



# **Syrian American Medical Society (SAMS) Expression of Interest Call For (Pharmaceuticals, Medical Consumables, Medical Equipment)**

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## Cover Letter

SAMS Foundation is a non-profit, non-political, medical and humanitarian relief organization that is working on the front lines of crisis relief in Syria, in neighboring countries, and beyond to alleviate suffering and save lives. SAMS works to serve the medical needs of millions of Syrians, support doctors and medical professionals, and rebuild healthcare. SAMS organizes medical missions, provides professional and educational trainings to Syrian physicians, and delivers medicine and medical supplies to hospitals and vulnerable families in Syria.

The Syrian American Medical Society (SAMS) invites qualified companies to submit their profile and eligibility criteria in response to the expression of interest and as per the documents and requirements attached to this letter.

The response to the expression of interest must include the company profiles, eligibility documents in response to the eligibility criterions set in this EOI, and company official registration documents.

### 1. General Information

#### 1.1 Purpose

The purpose of this Expression of Interest (EOI) is to solicit qualified, and eligible vendors for a potential procurement process in the following nature:

1. Supply of pharmaceutical Items
2. Supply of consumable items (surgical, laboratory, orthopedic, catiration and dental)
3. Supply of medical devices (Mechanical and Electronic)

#### 1.2 Deadline for Response Submission

Deadline for submission is **17:00 PM** (local time/Turkey), on **Monday September 04, 2023**.

#### 1.3 Responses Submission:

Responses must be submitted to the following email address:

**Turkey Tender-Inquiry < tur-tender-inquiry@sams-usa.net >**

attaching all required eligibility and pre-qualification documents mentioned below:

- **Eligibility Criteria:**

**suppliers submitting a response to this EOI should demonstrate their eligibility to participate by providing the below documents:**

- Company registration document
- Operating certificate

- Exporting certificate
- **Pre-qualification criteria: Suppliers must demonstrate having the following pre-qualification criteria to be considered for the process:**
  - The vendor must demonstrate experience related to the nature of this EOI through submitting full company profiles, samples of previous contracts including the total amounts of the contracts and items provided.
  - Reference letters of successful implementation from contracted entities.
- **Supplier Information Form (format provided as attachment to this EOI):**
  - Supplier full name, address, email address and telephone number
  - Name and contact information of person submitting the proposal
  - Full names of the company owners
  - Payment information: bank name and address and demonstrated acceptance of the Syrian American Medical Society (SAMS) terms of payment as follows:
    - i. 100% of payment value is made within 30 days of full acceptance of items delivered
    - ii. Partial payments could be considered in exceptional basis and based on PO value
  - Minimum 3 references with names and contact details
  - Supplier Self-Certification of Eligibility
- **Technical Specification (format provided as attachment to this EOI):**
  - Suppliers are urged to demonstrate in their offer the list of items they are willing to deliver in response to this EOI in addition to highlighting the origin of the items (Turkish, EU, USA, ... etc.) that is regarded to be of excellent quality and conditions.
- **Delivery methods: Supplier are urged to highlight their ability of delivering the required items by determining one or more of the below options:**
  - Delivery in truck to inside Syria (Idleb and Izaz)
  - Delivery in truck to zero point (Syrian-Turkish borders)
  - Delivery in containers to Mersin port (FOB Mersin Port and/or FCA Mersin)

**All submitted documents must be stamped and signed by the Supplier.**

## 2. Supplier Information Form:

Company Name	
Acronyms, Abbreviations, Aliases	
Previous names of the company	
Address	
Website	
Phone Number(s)	
Primary Contact	Name: _____ Phone Number: _____ Email Address: _____
# of Staff	
Name(s) of Company Owner(s) or Board of Directors	
Parent companies, if any	
Subsidiary or affiliate companies, if any	

- References

Client Name:	Contact Name: _____ Phone: _____ Email Address: _____
Client Name:	Contact Name: _____ Phone: _____ Email Address: _____
Client Name:	Contact Name: _____ Phone: _____ Email Address: _____

- Financial Information

<b>Bank Name and Address</b>	
<b>Name under which company is registered at bank</b>	
<b>IBAN USD</b>	
<b>If available attach a copy of your standard order Terms and Conditions.</b>	

### **3. Supplier Self-Certification of Eligibility**

In order to meet certain donor regulations, the Syrian American Medical Society (SAMS) requires its supply partners to certify that:

1. They are not debarred, suspended, or otherwise precluded from participating in major donor (e.g. European Union, European and United States Government, United Nations) competitive bid opportunities.
2. They are not presently bankrupt, or have suspended business activities on the basis of insolvency.
3. They have not been guilty of grave professional misconduct proven by any means that the contracting authority can justify, or been declared to be in serious breach of contract for failure to comply with their contractual obligations towards any contracts awarded in the normal course of business.
4. They maintain high ethical and social operating standards, including:
  - Avoidance of Child Labor, bondage, or forced labor; assurance of safe and reasonable working conditions;
  - Humanitarian neutrality: Ensure that activities do not render civilians more vulnerable to attack, or bring unintended advantage to any military actors or other combatants.
  - Not engaged in the illegal manufacture, supply, or transportation of weapons; not engaged in smuggling of drugs or people.
5. Company warrants that, to the best of its knowledge, no Syrian American Medical Society (SAMS) employee, officer, consultant or other party related to Syrian American Medical Society (SAMS) has a financial interest in the Company's business activities. Discovery of an undisclosed Conflict of Interest situation will result in immediate revocation of the Company's Authorized Supplier status and disqualification of Company from participation in future Syrian American Medical Society (SAMS) procurement.
6. Respect the laws and regulations applied in the country, and obey to the set of rules that are prescribed by the Turkish authority.

By signing the Supplier Information Form, you certify that your Company is eligible to supply goods and services to major donor funded organizations and that all of the above statements are accurate and factual.

Any inaccuracy in the information filled herein will be used as ground for removal from or termination of the qualification process.

Company Name: \_\_\_\_\_

Name of Representative: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_