**LOGO**

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| **NOTICE:**  **EXPRESSION OF INTEREST** |

TENDER REFERENCE: **LBN\_CFI\_2021\_002\_Expression of interest**

**Presentation of the project/mission and the organization:**

Terre des hommes (Tdh), a humanitarian aid organization, is operative in 34 countries with a range of healthcare and child protection programs, both in development and emergency contexts. In order to support its activities across Lebanon, Tdh is looking for suppliers in **all Lebanon for** several markets:

* IT Informatic and Telecommunication - Offices supplies (*hygiene, cleaning product...)*
* Visibility (*t-shirt, banners, posters...)* - Printing/photocopy
* Rental venue *(workshop, training, seminary)* - Clothes/ shoes
* Non-Food Items *(bucket, blanket, hygiene product…)* - Tools and safety tools
* Food / Snack - Refreshment / Lunch/ Gathering
* Stationaries

**What are the standard for admission?:**

Interested participants should note that only those who meet the criteria indicated below as a minimum supported by relevant documents at submission will be give tender document.

1. Company's registration / Trade License or equivalent
2. Sound financial standing and adequate access to bank credit line.
3. Tax compliant certificate.

**The causes of non-responsive offers:**

Tenders from the following tenderers shall be treated as **NON-RESPONSIVE** and therefore subject to automatic disqualification:

1. Participants who are bankrupt or being wound up, are having their affairs administered by the courts
2. Participants who has been served with a default notice on ongoing project(s) or terminated in a Government contract/ NGO contract.
3. Participants who have been convicted of an offence concerning professional conduct by a judgement which has the force of res judicata

**Specific clauses and response process:**

Tdh is sourcing suppliers for several markets all over Lebanon. Participants may obtain applications form and documents to:

**Tdh’s office Tyre, Abou Deeb St, Sour Center 3rd floor**

**or**

**Tdh’s office Beirut, Ashrafeye, Near Hotel Deu Hospital, Esla Bldg 6th floor**

**Person in charge: Mahmoud SHARAFEDDINE,** [lbn.tenders@tdh.ch](mailto:lbn.tenders@tdh.ch)

Duly provided documents in plain envelopes with the reference **LBN\_CFI\_2021\_002\_Expression of interest** clearly marked and addressed to:

**Tdh’s office Tyre, Abou Deeb St, Sour Center 3rd floor**

**or**

**Tdh’s office Beirut, Ashrafeye, Near Hotel Deu Hospital, Esla Bldg 6th floor**

**, Person in charge: Mahmoud SHARAFEDDINE, lbn.tenders@tdh.ch**

before or not later than the **10th of December 2020- at 15.00** hours.

**NO QUOTES OR PRICES WILL BE REQUESTED AT THIS STAGE**. Tdh reserves the right to reject candidatures if documents are not compliant.

**Tdh Representative**