh / administrator@associationhda.com