**Annex 2**

**FORM FOR SUBMITTING SUPPLIER’S QUOTATION**

***(This Form must be submitted only using the Supplier’s Official Letterhead/Stationery[[1]](#footnote-1))***

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the works listed in the Scope of Works and Bill of Quantities (BOQs) in conformity with the specifications and requirements of UNDP as per RFQ Reference No. LBN/CO/RFQ/10/18:

|  |  |  |
| --- | --- | --- |
|  | **SUMMARY OF BOQs** | |
| **Division** | **Description of Works** | **Total Cost USD** |
| 1 | Civil Works |  |
| **Subtotal Price in USD (excluding VAT)** | |  |
| ***VAT (if applicable)*** | |  |
| **Total Price in USD (including VAT)** | |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |

**In addition to the above table, Bidders shall include their proposed detailed prices within the BOQs attached to this RFQ (Appendix 1), and duly sign and submit these completed BOQs within their offer.**

**Offer to Comply with Other Conditions and Related Requirements**

|  |  |  |  |
| --- | --- | --- | --- |
| **Other Information pertaining to our Quotation are as follows:** | **Your Responses** | | |
| ***Yes, we will comply*** | ***No, we cannot comply*** | ***If you cannot comply, pls. indicate counter proposal*** |
| Delivery Lead Time |  |  |  |
| Warranty and After-Sales Requirements |  |  |  |
| * Others: Availability of a site civil engineer with minimum of 10 years of experience. A copy of the CVs and a copy of the engineering syndicate registration is required to be submitted with the offer. The engineers must be on site when requested by UNDP engineers and during inspections. * A full-time foreman on site with a minimum of 10 years of experience to follow up on all construction works. A copy of his CV is required to be submitted with the offer. |  |  |  |
| Validity of Quotation |  |  |  |
| All Provisions of the UNDP General Terms and Conditions |  |  |  |
| Other requirements *[pls. specify]* |  |  |  |

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

*[Name and Signature of the Supplier’s Authorized Person]*

*[Designation]*

*[Date]*

1. [↑](#footnote-ref-1)