

**Evaluation Grid for Senior Non-Key Expert IT Institutionalization
Assessment of candidates**

First name :						
Last name :						
Nationality :						
Email :						
Mobile :						
Criteria	✓/✗	Comments	✓/✗	Comments	✓/✗	Comments
Qualifications and Experience						
Educational Background: Requirement for an advanced degree (Master's or PhD) in fields such as Information Technology, Education Management, or related disciplines.						
Professional Experience: Particularly in roles that involve IT governance and systems.						
Years of Experience: Minimum of 5-10 years of relevant work experience in managing IT projects within educational contexts.						
Contextual Experience: Familiarity with the Lebanese education system and its challenges, particularly those exacerbated by economic instability and conflict.						
Technical Proficiency						
Application Development: Familiarity with application development processes to enhance software performance aligned with educational goals.						
Strategic IT Planning: Experience in developing long-term strategic IT plans in the public sector.						
Capacity and Scalability Enhancements: Proven ability to recommend improvements that enhance capacity, scalability, and performance of IT systems.						
Cybersecurity Knowledge: Skills in cybersecurity practices to protect sensitive data and ensure compliance with regulations.						
Familiarity with data management and analytics tools that can support educational outcomes and improve decision-making processes.						
Knowledge and Expertise						
Technical Support Assessment: Background in assessing technical support services, including help desk operations, to identify areas for improvement.						
Expertise in IT Infrastructure: Proven knowledge in assessing and optimizing IT infrastructure, including hardware, software, and networks.						
Soft Skills and Personal Attributes						
Communication Skills: Strong verbal and written communication skills are necessary for engaging with various stakeholders, including government officials, educators, and community members.						
Interpersonal Skills: Ability to work effectively within multidisciplinary teams, fostering a collaborative environment that encourages input from diverse perspectives.						
Problem-Solving Abilities: Demonstrated capacity to identify challenges quickly and develop innovative solutions tailored to the unique context of Lebanon's education sector.						
Final Score / Outcome:						

Name of selected candidate	
Date	
AV Approval	

The reason for selecting this candidate
