



Project Title:	Diverting Waste by Encouraging Reuse and Recycling Activity (DAWERR) USAID-funded project
RFQ Title and Number:	RFQ No. DAWERR-2023-02 – Fixed Weighbridge Scale
Date of Issue	Monday December 4, 2023.
Closing Date	Monday December 18, 2023, 5:00pm (Beirut time).

Dear Bidders:

ECODIT Beirut LLC, implementing USAID-funded DAWERR project, invites bidders to submit quotes for Fixed Weighbridge Scale in accordance with the specifications listed under the RFQ, enclosed.

The quote must be in English and indicate the RFQ number, title, and closing date. The quote must be submitted electronically to chammoud@dawerr.org, tabouokdeh@dawerr.org and jsakr@dawerr.org no later than the deadline noted above.

Best regards,

Carla Hammoud
Supply Chain and Grants Specialist
Tel: 81-334410
USAID-funded DAWERR project
ECODIT Beirut LLC

Sarkis Building, 6th floor
Zalka, Lebanon
T: 81-397595
www.ecodit.com



I. Bidder's Agreement with Terms and Conditions – The completion of all RFQ requirements in accordance with the instructions in this RFQ and submission to DAWERR of a quote will constitute an offer and indicate the Bidder's agreement to the terms and conditions in this RFQ and any attachments hereto. DAWERR reserves the right to award a purchase order (PO) without discussion and/or negotiation; however, DAWERR also reserves the right to conduct discussions and/or negotiations, which among other things may require a Bidder(s) to revise its quote (technical and/or price). Issuance of this RFQ in no way obligates DAWERR to award a purchase order, nor does it commit DAWERR to pay any costs incurred by the Bidder in preparing and submitting the quote.

II. Index of RFQ – This RFQ is comprised in its entirety of the following sections and appendices:

Sections of RFQ

- Section 1 Quotation Instructions
- Section 2 Description of Goods/Equipment
- Section 3 Special Provisions
- Section 4 Evaluation Criteria
- Section 5 Eligibility Criteria

Appendices

- Appendix A: Cover Letter
- Appendix B: Description and Specifications of Goods/Equipment
- Appendix C: Summary of Relevant Capability, Experience and Past Performance

Composition of Quote:

Bidders shall submit quotes for items detailed in Appendix B. The quote will consist of Appendix A through C (see above).

Quoted prices must be in USD, exclusive of VAT and should include a breakdown of the price: base price per item, transportation fees per location, any other fees.

SECTION 1 – QUOTATION INSTRUCTIONS / ADDITIONAL INFORMATION

The Bidder shall submit its best price offer/quotation as per the following requirements:

1. Quotation Cover Letter signed by a person authorized to sign on behalf of the Bidder. Use the template in Appendix A.
2. Bidder shall submit quotes based on the description and specifications in Appendix B
3. In case of price discrepancy between unit price and TOTAL price, the unit price shall prevail.
4. Payment term: Net 30 days.
5. Bid validity: Net 60 days from the date of submission.
6. Bidders must meet the following criteria:
 - Valid business License (Commercial Register Certificate)
 - Tax Identification number details (Tax registration Certificate)
 - VAT registration certificate
 - Contact person, telephone, and e-mail.



SECTION 2 – DESCRIPTION OF GOODS/EQUIPMENT REQUESTED

Please refer to Appendix B for a list of goods/equipment required.

SECTION 3 – SPECIAL PROVISIONS

3.1 Source and Nationality

This RFQ will be financed by USAID funding and will be subject to U.S. Government and USAID regulations. The authorized USAID geographic code for this RFQ is Code **937**. Code 937 is defined as any area or country including the recipient country but excluding any country that is a prohibited source. A list of developing countries, advanced developing countries, and prohibited sources is available in USAID’s Automated Directives System, ADS 310 <http://www.usaid.gov/policy/ads/300/310.pdf>.

The following applies to this RFQ, all related correspondence, and any resulting contract:

A. Definition

- i. **Cooperating Country:** “Cooperating country” means Lebanon.
- ii. **Source:** “Source” means the country from which a commodity is shipped to the cooperating country or the cooperating country itself if the commodity is located therein at the time of purchase. However, where a commodity is shipped from a free port or bonded warehouse in the form in which received therein, “source” means the country from which the commodity was shipped to the free port or bonded warehouse.
- iii. **Nationality:** “Nationality” refers to the place of incorporation, ownership, citizenship, residence, etc. of suppliers of this good and must fall under the 937 code.

3.2 Inspection

DAWERR shall have reasonable time to inspect the goods/equipment provided, anytime during the performance period of the PO as well as after delivery, and to reject acceptance if not conforming to the specifications of the PO and offer. Recovery of the rejected item (s) shall be the sole responsibility of the Bidder.

3.3 Warranty

Warranty service and repair is required for the Fixed Weighbridge Scale under this RFQ. The warranty shall cover all equipment, works, manpower, spare parts, replacements, resulting from failure of equipment, systems and accessories supplied by the selected bidder, except when said failures are due to the Client’s fault. Bidders shall describe their warranty and what is covered. Warranty is included as one of the evaluation criteria in Section 4 below.



3.4 Training

Selected bidder(s) must send a technician to conduct a demonstration and training on how to use the Fixed Weighbridge Scale for workers responsible for operating the supplied equipment in the composting facility in the below mentioned locations and to provide guidance booklets and instruction manuals for the supplied equipment.

SECTION 4 – EVALUATION CRITERIA

All quotations received in response to this RFQ will be evaluated by DAWERR. The Purchase Order shall be awarded based on the best value to the DAWERR.

DAWERR will conduct a selection based on evaluation factors listed below.

RATINGS	
Criteria	Weight
Price	40
Meets all required technical specifications	40
Delivery period, including installation and training	10
Warranty details	10
Total	100

SECTION 5 – ELIGIBILITY CRITERIA

- Registered non-governmental organizations (non-profits or for-profits) including but not limited to the private sector. Quotes from individual citizens will not be reviewed.
- Provide evidence of valid legal registration – see Section 1.
- Obtain a Unique Entity Identifier which can be requested at www.sam.gov

The following types of organizations are not eligible under this RFQ:

- Public International Organizations.
- Organizations with active exclusions in the System for Award Management (SAM) – refer to www.sam.gov;
- Any municipal/city, provincial and national government.
- Organizations that advocate, promote, or espouse anti-democratic policies or illegal activities.
- Political parties or institutions.
- Organizations that are on the list of parties excluded from federal procurement and non-procurement programs or the United Nations Security Sanctions Committee.
- Any entity whose name or individual executives appears on any exclusions lists maintained by the U.S. Treasury’s Office of Foreign Assets Control (OFAC) or UN’s master list of prohibited individuals or entities.
[On Bidder’s Letterhead]



APPENDIX A

QUOTATION COVER LETTER

DATE: _____

TO: DAWERR Procurement Department

We, the undersigned, offer to provide the **RFQ - *project title and RFQ #* Provision for Fixed Weighbridge Scale** in accordance with your Request for Quotation dated and our enclosed Proposal/Quote.

Our quote shall be binding upon us subject to any revisions resulting from contract negotiations, up to expiration of the validity period of the quotation, i.e., < >.

We understand you are not bound to accept any quotation you receive.

Yours Sincerely,

Authorized Signature:
Name and Title of Signatory:
Name of the Firm:
Address, Email and Phone No.

Sarkis Building, 6th floor
Zalka, Lebanon
T: 81-397595
www.ecodit.com



APPENDIX B

DESCRIPTION AND SPECIFICATIONS OF GOODS/EQUIPMENT

BACKGROUND

On June 30, 2020, USAID/Lebanon awarded ECODIT the Diverting Waste by Encouraging Reuse and Recycling (DAWERR) Activity, a five-year project that will establish sustainable and replicable integrated solid waste diversion and valorization solutions in rural areas of Lebanon, leading to improved social and economic well-being for Lebanon's population.

During the first three years of the Activity, DAWERR worked with four municipalities -Baskinta, Jezzine, Rachaya el Wadi and Qaraoun- and supported them in the development of solid waste management (SWM) solutions at the individual/municipal level. In addition to the Phase 1 municipalities, DAWERR started supporting three Phase 2 Clusters of municipalities including:

1. Anfeh (*host*)¹, Bechmezzine, Kfarhazir and Fih, in the Koura District
2. Ras el-Matn (*host*), Qortada and Deir el-Harf, in the Baadba District
3. Ansariyyeh (*host*), Sarafand Loubieh, and Saksakiyyeh, in the Saida District

DAWERR is supporting Phase 1 and Phase 2 municipalities to implement SWM solutions including the construction of composting stations and provision of needed equipment.

As part of this RFQ, DAWERR is requesting quotes from eligible offerors to provide, deliver and install one fixed weighbridge scale to each of Anfeh, Ansariyyeh and Ras El Metn municipalities (total quantity of weighbridge scale needed is three) – see below coordinates for potential delivery location, as well main features and specifications of the weighbridge scale.

ECODIT reserves the right to adjust the quantities and the delivery location of the equipment and will inform potential offerors of any change.

COORDINATES OF DELIVERY LOCATION

- 1. Anfeh (tentative location):**
Plot 3715 Anfeh, Koura, Lebanon
Geographic Coordinates: 34.339722, 35.732833
- 2. Ansariyyeh:**
Plot No. 48 Ansariyyeh, Sidon, Lebanon
Geographic Coordinates: 33.388041, 35.286957
- 3. Ras El Metn:**
Plot 3706 Ras El Matn, Baabda, Lebanon
Geographic Coordinates: 33.83173300, 35.67506935

¹ Host refers to the municipality that is hosting the composting station in its geographic boundary.

**MAIN FEATURES:**

- High load carrying strength (20 – 40 Ton Load).
- All the civil works including the excavation works and the reinforced concrete works for the base of the weighbridge scale.
- Easy installation, operation, and routine maintenance.
- Massive, durable, and perfect performance.
- Withstand harsh weather conditions.
- Connection of the system to the project's main panel board with all the needed main power, cables, tubes, protection, etc.
- Provide installation service, and training on the operation and maintenance.



SPECIFICATIONS:

40 Tons Weighbridge Scale	
Type	Truck Scale - Earthed, with pit not very deep
Power Supply	220V (AC) 50HZ.
Display Type	Standard type.
Rated Load	40 Tons.
Accuracy	5 -10 kg.
Plate surface	<ul style="list-style-type: none"> ▪ High Tensile metallic structure. ▪ Advanced anticorrosive treatment of the materials, obtained through double layer painting, with rust-proof varnish and a subsequent layer of polyurethane varnish.
Reinforced concrete	<ul style="list-style-type: none"> ▪ Cast-in-place ready mix reinforced concrete (40 MPa on Cylinder), complete including formwork of any type and any shape, blinding concrete, steel bar reinforcement, accessories, construction joints, inserts for openings, sleeves, two cross coats of approved bituminous cold applied waterproofing paint to all concrete surfaces in contact with soil, and all other related works, to the satisfaction of the DAWERR Engineer.
Safe Overload	150%
Load Cell Function	<ul style="list-style-type: none"> ▪ Anticorrosion, moisture proof. ▪ High precision and linearity also with non-perpendicular loads. ▪ Optimized for parallel connection. ▪ IP68 protection degree.
Load Cell Material	Abrasion resistant and material that compensates for all types of thermal expansion.
Accessories and services.	<ul style="list-style-type: none"> ▪ Transportation and offloading. ▪ Installation services. ▪ 5 years warranty. ▪ Computer, software, printer, and its tables. ▪ Training in operation and maintenance.



APPENDIX C

SUMMARY OF RELEVANT CAPABILITY, EXPERIENCE AND PAST PERFORMANCE

Include projects that best illustrate your experience relevant to this RFQ or similar activities, sorted in descending order of completion date.

Bidders should list projects undertaken in the past three years.

Item #	Project Title and Description of Activities	Location Province/District	Client Name/Tel #	Cost in US\$	Completed on Schedule (Yes/No)
1					
2					
3					