

Assessment grid for the technical evaluation of tenders for small-scale contracts (CV, concept + price)



Organisational unit	3300	Project title	Strengthening the resilience of smallholder farms, micro and small enterprises, and local communities	Date	
Officer responsible for the commission				PN	21.1823.0-001.00
Assessor				Contract no.	

(1) Criterion	(2) Weighting in %	Enter tenderer 1		Enter tenderer 2		Enter tenderer 3		Enter tenderer 4		Enter tenderer 5		Enter tenderer 6	
		(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)
1. Qualifications of proposed staff (as per the rules and criteria in the Terms of reference)													
1.1	Expert 1:												
1.1.1	General qualifications												
	- Education	10											
	- Professional experience	20											
1.1.2	Experience in the region/knowledge of the country	10											
1.1.3	Language skills												
	Enter languages	10											
	Subtotal for 1.1	50	0	0	0	0	0	0	0	0	0	0	0
1.2	Expert 2:												
1.2.1	General qualifications												
	- Education												
	- Professional experience												
1.2.2	Experience in the region/knowledge of the country												
1.2.3	Language skills												
	Enter languages												
	Subtotal for 1.2	0	0	0	0	0	0	0	0	0	0	0	0
1.3	Expert 3:												
1.3.1	General qualifications												
	- Education												
	- Professional experience												
1.3.2	Experience in the region/knowledge of the country												
1.3.3	Language skills												
	Enter languages												
	Subtotal for 1.3	0	0	0	0	0	0	0	0	0	0	0	0
1.4	Expert 4:												
1.4.1	General qualifications												
	- Education												
	- Professional experience												
1.4.2	Experience in the region/knowledge of the country												
1.4.3	Language skills												
	Enter languages												
	Subtotal for 1.4	0	0	0	0	0	0	0	0	0	0	0	0
1.5	Expert 5:												
1.5.1	General qualifications												
	- Education												
	- Professional experience												
1.5.2	Experience in the region/knowledge of the country												
1.5.3	Language skills												
	Enter languages												
	Subtotal for 1.5	0	0	0	0	0	0	0	0	0	0	0	0
	Total for section 1	50	0	0	0	0	0	0	0	0	0	0	0
3. Appropriateness of the proposed concept (according to the rules and criteria in the Terms of Reference)													
3.1	Clear methodology	20											
3.2	Workplan	20											
3.3	Timeline	10											
3.4.													
3.5													
	Total for section 2	50	0	0	0	0	0	0	0	0	0	0	0
	Technical assessment	100	0	0	0	0	0	0	0	0	0	0	0
	Technical assessment in %		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
3.	Total for financial assessment												
	Overall assessment in %												
	Rank												

I hereby declare that I have carried out this assessment independently and to the best of my knowledge and belief. I will keep the data confidential and will not pass on any information regarding the current assessment procedure.

Date, full first and last name, function, OU