

ACTED LEBANON**Request for Expressions of Interest****Closing date: 10/08/2018 at noon, Beirut time****Request for Expression of Interest**

ACTED is pleased to invite local non-governmental, civil society, and/or community based organizations, with prior experience in the provision of mental health and psychosocial support (MHPSS) services, to submit Expressions of Interest for having their organization included in the organizational capacity building programme and be later eligible to submit a proposal for a community level MHPSS service delivery project, in the framework of ACTED's project "To strengthen and support local institutions' and civil society organizations' capacity to provide community-based mental health and psychosocial support services in vulnerable communities in Lebanon". Local organizations interested in this opportunity and who meet the below eligibility criteria have to fill in this request for Expressions of Interest form in English or Arabic and submit it, along with supporting documentation, by email to beirut.grants@acted.org with the email title "**NAME OF YOUR ORGANIZATION – MHPSS project – LOCATION OF YOUR ORGANIZATION**" or in person (in a sealed envelope with a label title "**NAME OF YOUR ORGANIZATION – MHPSS project – LOCATION OF YOUR ORGANIZATION**") to ACTED office on 8th floor, Eshmoun Bldg, Damascus Road, Sodeco, Ashrafieh, Beirut. Selected organizations will be contacted within one month of the submission of their request.

Section 1: Overview

ACTED is an international humanitarian NGO founded in 1993 and supporting vulnerable populations affected by humanitarian crises worldwide. Present and registered in Lebanon since 2006, ACTED provides continued support to vulnerable communities by ensuring the sustainability of post-crisis interventions and engaging in finding solutions to long-term challenges, in order to break the poverty cycle, foster development and reduce vulnerability to disasters. Our interventions seek to cover the multiple aspects of humanitarian and development work through a multidisciplinary approach which is both global and local, and adapted to each context.

Section 2: Objectives of this Funding Opportunity

With support from Agence Française de Développement (AFD) and in cooperation with the Ministry of Social Affairs (MoSA), the National Mental Health Programme (NMHP) and the Lebanese Red Cross, ACTED is implementing the project "To strengthen and support local institutions' and civil society organizations' capacity to provide community-based mental health and psychosocial support services in Lebanon" that aims at mitigating the impact of the Syrian crisis on community resilience, social stability and basic service delivery in communities most affected by the refugee influx. The intervention is designed to strengthen local institutions' and civil society organizations' capacity to provide effective mental health and psycho-social support services to marginalized and vulnerable populations in Lebanon, thus strengthening the community-support and self-help structures and providing low-threshold services to populations in need.

As part of this project, ACTED will support a number of local non-governmental, civil society, and/or community based organizations, with prior experience in the provision of mental health and psychosocial support (MHPSS) services, through organizational capacity building, as well as thematic and technical trainings aiming at strengthening the organizations' capacity to provide focused non-

specialized community-based MHPSS services and to provide access to such services for some of the most hard-to-reach and marginalized community members. In so doing, the selected local organizations are expected to closely coordinate with the Ministry of Social Affairs (MoSA) affiliated Social Development Centers (SDCs) and their social workers in particular, as part of the wider ACTED strategy to create synergies and complementarity between SDCs and local civil society actors as a key entry point for getting out of the purely clinical approach to mental health service provision and instead strengthen the systems of low threshold informal community care, prevention and self-care.

Local civil society organizations selected to the programme will benefit from the following capacity building activities:

- Undergo comprehensive Grassroots Organizational Capacity Assessment, and based on the results, receive trainings on key organizational capacity domains, such as organizational management, financial management, governance and administration, project cycle management, and external relations.
- Receive training on the delivery of community-based focused non-specialized Mental Health and Psycho-social support curriculum developed by the Ministry of Public Health (MoPH) affiliated National Mental Health Programme (NMHP), followed by a period of coaching, mentoring and supervision by NMHP's MHPSS experts.
- Access to a variety of trainings led by the Lebanese Red Cross on disaster risk reduction, community preparedness and development and management of a network of volunteers.
- Be invited to submit a proposal for a sub-grant to implement community-based focused non-specialized mental health and psycho-social services that effectively reach out to the most vulnerable populations and target the identified MHPSS needs in the given community.

Section 3: Selection Criteria and Budget for activity implementation

Five local civil society organizations will be selected from across Lebanon based on their past performance in implementing mental health and psycho-social support related activities and their capacities to ensure coordination and cooperation with SDCs located in the same region in community outreach and service delivery.

The selection criteria will take into consideration:

- The CSO has past experience and track record of at least 2 years working on mental health or psycho-social services;
- The CSO has managed or participated as partner in a project/budget of at least 10k USD in the last three years;
- The CSO is registered at the Ministry of Interior and has active Board members in the last three years;
- The CSO is willing to commit to project's activities for a period of 24 months;
- The CSO has the ability to assign a focal point other than the head of CSO;
- The CSO has capacity to support at least 750 local residents;
- The CSO has previous experience in coordinating with other CSOs and networks within their sector of intervention.

Section 4: How to express interest:

Civil society organizations (CSOs) implementing mental health-related activities are encouraged to send their Expression of Interest (EOI) by August 10th 2018 to beirut.grants@acted.org. The email subject should indicate: NAME OF YOUR ORGANIZATION – MHPSS project – LOCATION OF YOUR ORGANIZATION or in **person (in a sealed envelope with a label title “NAME OF YOUR ORGANIZATION – MHPSS project – LOCATION OF YOUR ORGANIZATION”)** to **ACTED office on 8th floor, Eshmoun Bldg, Damascus Road, Sodeco, Ashrafieh, Beirut**. Interested organizations are encouraged to read carefully the Expression of Interest document before submitting the Annex 1 filled out to ACTED.

Selected organizations will be invited to submit a full proposal with their grant request at a later stage.

ANNEX 1

Expression of Interest Checklist

Supporting Basic Service Delivery Improvements in the Psycho-Social and Mental Health sectors

Note: Completed document should not exceed 5 pages maximum including all elements.

1. Administrative

Organization Name:	
Contact person(s) and contact details (Email and phone number):	
Is your organization currently registered or in the process of being registered with the Government of Lebanon as a trust, society, non-profit entity, co-operative or any comparable legal form of organization? Please annex registration documents to your submission.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you annexed your registration documents in your submission?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have active board members?	<input type="checkbox"/> Yes <input type="checkbox"/> No
What is the total number of your staff?	
Have you managed a project budget of at least 10,000 USD	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you annexed your organizations annual budget to your submission?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Can you appoint a focal point for this project other than the director?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Geographic areas of interventions (please list relevant governorates)	
Thematic areas of activity (check those that apply)	<input type="checkbox"/> Health <input type="checkbox"/> Livelihoods <input type="checkbox"/> Education <input type="checkbox"/> Protection <input type="checkbox"/> Emergency relief (cash, shelter etc) <input type="checkbox"/> Other _____
Have you collaborated with other civil society members (networks, other local organizations, international organizations)	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please name the key ones:

2. Technical

1. Please state your organization's mandate:



2. Do you have expertise in training, outreach/awareness raising and community-based programming? ☐ Yes ☐ No If yes, please provide a brief description.
3. Do you have previous experience in psychosocial support activities? ☐ Yes ☐ No
If yes, please provide a brief description.
4. Do you have expertise in specialized mental health programming? ☐ Yes ☐ No
If yes, please provide a brief description.
5. If you have already worked on MHPSS programs, please list INGOs or NGOs you have previously collaborated with in your MHPSS activities or programs.
6. Please indicate if you have any of the following staff currently engaged by your organization (if yes, please indicate number of staff):
 - Psychologist ____
 - Social workers ____
 - Community outreach workers____
7. Have you ever worked with any Social Development Center in your area of operation? If yes, can you please provide the name of the SDC state type and date of intervention (2 sentences maximum)?
8. Please describe your relation with the area's municipality in which you operate in.

3. Approach

1. Who have you targeted before in your previous interventions (specify age groups, gender, nationality, specific needs)
2. Does your programming include any innovative approaches for engaging hard to reach groups?