



**REQUEST FOR PROPOSAL**  
**SUPPLY OF FIRE FIGHTING EQUIPMENT**

To: Bidder

From: ARK Group DMCC (ARK)

Subject: Request for Proposal (RFP) No. RFP-ARK-18-243

Performance Period: 15 December 2018

RFP Issue Date: 6 December 2018

RFP Closing Date: 13 December 2018

RFP Closing Time: 17:00 (Beirut time)

Proposals for the services specified will be received by the ARK Corporate Services Department until the time and date cited. Late or incomplete proposals will not be considered. Additional instructions for preparing a proposal are provided herein.

**1. Purpose**

The purpose of this Request for Proposal (RFP) is to supply of the following services:

ARK is seeking a company (the Supplier) for the provision of firefighting material as detailed in the Statement of Work (SOW) at Annex 1.

**2. Description of Entity**

ARK is a research, conflict transformation and stabilisation consultancy providing programme assessment, design and implementation services

**Procedures for Submitting Proposals and Awarding Contract**

1. Interested, qualified companies or individuals may submit a proposal via email to [procurement@arkgroupdmcc.com](mailto:procurement@arkgroupdmcc.com). The submission must be sent in two emails separating the technical and price proposal. The subject headings must clearly state the RFP number, the proposal type (technical or price) and the Supplier name. The technical proposal must not make reference to cost or pricing information **at any point**. This will ensure that technical evaluation is made strictly on the basis of technical merit.

**Failure to agree and comply with any of the above specifications will result in the bidder being considered unresponsive and the proposal may be rejected.**

2. Proposals will be received until 13 December 2018 17:00 (Beirut time). No proposals will be accepted after the deadline.



3. Discussions may be held to clarify proposals. If any such discussions are held, bidders will be notified that a best and final offer may be submitted by a revised deadline. The best and final offer provides the opportunity for bidders to revise their proposals based on additional information gathered during discussions. If a best and final offer is not submitted, the previous offer will be considered as the best and final offer.
4. Any questions raised regarding this RFP must be in writing and emailed to [procurement@arkgroupdmcc.com](mailto:procurement@arkgroupdmcc.com). The RFP number should be quoted in all correspondence. ARK reserves the right to reject any and all proposals submitted and to request additional information from all bidders.

#### IV. Proposal Format

##### Technical Proposal:

All bidders must submit in a free format the following:

- About the company.
- Detailed product description and full technical specifications for each item showing in the price proposal template below, preferably in bullets points.
- Delivery terms (Number of days required for the delivery of all the items). If different items have different delivery dates, please specify as needed.
- Any other terms and specifications.

Each proposal must contain a title page that identifies the RFP number and subject and provides the bidder's name, address, email, telephone number and the name and title of a contact person.

##### Price Proposal:

All Bidders must submit a price proposal in a separate email clearly stating 'Price Proposal' in the subject field of the email along with the RFP reference number. Price proposal should be submitted following the below format:

##### **Price Proposal - RFP-ARK-18-243**

##### **Supplier Name and Address:**

Item	Description	Unit	Quantity	Unit Price	Sub-total
1	Fire Fighting Uniform:				
	Helmet	Piece	10	[Supplier to Insert]	[Supplier to Insert]
	Hood	Piece	10	[Supplier to Insert]	[Supplier to Insert]
	Jacket	Piece	10	[Supplier to Insert]	[Supplier to Insert]
	Pants	Piece	10	[Supplier to Insert]	[Supplier to Insert]
	Boots	Piece	10	[Supplier to Insert]	[Supplier to Insert]
2	Air Breathing Mask	Piece	6	[Supplier to Insert]	[Supplier to Insert]
3	Filtered mask				
4	Fire fighting hose no less than 25 meters	Piece	34	[Supplier to Insert]	[Supplier to Insert]
5	Force Nozzle	Piece	8	[Supplier to Insert]	[Supplier to Insert]
6	Carbon Dioxide Fire extinguisher 5KG - 6KG	Piece	40	[Supplier to Insert]	[Supplier to Insert]
7	Dry Powder Fire extinguisher 6KG	Piece	60	[Supplier to Insert]	[Supplier to Insert]
				<b>Total Price</b>	<b>\$0.00</b>



In the case the delivery of the above items is not free, supplier is to note that in his financial offer.

## V. Evaluation Criteria

A points formula will be used during the review process to score proposals submitted. If several proposals are closely ranked, ARK may arrange discussions with the bidders to assist in the selection process. Proposals will be evaluated and scored for both technical and price criteria.

The evaluation criteria are as follows:

### 1. Mandatory Criteria (Proposals failing to meet the mandatory requirements will not be considered).

- a. Registered supplier in Lebanon – registration certificate must be provided together with the proposal.
- b. Suppliers must be able to provide and deliver all equipment listed in Annex 1.
- c. All items have to meet European norms.

### 2. Technical Criteria

Received offers that succeed in meeting mandatory criterion will be evaluated against each other and against a set of criteria.

### 3. Price Criteria

After a technical score for each bidder has been established, the price proposals will be evaluated and points will be added based on the proposed price. The maximum score for price will be assigned to the bidder offering the lowest price and proportional scores will be assigned to the other proposals.

**It should be noted that bidders failing to meet the minimum threshold of 25 points in the Technical Evaluation will not be taken forward to the Price Evaluation phase.**

## ANNEX 1 FIRE FIGHTING EQUIPMENT

1. ARK seeks to engage with a suitable supply for the supply of the following firefighting equipment:
  - (a) Fire Fighting Uniform (Helmet/Hood/ Boots/ Jacket/ Pants);
    1. Number of Layers:
    2. Outer Layer Type:
    3. Waterproof Layer Type"
    4. Thermal Barrier Type:
    5. Comfortable Layer Type:
    6. Reflective Tape Type:
    7. Jacket Seal Type (Velcro, Zipper...):
    8. Number of pockets on the lower side:
    9. Radio Pocket?
    10. Two Side Pockets on the Pants?



11. Type of Sleeve End (Kevlar, other please specify):
  12. Type of belts on pants:
  13. Any other specs, please add to this list.
  - (b) Air Breathing Mask;
    1. Capacity in liters:
    2. How many bars?:
    3. Other accessories:
  - (c) Firefighting hose no less than 25 meters or 30 meters;
    1. Color:
    2. Circular Jacket Type:
    3. Inner Lining Type:
    4. Any other specs, please add to this list.
  - (d) Force Nozzle;
    1. Material Type:
    2. Size (Preferably 63 mm male instantaneous):
    3. Working pressure:
    4. Screw thread?:
    5. What discharge patterns are available?:
  - (e) Carbon Dioxide Fire extinguisher 5KG - 6KG
    1. European norms.
  - (f) Dry Powder Fire extinguisher 6KG
    1. European norms
  - (g) Filtered mask.
    1. Half face mask:
    2. Removable filter:
    3. Filter type:
    4. Filter capacity (in microns):
2. The suitable supplier must be able to deliver the firefighting equipment at the following locations:
- (a) Shatila center
  - (b) Nahr al Bared center
  - (c) Beddawi
  - (d) Bourj al Barajneh
  - (e) Ayn al Hilweh

