## ANNEX A – GRANT APPLICATION TEMPLATE

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| BASIC INFORMATION |
| Name of Organization |  |
| Legal Status of the Organization |  |
| Background, Vision, and Mission |  |
| Average Annual Budget |  |
| Key Members |  |
| Address |  |
| Contact Information |  |
| PAST PERFORMANCE (in similar key thematic areas of intervention)  |
| **Project Name** | **Brief Description** *Activities, Services provided, location, etc.* | **Project Duration***Start/end dates* | **Contract/ Grant Value***In USD* | **Client/Funder***Name, Title, Phone, Email Address* |
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| PAST PERFORMANCE (in targeted locations) |
| **Project Name** | **Brief Description** *Activities, Services provided, location, etc.* | **Project Duration***Start/end dates* | **Contract/ Grant Value***In USD* | **Client/Funder***Name, Title, Phone, Email Address* |
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| GRANT INFORMATION |
| Grant Goal and Objectives  |  |
| Proposed Location (s) and Local Experience:  | Specify which grouping you will target (in the case of entire grouping) or which specific municipality (ies) and the rationale behind your choice.  |
| Methodology | Provide an overview of the methodology, including proposed partnerships, as per section 2.1 |
| Activities  | Describe activities in detail as per section 2.1, as well as Gantt Chart of proposed activities |
| Estimated Number of Direct Beneficiaries | “Direct Beneficiaries” refers to individuals directly benefiting from assistance  |
| Team | As per section 2.3 |
| Monitoring and Evaluation | Please describe your proposed processes for monitoring and evaluating grant activities (level of participation, engagement, etc.)  |
| Management & Institutional Capacity | *Brief description of managerial, operational, and financial capacity to implement and monitor the proposed activities.*  |
| Total Budget Requested (in USD)  | As per detailed budget  |
| Applicant’s Name & SignatureDate:  |  |

ATTACHMENTS – Provide with your application a **copy of a valid registration certificate**.