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بتمويل من الاتحاد الأوروبي



Call for Proposals

Gender equity and Child protection consultancy - LEBANON

1. GAME Background

GAME is working for social change through youth-led street sports and culture in Africa, Europe, and the Middle East.

GAME establishes innovative facilities, offers youth-leader's trainings as coaches and role models in street sports and civil society and gives them the opportunity to use entrepreneurship to make positive changes for themselves and for peers and children. GAME is a top 150 NGO with nearly 20 years of experience in lowering the threshold to the positive social communities of street sports and culture. Together with likeminded partners GAME is empowering children and youth from vulnerable areas and refugee settings.

2. Consultancy Framework

GAME Lebanon is looking to recruit an individual or a team to provide gender and child protection consultancy services, as described below, as part of the Youth Resolve II (YRII) Project. Under YRII, GAME will work on building communities' resilience and strengthening social stability through Street-Sports, and for the first time in Lebanon, through a Street Sports Incubator.

Youth Resolve II is the continuation of a project funded by the European Union, through the European Union's Regional Trust Fund, the "EU MADAD" fund, and carried out by World Vision, UTOPIA, DPNA and GAME. The goal of the consortium is to empower youth by providing them with the tools to become leading actors in their communities.

Please note that the Call is open for consultancy firms and/or independent (teams of) consultants and experts and requires at least presence in Lebanon and fluent Arabic and English language skills.





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3. Confidentiality

GAME will treat the content of all proposals as being confidential and information provided in the proposals will be used for the purpose of deciding on the award of the service contract as described in this document.

4. Objectives of the consultancy

Overall objective: To strengthen policies, material, and capacity building towards prevention (safeguarding), response to violence (child protection) and strengthening capacities towards SDG 5 - Gender Equality - to support gender transformative change within GAME's programming in general and YRII in particular. The consultant will review existing policies, templates, and tools, identify the gaps regarding implementation, lead a collaborative design of tools and materials for trainings, reporting and referral system, investigation mechanism and competencies, and train a national focal point, staff, volunteers, and representatives of the organization on their use.

- 1- Reviewing GAME's existing policies and tools and identifying the gaps regarding implementation, especially in line with the specific context in Lebanon.
- 2- Advising on strengthening the child safeguarding and child protection framework and gender sensitivity under YRII project.
- 3- Developing and contextualizing tools and materials for capacity building and implementation.
- 4- Involving relevant stakeholders (e.g., parents, youth, and children) in designing targeted and relevant tools, trainings, and materials.
- 5- Train a national focal point.
- 6- Training relevant staff and volunteers.
- 7- Strengthening accountability mechanisms: know how to do regular monitoring of safeguarding incl. self-assessment/ audit, partner review and review in the final evaluation.

5. Deliverables

The following deliverables¹ are to be discussed and revised with the selected consultant(s) and captured in an initial workplan to be developed as a first step of this consultancy:

¹ Relevant tools will be developed in English and Arabic.



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- 1- Review the existing policies, templates, trainings material, and activities and meet with the relevant staff within the organization.
- 2- Advise on GAME's self-assessment with regards to gender equity and the creation of a Gender Action Plan.
- 3- Develop gender mainstreaming and child protection framework specific to the project and GAME's Lebanon activities.
- 4- Develop tools and materials for induction and refresher trainings with some online GAME customized resources.
- 5- Advise on a referral system, investigation mechanism and complaints procedures, including reporting systems.
- 6- In line with GAME international standards, develop separate e-learning modules to strengthen gender equity and child protection.
- 7- Work together with GAME's videographer to develop child friendly content.
- 8- Develop basic ToR requirement for in-country child protection and gender equity focal point.
- 9- Train a national focal point to handle all the child protection component in GAME Lebanon.
- 10- Train staff, volunteers, and representatives of the organization on the use of the tools and materials developed.
- 11- Develop guidelines for regular monitoring of safeguarding incl. self-assessment/ audit, partner review and review in the final evaluation.

6. Consultant(s) profile

Education: A master's degree in relevant field or equivalent experience.

Years of experience: Minimum 5 years of experience in gender equity and child protection programs' development and implementation.

Languages: High standards of written and verbal English and Arabic languages.

Knowledge, expertise, skills:

- Proven experience in developing and implementing gender equity and child protection policies and strategies for international organizations.
- Knowledge of women and girl's rights and gender-related challenges in general and within the Lebanese context in particular.
- Knowledge and experience in equity-focused and gender-responsive approaches to programming and MEL.
- Proven experience in developing monitoring tools including the design of feedback and complaint mechanisms.





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- Knowledge of the theoretical framework needed for programming for children subject to violence, neglect, exploitation or abuse and their families.
- Knowledge about the situation of children in Lebanon and child protection concerns (including for refugee children) and ability to analyze it and address CP issues according to situation analysis and reports; Understanding of protection concerns for children in Lebanon in rural and urban settings.
- Knowledge in developing induction and refresher trainings, induction tools and materials, and customized online resources.
- Knowledge in child development stages and how to program accordingly.
- Understanding of child protection and gender equity main principles and approaches in programming and linkages to other core's organization principles and values.
- Facilitation skills and experience in capacity building for volunteers and staff regarding CP, gender equity and inclusion and safeguarding.
- Demonstrated ability to handle sensitive information with discretion and professionalism, including following data protection guidelines.

7. General Terms and Conditions

- Pre-selected consultant(s) will be invited for an interview, tentatively during by the end of March 2021.
- GAME will select the most appropriate offer based on experience, expertise, and cost effectiveness.
- GAME will not be liable for any costs or expenses incurred in the preparation of a tender or quotation.

8. Conflict of Interest

Any conflicts of interest involving an applicant must be fully disclosed to GAME. Failure to disclose a conflict may disqualify an application or invalidate an award of the contract.

9. Intellectual Property

Any concept, content development, guidelines, or other material developed during the contract will be considered a copyrighted property of GAME.





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10. Contract period

Starting April 2021 with an average of 9 months for deliverables plus some days till 2022 for capacity building and trainings.

11. Evaluation Criteria

The evaluation of the technical bids, submitted by consultants/consultancy firms, would be conducted according to the following criteria: Professional Experience, educational qualifications, experience in Lebanon and quality of technical proposal. The analysis of the technical bids is 75% and the financial bids will constitute the 25% left.

12. Contact for Clarification

For clarification you can contact Tia Al Rifai - tr@game.ngo - or call GAME Lebanon office on +961 76795954 to appoint a clarification meeting.

13. How to apply

Interested consultants and/or service providers must submit their proposals, in two sections (i) Technical Proposal and (ii) Financial Proposal.

Technical proposals should include:

- Preliminary work plan including suggested methodology and a proposed timeline.
- CV's of applicant(s) and/or employees with no more than 4 pages.
- An expression of interest highlighting experience with similar assignments.
- Minimum of three references of similar projects implemented, preferably with INGO or local NGO.
- List of previous clients for similar services.

Financial proposals should include:

- Preliminary budget including daily consultancy fees and number of foreseen days per deliverables' categories.

Legal documentation to be attached to the proposals:





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Registration and official government documents (for companies and individuals if applicable). In case the individual/company is not officially registered in Lebanon, GAME will retain 7.5% from the total amount of the contract.

14. Deadline

Please submit the above requested documents through the following [link](#) by the midnight of Friday, 12th of March (Lebanon Time)

