



Call for Tender

Procurement of Tablets and Earphones for Emergency Response

SOS Children's Villages in Lebanon

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1.1 Background Information

SOS Children's Villages Lebanon is a non-governmental, non-profit social development national association and a member of the International Federation of the SOS Children's Villages, an umbrella organization for 139 national SOS CV organizations in the world. We are part of the world's largest practitioner movement for supporting children who are deprived or at risk of losing parental care. Established in 1964, SOS Children's Villages Lebanon advocates for the rights of socially vulnerable children and their families. Their mission is to create loving family environments for children and help them shape their futures.

In response to the ongoing conflict, SOS Children's Villages Lebanon has launched an Emergency Response project to ensure the safety and well-being of children, families, and communities affected by the crisis. The disruption of the educational system has left many children without access to formal learning, making it crucial to provide tools that enable continued education and communication. As part of this initiative, SOS Lebanon invites suppliers to submit tenders for the procurement of **60 tablets** and earphones to support remote learning and ensure uninterrupted education for children during this emergency.

1.2 Qualifications and Requirements

We need the following equipment to meet the specifications below:

Tablets:

- Screen size: 10 inches
- Storage capacity: 64 GB
- RAM: 4 GB
- Operating system: Latest Android version or equivalent
- Wi-Fi and Bluetooth enabled
- Warranty of at least 1 year
- For the supply of tablets, it is preferable that the following brands are considered: Samsung, Lenovo, and Black-View. Vendors are encouraged to provide proposals featuring these brands to meet the required performance standards.
- Expected delivery date: within 10 days of contract signing

Earphones:

- Standard in-ear or over-ear headphones
- Built-in microphone
- Compatible with tablets (3.5mm jack or Bluetooth)
- Warranty of at least 6 months



1.3 Evaluation Criteria

Proposals will be evaluated based on the following:

- Compliance with technical specifications.
- Delivery timeline.
- Price competitiveness and overall value for money.
- Vendor's past experience.

1.4 Terms and Conditions

Terms of Agreement

The supplier will be required to provide:

- Detailed technical specifications of the tablets and earphones.
- A comprehensive warranty and after-sales service plan.
- Clear terms regarding delivery time and penalties for delays.

1.5 Submission of Proposals

Proposals must include:

- Company profile.
- Detailed pricing structure, including all applicable taxes, fees, and charges.
- Technical specifications of the proposed van.
- Delivery timeline and payment terms.

1.6 Tender procedure schedule

The call for tender will be launched from the 12/11/2024 to 18/11/2024. Tender submission and schedule of the work are as follows.

Launch of the Tender	12/11/2024
Close of the Tender	18/11/2024
Evaluation of received tenders and selection of the awarded Tender	20/11/2024



1.7 Contact Person

All bids must be submitted in a sealed envelope showing the project name, bidder's name, phone number, and email to the following address:

SOS Children's Villages Lebanon
Monseigneur Shebli Street, SOS Building, 3rd Floor
Sin El Fil, Beirut, Lebanon

For any inquiries or clarifications, please contact:

Procurement Focal Point - Julien Morcos - Julien.Marcos@sos.org.lb

And/or

Head of Fund Development and Communications & Emergency Focal Point – Chantal Haddad – chantal.haddad@sos.org.lb