## ANNEX A – GRANT APPLICATION TEMPLATE

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| BASIC INFORMATION | | | | |
| Name of Organization |  | | | |
| Legal Status of the Organization |  | | | |
| Background, Vision, and Mission |  | | | |
| Average Annual Budget |  | | | |
| Key Members |  | | | |
| Address |  | | | |
| Contact Information |  | | | |
| PAST PERFORMANCE (in similar key thematic areas of intervention) | | | | |
| **Project Name** | **Brief Description**  *Activities, Services provided, location, etc.* | **Project Duration**  *Start/end dates* | **Contract/ Grant Value**  *In USD* | **Client/Funder**  *Name, Title, Phone, Email Address* |
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| PAST PERFORMANCE (in targeted locations) | | | | |
| **Project Name** | **Brief Description**  *Activities, Services provided, location, etc.* | **Project Duration**  *Start/end dates* | **Contract/ Grant Value**  *In USD* | **Client/Funder**  *Name, Title, Phone, Email Address* |
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| GRANT INFORMATION | | | | |
| Grant Goal and Objectives |  | | | |
| Proposed Location (s) and Local Experience: | Specify which grouping you will target (in the case of entire grouping) or which specific municipality (ies) and the rationale behind your choice. | | | |
| Methodology | Provide an overview of the methodology, including proposed partnerships, as per section 2.1 | | | |
| Activities | Describe activities in detail as per section 2.1, as well as Gantt Chart of proposed activities | | | |
| Estimated Number of Direct Beneficiaries | “Direct Beneficiaries” refers to individuals directly benefiting from assistance | | | |
| Team | As per section 2.3 | | | |
| Monitoring and Evaluation | Please describe your proposed processes for monitoring and evaluating grant activities (level of participation, engagement, etc.) | | | |
| Management & Institutional Capacity | *Brief description of managerial, operational, and financial capacity to implement and monitor the proposed activities.* | | | |
| Total Budget Requested (in USD) | As per detailed budget | | | |
| Applicant’s Name & Signature  Date: |  | | | |

ATTACHMENTS – Provide with your application a **copy of a valid registration certificate**.