

DATE: Thursday, November 21, 2024

**INVITATION TO BID:
ITB No. 033/T
FOR THE ESTABLISHMENT OF FRAME AGREEMENTS FOR THE SUPPLY,
PACKAGING AND DELIVERY OF FOOD ITEMS AND FOOD KITS.
CLOSING DATE AND TIME: **[06/12/2024] – 4:00 PM****

1. REQUIREMENTS

Restart Center invites qualified Vendors to make a firm offer for the establishment of frame agreement(s) for the Supply, delivery and packaging of **FOOD ITEMS AND FOOD KITS**.

Restart Center may award Frame Agreement(s) with initial duration of 1 year, potentially extendable for one-year subject to the satisfactory vendor's performance and availability of funds.

The successful bidders will be requested to maintain their quoted price model for the duration of the Contract.

Restart Center is requesting all bidders to submit their quotes for each type separately.

A. Food items to Kobbe Prison:

Restart Center will supply all the cells in Kobbeh prison for men and women with bulk food commodities to support detainees produce weekly vegan meals.

The food commodities will include Dry Food, tomato paste, Oil, Spices, fresh Vegetables and one type of protein will be distributed weekly over 6 months. The food commodities will be distributed to each cell. Weekly distributions will take place to ensure proper storage.

There is a total of 18 cells segregated as follows: 15 Large cells and 3 small cells that will be receiving bulk food commodities over the course of 6 months, from January till end of June 2025.

a) Bulk foods for Large cells: Once a week for 15 cells for 26 weeks.

Item Title	Description	Weight (Kg) For large cells hosting 56 prisoners
Dry Food	American Rice	10 kg
	Chickpeas Medium Size	5 kg
	Brown coarse Bulgur	5kg
	Pasta-Spaghetti	15 packs
	Green Lentils	6 kg
	Red Beans	5 kg
Sauce	Tomato Paste in Plastic Jar	4 kg
Oil	Sunflower Oil in Plastic container	3 L
Spices	Salt	3 Kg
	Pepper	1 Kg
Fresh Vegetables	Onions	3 kg
	Lemon	10 kg
	Garlic	1.5 kg
	Zucchini	4 kg
	Tomato	10 kg
	Potatoes	4 kg
	Carrots	2kg
	Cabbage	3 kg
Romaine Lettuce	2 Kg	
Protein	Eggs	15 Packs of 15 eggs per room

b) Bulk foods for Small cells: Once a week for 3 cells for 26 weeks.

Item Title	Description	Weight (Kg) For small cells hosting 35 prisoners
Dry Food	American Rice	5 kg
	Chickpeas Medium size	2.5 kg
	Brown coarse Bulgur	2.5 kg
	Pasta-Spaghetti	8 packs
	Green Lentils	3 kg
	Red Beans	2.5 kg
Sauce	Tomato Paste in plastic Jar	2 Kg
Oil	Sunflower Oil In plastic container	1.8 L
Spices	Salt	1.5kg
	Pepper	0.5 Kg
Fresh Vegetables	Onions	1.5 Kg
	Lemon	5 Kg
	Garlic	1 kg
	Zucchini	2 kg
	Tomato	5 kg
	Potatoes	2 kg
	Carrots	1 kg
	Cabbage	1.5 kg
Romaine lettuce	1 Kg	
Protein	Eggs	7 packs of 15 eggs per room

B. Food kits/ Ready to Eat parcels:

1) Ready-to-eat Parcel Composition- **General Community: Total 515 Kits**

Description	Unit	Quantity
Dates Anbari with seeds	250 g	1
Regular white toast	300 to 400g	1
Hummus with Tahini ready to eat	can 400 g	3
Fava beans Ready to eat	can 400 g	3
Baba Ghanouj ready to eat	can 400 g	1
Tuna	Can 160 g	4
Processed cheese	200 g	3
Sugar	1 kg	1
Yellow Tea	Pack of 25 bags	1

2) Ready-to-eat Parcel Composition- **Places of Detention: Total 200 Kits**

Description	Unit of measurement	Quantity
Dates Anbari 500 g	500g	1
Regular white toast	300 to 400g	1
Halawa plain in Plastic Container	450g	1
Jam in Plastic container	325g	1
Mixed Thyme (Zaatar) in plastic bag زعتر	400g	2
Olive oil plastic bottle زيت زيتون في قنينة بلاستيك	1 Liter	1
Processed cheese	200g	4
Sugar	1kg	1
Yellow Tea	pck of 25 bags	1

NB: Samples will be requested from technically compliant suppliers with the most competitive pricing.

Terms of Delivery:

The delivery of the Food Items and Food Kits is not in one Batch.

- *Delivery of Food Items:* Once per week to Kobbe prison in Tripoli, North Lebanon over 26 weeks from January till end of June 2025.

• Delivery of Food kits/Ready to Eat parcels:

- **Ready-to-eat Parcel Composition- General Community: Total 515 Kits:** One Delivery to each of the following locations from February 2025 till July 2025:

1	Qobbeh, Tripoli
2	El Mina, Tripoli
3	Tebenneh, Tripoli
4	Restart Center, Tripoli
5	Beb El Ramel, Tripoli
6	El Beddaoui, Tripoli
7	Deir Dalloum, Akkar
8	Berkayel, Akkar
9	Bebnine, Akkar
10	Hadatha El Minieh
11	Bhanine El Minieh

- **Ready-to-eat Parcel Composition- Places of Detention: TOTAL 200 KITS :** The 200 kits will be delivered to Restart center- Tripoli North Lebanon in a total of 5 deliveries with 40 kits each. Deliveries should be completed by June 2025.

Packaging requirements:

- Food Items: Should be packed in 3 Ply Corrugated Cartoons boxes to hold 40 Kgs and should be moisture and tear resistant. **Any individual item packed in glass or can or tin is not acceptable.**
- Food Kits/Ready to eat parcels: should be packed in standard cartoon boxes. **Any individual item packed in glass or can or tin while it is clearly mentioned that it should be plastic will not be accepted.**
- Stickers with Logos should be placed by the supplier on all packages at no cost. Stickers will be shared by Restart Center.

2. BIDDING INFORMATION:

2.1. ITB DOCUMENTS

The following annexes form integral part of this Invitation to Bid:

- Annex A: Technical offer form:
Part 1 – Technical requirements- Annex A.1 AND Annex A.2 (Both annexes should be completed, Signed and stamped)
Part 2 – Supplier Legal documentation and others.
- Annex B: Financial Offer Form - Price Lists **(All 4 Sheets for different Kits and compositions should be completed, Signed and Stamped)**
- Annex C: Vendor Registration form

3. REQUEST OF ITB DOCUMENTS:

To request and acquire ITB documents and Annexes kindly send an email to marieline@restartcenter.com.

4. SUBMISSION OF BID:

Bids should be submitted **by hand** in a sealed envelope to the secretaries at Restart Center Premises in Tripoli Premises with all needed supporting documents as per the below:

➤ **Tripoli Delivery Address:**

Attention secretary: **Saydeh Nakhoul**
Residence 5 Building, 1st floor,
Damm & Farez Street, Tripoli, Lebanon

- **Bid Reference: ITB No. 033/T**
- **Deadline: [06/12/2024] – 4:00 PM**

IMPORTANT:

Any bid received after this date or sent to another address may be rejected. Restart Center may, at its discretion, extend the deadline for the submission of bids, by notifying all prospective bidders simultaneously.

Marie-Line Taleb



Procurement Department
Restart center