

**TENDER ANNOUNCEMENT  
FOR THE SUPPLY OF  
FUEL SUPPLY, IT EQUIPMENT  
& SOFTWARE, IT SERVICING,  
PRINTING, STATIONERY**



The Danish Refugee Council (DRC), with funding from UNHCR, ECHO, BPRM, and DANIDA invite all suppliers to participate in tendering for the supply of FUEL SUPPLY, IT EQUIPMENT & SOFTWARE, IT SERVICING, PRINTING and STATIONERY.

**Tender Issuing Date: 10<sup>th</sup> January 2013**

**Tender Closure Date: 12.00 midday, 24<sup>th</sup> January 2013**

The following Invitation to Bid (ITB) Tenders are being tendered through this notification during the above period:

1. Tender 03/ 13 Fuel Supply - supply of Diesel Oil Fuel (for heating stoves) through fuel stations to our beneficiaries in exchange for vouchers.
2. Tender 04/ 13 IT equipment & software supplier – to create a Framework Agreement for supply of IT equipment and software to DRC for 6 months.
3. Tender 05/ 13 IT servicing – to contract a service provider for maintaining IT equipment in Beirut office for one year.
4. Tender 06/ 13 Printing – to create a Framework Agreement for the supply of printed materials (eg stickers, clothing) to DRC for 6 months
5. Tender 07/ 13 Stationery & IT consumables – to create a Framework Agreement for supply of office stationery and IT consumables to DRC for 6 months.

The ITB documents can be requested from the following:

**Address: Logistics and Procurement Coordinator,  
ARESCO Palace Building, 5th Floor, Hamra, Beirut.**

**Phone: 01736987**

**Email: [mary.arnold@drclebanon.dk](mailto:mary.arnold@drclebanon.dk)**

The tender documents will provide all relevant information in detail, including date, time, and place for the submission of the Tender. Please quote the relevant ITB No. in all communication.