

TERMS OF REFERENCE

Endline Study Consultant

SUMMARY

Requested services: Planning, and implementing the Endline survey and report writing

Starting date: June 2021

End date: August 2021

Time frame: up to 26 working days

Currency: EUR

Expected places of travel: N/A

Danmission invites all interested and qualified candidates to submit a resume, a brief proposal for the endline study (including tasks, timeline and a tentative budget) and a letter of interest, clearly explaining how their experience meets required qualifications by June 21st, 2021.

The application should be in two sealed envelopes. One containing the tentative budget, and the second one containing the resume, letter of intent and the brief proposal excluding the budget.

The application should be delivered to Danmission office at the following address: Zahrat El Ihsan st., Gebeily bldg.. 2nd floor, Ashrafieh-Beirut, Lebanon.

For any clarification, you can contact: cma@danmission.dk

Contact person: Charbel Matar, Programme Manager, MENA.

1. BACKGROUND INFORMATION	2
2. PURPOSE & EXPECTED RESULTS	2
2.1. Purpose	2
2.2. Contract type.....	2
2.3. Results to be achieved by the Contractor.....	2
3. SCOPE OF THE WORK.....	2
3.1. General description of the assignment.....	2
3.2. Specific work.....	3
3.3. Facilities to be provided by Danmission and/or other parties.....	3
4. LOGISTICS AND TIMING	3
4.1. Location.....	3
4.2. Start date & Period of implementation of tasks.....	4
5. REQUIREMENTS	4
5.1. Staff	4
6. REPORTS	4
6.1. Reporting requirements	4

1. BACKGROUND INFORMATION

Danmission is a 200-year-old Danish faith-based organisation working across 12 partner countries in Africa, Asia and the Middle East. Danmission's vision is to 'promote SUSTAINABLE EXISTENCE – for a world people can live in and PEACEFUL CO-EXISTENCE – for a world people can live in together'. Danmission has been present in the Middle East since approximately 1904. Registered locally in Lebanon, Danmission supports and implements projects and activities focused on dialogue, social cohesion, as well as on the prevention of violent extremism (PVE), women in religion, active and inclusive citizenship, education, and human rights.

Danmission is seeking an Endline Survey Consultant to support the endline monitoring phase of its programme "Hiwarouna - Interfaith and intercultural dialogue", which is a 3-years regional programme in Lebanon, Syria, and Iraq which contributes to cultural and religious pluralism, tolerance and peaceful coexistence.

2. PURPOSE & EXPECTED RESULTS

2.1. Purpose

The Endline study has the following objectives:

- Measuring the indicators of the Hiwarouna project's Logical Framework at end of the implementation phase.
- Providing analysis, identifying interactions and serving as a learning resource providing evidence for planning, programming and replication of similar interventions for the stakeholders of the Action, including **partners (Danmission, FDCD, Iraqi Al Amal Association)**, and DG DEVCO project beneficiaries.

2.2. Contract type

Fee-based contract: The payment is based solely on actual workdays. Payments are based on agreed daily rates that includes all actual expenses incurred by the consultant, including but not limited to the cost of data collection, tools development, testing, etc. The expected number of working days should not exceed 26 working days.

2.3. Results to be achieved by the Contractor

- Planning the Endline study
- Leading on data collection surveys
- Analysing and reporting the findings of the Endline study.
- Writing the Endline study monitoring report

3. SCOPE OF THE WORK

3.1. General description of the assignment

FDCD, Al Amal Association and Danmission (lead) have jointly designed this action called Interfaith and intercultural dialogue based on many years of cooperation and experiences within this exact field of expertise in the targeted countries of Syria, Iraq and Lebanon. The action, with the overall objective to contribute to cultural and religious pluralism, tolerance and peaceful coexistence in Syria, Iraq and Lebanon, draws on the analysis and recommendations collected from local partners and key

stakeholders which have identified a great need for supporting and enabling influential key actors – religious, political, community and professional leaders – for them to promote religious and cultural tolerance and dialogue at regional, national and local level. A baseline study was conducted at the beginning of the programme in 2018. The Endline study in 2021 will measure the impact of the three years' programme in Lebanon, Syria and Iraq.

The projects geographical locations are as follows:

- Syria: Deir Attieh, Aleppo, Damascus, Homs, Soueida, Lattakieh and Tartous
- Lebanon: all over Lebanon
- Iraq: Baghdad, Kirkuk, Kerbala, Mosul, Nineveh, Erbil, Dealah, Sallahedain, Anbar, Kerbalah and Duhuk

3.2. Specific work

The target groups are chosen based on their connections and networking capacity to ensure as much "ripple effect" as possible, reaching many people as well as securing the quality and sustainability of the project. Moreover, the composition of target groups is carefully considered to ensure synergies between regional, community and institutional levels to motivate and secure collaboration across affiliations and societal levels. The exact targeted people are identified with the close involvement of project key stakeholders and in accordance with the following principles, an approach well-tested by the applicants.

Data collection methodologies:

- **Quantitative data collection:** surveys with youth and adults, opinion makers, academics, media persons, religious leaders and community members in Lebanon, Syria and Iraq as relevant and depending on interventions planned to be implemented across the three countries.
- **Qualitative data collection:** Focus group discussions (FGDs) and Key Informant Interviews (KIIs) to validate survey results.

Hiwarouna project Endline is planned to take place according to the MEAL framework and project Logical Framework developed by the consortium partners and endorsed by the European Union. A mixed methodology approach including both quantitative and qualitative methods is to be adopted. The consultant is asked to establish the appropriate methodology and tools that would serve fulfilling the objectives of the endline studies. The process also includes a Validation and Interpretation workshop which will be carried out before completing the study yet after analyzing the results and that for the aim of interpreting and validating the findings, and generate recommendations.

3.3. Facilities to be provided by Danmission and/or other parties

The role of Danmission and its partners is to facilitate the data collection phase through their contacts and lines of communication.

4. LOGISTICS AND TIMING

4.1. Location

The data collection will be conducted online due to the outbreak of COVID-19 as part of the precautionary measures. The consultant will be based in Lebanon with no expected travels unless found necessary.

4.2. Start date & Period of implementation of tasks

The intended start date is: June 23rd, 2021

The period of implementation of the contract will be up to 2 months.

5. REQUIREMENTS

5.1. Key experts

The consultant should have the following competencies and experience:

Required:

- At least 5 years of progressive proven experience in similar studies and in using mixed research methodologies and data analysis;
- Previous endline and evaluation experience, preferable in at least one of the three countries (to be provided within the CV);
- Extensive professional experience in the design and implementation of endline and evaluation studies;
- Good analytical and critical thinking skills;
- Proven knowledge and experience in applying participatory research methods and tools, especially with children and youth;

Preferred:

- Advanced degree in relevant field
- Good understanding of development work;
- Familiarity with civil society and Non-Governmental Organization (NGO) engagement;
- Ability to work on tight schedules with minimal supervision;
- Good English and Arabic speaking and writing skills;

6. REPORTS

6.1. Reporting requirements

1. An Endline study report answering the study's objective, and include the following
 - a. Country level interpretations of data as well as project level ones
 - b. Datasets (should be delivered in an excel database structure)
 - c. Syntax file and software analysis database for quantitative analysis or outputs
 - d. Qualitative data analysis spreadsheets
 - e. List of interviewed beneficiaries
 - f. 2 pager summary fact sheet (in English and Arabic)
2. Dissemination workshop (possible online) for partners in the project, including
 - a. Power Point presentation of the findings
 - b. Special focus on learning aspects of the findings in the report

All collected data is legally owned by the consortium partners and the consultant is expected to hand over all data sets. The consultant shall maintain in confidence and protect all information provided to him/her by the consortium partners, employees, and beneficiaries. The consultant may only disclose the extent necessary to perform the endline.