

Request for Proposal IL/YAB2024/PR#49

Subject: Call for Trainer – Technical & Sustainability in Agrifood Sector
Reference: IL/YAB2024/PR#49
Posted Date: December 27, 2024
Closing Date: January 13, 2025

ABOUT INJAZ LEBANON

INJAZ Lebanon is a non-profit organization, an affiliate of Junior Achievement (JA) Worldwide, with a mission to equip youth with the skills and mindset they need to become entrepreneurs and business leaders stimulating their communities. It is also a member of INJAZ Al-Arab, a regional network of 14 countries across the MENA region. INJAZ Lebanon delivers programs in partnership with the business sector focusing on entrepreneurship, work readiness, and financial literacy.

ABOUT THE YOUTH AGRIFOOD BUSINESS

The Youth Agrifood Business (YAB) Program, a six-month initiative by UNICEF's GenU, aims to empower vulnerable youth in Lebanon, particularly alumni of CBT training programs conducted by UNICEF partners such as ANERA and LOST. The program supports youth-led group businesses in the agrifood sector within Beqaa, Beirut, Mount Lebanon, North Lebanon, and Akkar. YAB seeks to create sustainable economic opportunities for young people in underserved regions by fostering entrepreneurship in the agrifood industry.

OBJECTIVES

- Support Vulnerable Youth: Engage alumni from UNICEF partner programs, equipping them with resources to launch or expand group agribusinesses.
- Focus on Agrifood Sector: Develop six youth-led businesses focusing on agrifood, addressing the unique needs of Lebanon's agricultural sector.
- Rapid Selection and Implementation: Employ an efficient selection process to identify ten promising business ideas and provide intensive resources to six of them.
- Provide Training and Resources: Equip selected teams with essential business skills, coaching, and seed funding to ensure sustainable growth.

Overview

INJAZ Lebanon is seeking experienced Technical & Sustainability in Agrifood Sector Trainers to deliver online training sessions via Zoom across various topics. Trainers are encouraged to apply for one or more of the following topics:

Food Safety & Quality Control (HACCP) and Compliance with Industry Standards:

- Implementing food safety systems like HACCP.
- Adhering to regulations and international certifications for food safety.

Production Optimization:

- Improving production processes for efficiency, quality, and scalability.
- Developing practical techniques for optimizing agrifood production operations.

Automation in Food Production & Traceability Systems:

- Introduction to automation technologies in food production.
- Implementing traceability systems to improve product consistency, reduce costs, and increase safety.

Adoption of Sustainable Agrifood Practices:

- Integrating environmentally friendly practices for long-term agricultural productivity.
- Encouraging sustainable and eco-friendly practices within agrifood businesses.

Category: Technical and Sustainability training in Agrifood sector

Topic 1: Food Safety & Quality Control (HACCP) & Compliance

- **Scope of Work:**
 - Introduce participants to the HACCP system and its importance in food safety.
 - Explain the key principles and steps involved in HACCP, including hazard analysis, critical control points, and monitoring procedures.
 - Discuss industry regulations and international certifications (e.g., ISO 22000, FSMA) for food safety and quality control.
 - Provide practical tools for ensuring compliance with food safety standards.
- **Deliverables:**
 - Comprehensive presentation on HACCP principles and food safety regulations.
 - A participant handbook summarizing HACCP and compliance standards.
 - Case studies and practical examples of successful food safety implementations.
 - Training delivery via Zoom, including interactive Q&A sessions.

Topic 2: Production Optimization

- **Scope of Work:**
 - Guide participants in improving agrifood production processes for better efficiency, quality, and scalability.
 - Focus on process optimization techniques, such as lean production and Six Sigma.
 - Discuss the importance of optimizing resources, reducing waste, and increasing output in food production systems.
- **Deliverables:**
 - Training materials on production optimization methods.
 - Interactive exercises to apply optimization techniques in agrifood production scenarios.

- A summary report with recommendations on improving production processes in the participants' businesses.

Topic 3: Automation in Food Production & Traceability Systems

- **Scope of Work:**

- Introduce automation technologies that enhance the consistency and efficiency of food production processes.
- Explain the benefits of automation for reducing costs and increasing output.
- Discuss the importance of traceability systems to track the origin, movement, and safety of food products throughout the supply chain.

- **Deliverables:**

- Overview of automation technologies and traceability systems in the food sector.
- Demonstration of automation tools and systems that are practical for small to medium-sized agrifood businesses.
- Training sessions focusing on setting up traceability systems for product tracking and compliance.

Topic 4: Adoption of Sustainable Agrifood Practices

- **Scope of Work:**

- Explore environmentally friendly practices in the agrifood business to enhance long-term sustainability.
- Discuss techniques such as water management, waste reduction, energy efficiency, and sustainable sourcing.
- Provide guidance on integrating sustainable practices into daily business operations for both economic and environmental benefits.

- **Deliverables:**

- Practical training on sustainable practices that can be applied in the agrifood industry.
- Case studies of successful sustainable agrifood businesses in Lebanon and globally.
- Participant guide on adopting sustainability in agrifood businesses.

Qualifications:

Educational Background:

- Bachelor's degree or higher in Food Science, Agribusiness, Sustainability, or a related field.
- Relevant certifications in food safety (e.g., HACCP, ISO 22000) and sustainability practices (preferred).
- MBA or advanced degree (preferred).

Professional Experience:

- Minimum of 5 years of professional experience in the food production or agrifood sector.

- Proven record of delivering training sessions or workshops on food safety, production optimization, and sustainability.
- Familiarity with the agrifood industry in Lebanon or similar markets in the MENA region.

Skills and Expertise:

- Expertise in HACCP, food safety standards, and sustainable production practices.
- Ability to conduct engaging online training with interactive sessions.
- Familiarity with online learning platforms (e.g., Zoom, Microsoft Teams).
- Fluency in Arabic and English.

Personal Attributes:

- Strong communication and presentation skills.
- Hands-on, practical approach to training.
- Problem-solving abilities and adaptability.
- Passion for empowering youth and developing future business leaders.

Submission Requirements:

1- Technical Proposal:

- Training Content and Approach: Briefly describe how you will deliver each topic (methods, tools, and techniques you will use).
- Duration: Specify the total number of hours needed for each training session.
- Training Materials: Provide all training materials (e.g., presentations, workbooks, case studies, templates). These materials should be ready for online delivery.

2- Financial Proposal:

- Hourly Rate: State your hourly rate for delivering the training.
- Total Cost: Include the total cost for each topic, based on your hourly rate and the estimated number of hours.

3- Required Documents:

- (CV): Include details of your qualifications, professional experience, and any relevant expertise.
- Certifications: Provide copies of certifications related to the category

Evaluation Criteria

The service provider will be selected based on the following:

- Proven experience in delivering training in food safety, production optimization, and sustainability practices.
- Qualifications and Certifications: Relevant degrees and professional certifications.
- Financial Proposal: Cost-effectiveness of the training proposal.

Payment Conditions

1. Payment shall be made by wire transfer or through Payment Order/Telegraphic Transfer/over-the-counter payment after submission of an appropriate and acceptable original invoice with all the requested to INJAZ Lebanon.
2. INJAZ Lebanon operates through bank Audi and won't handle any transfer or withdrawal charges (To be charged to the trainer)

How to Apply:

To apply, please complete the Google Form. Please ensure you fill in all required details no later than **January 13, 2025**. Google form: <https://forms.gle/1d2UrLfk2F19x5Vs5>

Documents to submit:

1. Technical Proposal (including training content, duration, and materials).
2. Financial Proposal (including hourly rate and total cost).
3. (CV).
4. Relevant Certifications (If any).

Proposals that are received after the deadline will not be considered for evaluation.