



## **REQUEST FOR QUOTATIONS**

Delivery of daily meals' for CfW participants RFQ-RMFGIZ-02-2024)

**With**

**The support of the Deutsche Gesellschaft für Internationale  
Zusammenarbeit (GIZ)**

**Funded By**

**The Federal Ministry for Economic Cooperation and  
Development (BMZ)**

Under The Ongoing Entitled

**“Livelihood Support for Vulnerable Akkar Communities through  
Cash for Work” Project**

### **1 – Rene Moawad Foundation Organization Overview**

The Rene Moawad Foundation (RMF) is a Lebanese non-profit, non-political, non-sectarian organization, established on November 22, 1991, two years after President René Moawad's assassination, who was elected President of the Lebanese Republic on November 5, 1989 and killed 17 days later. President René Moawad believed in a strong and democratic state and fought for a progressive and modern Lebanon, a peaceful Lebanon, which embraces the values of democracy, human rights, moderation and pluralism.

### **2 – Project Introduction:**

The project's objective is to alleviate poverty and improve the food security of vulnerable households. RMF, through this project, will ensure the active engagement of 900 vulnerable beneficiaries, in short-term cash for work opportunities tackling light rehabilitation, construction,

within 6 villages in Akkar. The project envisions distributing daily meals to the engaged CfW workers on different sites with the following details:

- Villages: Daher El Layssini, Gebrayel, Rahbeh, Tekrit, Bet Mellat and El Dawra
- Lot 1: Daher El Layssini and El Dawra
- Lot 2: Gebrayel, Rahbeh, Tekrit and Bet Mellat
- Duration of Project: May 7<sup>th</sup>, 2024 till March 14<sup>th</sup>, 2024
- Number of Daily Meals: 250 – 300
- Number of CfW working Days: 160
- Meals will be packed by RMF and ready to be transported
- Production location: The Orthodox Technical Institute (ITO), Chekh Taba- Akkar, North Lebanon
- All the participants must receive their meals before 13:30 PM
- Kitchen will be ready to deliver the requested quantity of daily meals at 12:30 PM
- Flexibility of delivering the meals even on holidays and weekends if needed.

### **3- The quotation must include:**

- Endorsement of all the above-mentioned points in the scope of work.
- Prices in Bid should be detailed for each item taking into consideration that the quantity may decrease or increase in a limited average based on the needs or any modification in menu.
- Price in USD

All quotation should be sent by email to [bids@rmf.org.lb](mailto:bids@rmf.org.lb) with the subject “**Bid for Daily Meals Delivery in Akkar – RMFGIZC4W**”.

### **4– Bidders must send:**

All Bidders are required to send the below requirements to the procurement officer, Mrs. Machaalani through this email [bids@rmf.org.lb](mailto:bids@rmf.org.lb)

- 1- The quotation (signed/Stamped) including all the requirements mentioned above. (Daily rate per Lot)
- 2- A schedule mentioning the proposed routine including the timing, number of vehicles, Staff ...
- 3- Copy of the official papers (registration, insurance, ...) of the vehicle(s)
- 4- Portfolio of the company
- 5- List of previous similar projects with the references (at least 5 references)
- 6- Specs of the vehicle(s) / type of vehicle, capacity for meals, temperature control mechanisms, storage compartments for food
- 7- A manual highlighting the safety regulations for food handling and transportation
- 8- Certificate of the registration in the ministry of finance (الشهادة المالية).
- 9- Copy of Chamber of commerce’s registration mentioning the owner and the company representative (operational & financial).

10- Bank Details, with IBAN and Swift Code (if applicable)

**5– Payment Terms:**

- Bank Transfer (Fresh Dollar Cash) through BLF bank or Bank Letter.
- Issuance of Payment occurs within 10 working days after submission of legal invoice by cheque withdrawn cash (Cash Order) in US dollars after 48 hours from receiving date

**6– Questions/ Request for clarification**

Any requests for technical clarification may be submitted by email to the procurement team: [procurement@rmf.org.lb](mailto:procurement@rmf.org.lb)

**7– Timeframe**

Quotations and the requested papers should be submitted **before April 30<sup>th</sup>, 2024**

**8– Important**

Kindly note that the quotation will be **automatically rejected** if

- The bidder doesn't send all the requested papers (mentioned in point # 4).
- The quotation doesn't include the requirements (mentioned in point # 3).
- The quotation is received after the deadline.

**Thanks for your cooperation**