
TENDER - Development of a Mobile Application

RFB No.: 16

Date: March 31, 2020

Digital Opportunity Trust (DOT) Lebanon hereby solicits your bid for the above subject, in accordance with this document.

Introduction of the organisation

DOT Lebanon is a social enterprise - an innovator in enabling people to access and apply information and communications technologies (ICT) to create education, economic and entrepreneurial opportunities. DOT's vision is to make these opportunities available to marginalized people, especially women and youth, as a strategy to eradicate poverty, vulnerability and gender inequality. Established in Lebanon since 2010 with headquarters in Ottawa, Canada, DOT Lebanon provides skills development programs to build and enhance 21st-century skills within marginalized communities in Lebanon to prepare them for the jobs of the future.

Introduction of the project:

DOT Lebanon, under Digital opportunities through Integrated Training (DoIT) project, was awarded a contract with Abdul Aziz Al Ghurair Refugee Education Fund to build the digital skills of 2,400 Lebanese and non-Lebanese youth scattered in vulnerable communities in different locations in Lebanon. 100 youth who completed their digital courses, will be receiving training on career readiness and soft skills, and will be referred for employment opportunities.

Dear Madam/Sirs,

You are invited to submit a bid for the mobile application details listed below.

Closing Date : 15 April 2020 – 17.00 Beirut time

Subject : Development of an Education Tracking System (ETS) Mobile App

NOTES:

(a) CURRENCY: USD

(b) RETURN OFFER: EMAIL (*) FAX () **SEALED** ENVELOPE ()

Description of the Request

Development of a gamified mobile application for Android and IOS

1. *Technical Description*

The DoIT project is about enabling youth with vulnerable economics with digital, linguistic, and life skills that would be ready for future jobs, whether freelance, full time or part time employment.

The two-year project provides youth with market driven courses that include: Digital & Media Literacy, Mobile Application Development, Microwork, Social Media Marketing, Robotics. Courses certified by leading industries such as google, Facebook, Microsoft. In addition to CISCO accredited courses (CISCO Cyber security, CISCO NDG Linux, and CISCO ITE).

The beneficiaries will download and install the mobile app upon completion of each training course. The app is a gamified Educational Tracking System, aiming to track the graduates on a long term basis in order to assess the impact of DOT's activities on their careers and livelihood.

Based on the above, the supplier should conduct the full development cycle, namely:

- Pre-design
- Design
- Development
- Deployment
- Support

The app should have a web based backend and reporting system, this backend will have the following modules:

- **Content module:** Ensure the creation of surveys / forms in both arabic and english language
- **Gamification:** Apply different gamified templates to the developed forms / surveys
- **Api builder module:** An API builder in order to customize app's apis to interact with different systems which DOT will be developing
- **Reporting module:** A full customizable reporting module with a report builder feature, which can access any field in the application and report on it

The full service delivery term is from April 2020 to July 2020 (specific start and end dates to be determined).

2. Budget

The budget shall be presented such as in Table 1.

Table 1 – Phases

Phase	Estimated Calendar Days	Total Budget	Narrative
Pre-design			
Design			
Development			
Deployment			
Support			

3. Tenderer Profile

Interested entities providing full cycle app development services who meet the minimum requirements below are invited to respond to this request in full. The full proposal includes all the activities listed in Table 1 for the duration of the development cycle:

- Valid registered business (Company and/or consultancy)
- Proven portfolio
- Full cycle development experience using industry's standards (versioning, repos, pcm)

TENDERING PROCEDURES

Instructions to Tenderers

- Bids are required to be:
 - Valid for 60 days after the date of bid opening. A bid valid for a shorter period shall be rejected
 - Submitted in English language, through Email, to the address lebanon-careers@dotrust.org

Email Subject: DOT ETS Mobile app Tender:

Body should have as a first paragraph:

Project: Shabake

Tender: ETS mobile app Bid,

Applicant: *Name of your entity*

Date: *Date of Submission*

- c. Received to the above email address before the time and date – **April 15th, 2020 @ 5:00 pm**

For queries please contact Mr. Walid Abu Saifan wasaifan@dotrust.org, with an email subject: DOT ETS app Tender query .

1. Each bid should include the below and addressed to the Procurement Person:

a. Tenderer Name

b. Entity Profile (Experience with NGOs is a plus)

f. If VAT is applicable, please attach a copy of the VAT certificate or mention the VAT registration no. on your bid.

g. Payment Terms

h. Validity

3. An authorized representative of the service provider must sign, stamp, and date the bid, and other relative documents accompanying it.

Confidentiality

Information relating to the evaluation of tenders shall not be disclosed to tenderers or any other persons not officially concerned with such process until information on contract award is communicated to all tenderers.

Any attempt by a tenderer to improperly influence the employer in the evaluation of the tenders or contract award decisions may result in the rejection of its tender.

Clarification of Tenders

To assist in the examination, evaluation, and comparison of the tenders and qualification of the tenderers, the employer may, at its discretion, ask any tenderer for a clarification of its tender, allowing a reasonable time for response. Any clarification submitted by a tenderer that is not in response to a request by the employer shall not be considered. The employer's request for clarification and the response shall be in writing. No change in the prices or substance of the tender shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the employer in the evaluation of the tenders.



CONDITIONS:

1. DOT Lebanon General Conditions of Contract shall apply.
2. If the Tenderer is successful, this RFP shall constitute the basis of an agreement for the services as listed above.
3. Payment for services shall be made by cheques within 10 working days after the submission of the invoice.
4. If you were not contacted after 30 working days from the closing date, then be notified that your offer was not selected.

Best Regards.

Digital Opportunity Trust Lebanon