

## School Assessment and Data Collection Checklist

School	
Person met / Position	
Date of visit	
Assessment topic	School and sector assessment + Data collection "Health Inspection and Food Safety"
Assessment by	

Area		Criteria	YES	NO	Remarks
A. The school	1	Is the school a public school or a joint project?	Joint Project		
	2	What is the school built-up area?			
	3	Brief description of the school campus (no. of blocks, buildings, floors, classrooms, workshops, etc.)?			
	4	How many students are registered at the school?			
	5	What is the distribution (percentage) of registered students from the area and from outside the area? And from what areas do they come from?			
	6	How do the students come to school (parents, bus, walking, etc.)?			
	7	What are the specializations available at the school?	<ul style="list-style-type: none"> <li>• BP in</li> <li>• DS in:</li> <li>• BT in:</li> <li>• TS in</li> <li>• LT in:</li> </ul>		
	8	What are the working hours/days?			
	9	What are the working hours/days?			
	10	Is the school equipped with any alternative reliable power supply (generator, solar PV, UPS, etc...)?			
	11	If yes, is this power supply sufficient (diesel, fuel, batteries)?			
B. The workshop	1	Is it accessible to all trainees in case of special needs?	<input type="checkbox"/>	<input type="checkbox"/>	
	2	What are the approximate dimensions for the Health Inspection and Food Safety workshop?			
	3	What are the equipment, tools, material, and consumables available at the workshop? <b>Take pictures + Ask for list</b>			
	4	Is it equipped with power supply and electric	<input type="checkbox"/>	<input type="checkbox"/>	

		sockets?			
	5	Is it clean, organized, and ready for the training? <i>Workbenches, lockers, shelves, wall hooks, whiteboard, etc.</i>	<input type="checkbox"/>	<input type="checkbox"/>	
	7	Is there a storage room with a lock to safely store the equipment, tools, material, and consumables?	<input type="checkbox"/>	<input type="checkbox"/>	
	8	Does it have access to restrooms?	<input type="checkbox"/>	<input type="checkbox"/>	
	9	Does it have adequate lighting to conduct the training?	<input type="checkbox"/>	<input type="checkbox"/>	
	10	Does it have adequate temperature to conduct the training?	<input type="checkbox"/>	<input type="checkbox"/>	
	11	Is there a generator in the school to ensure electricity in the classroom and workshop?	<input type="checkbox"/>	<input type="checkbox"/>	
	12	Does it have a relatively quiet and distraction-free environment?	<input type="checkbox"/>	<input type="checkbox"/>	
<b>C. The school director</b>	1	Can s/he share the already developed curricula for the BT (and DS if available) in Health Inspection and Food Safety with us?	<input type="checkbox"/>	<input type="checkbox"/>	
	2	Is s/he willing to cooperate with GIZ to organize delivery of the short CBT (Competency Board Training) courses?	<input type="checkbox"/>	<input type="checkbox"/>	
	3	Is s/he willing to assign a focal point of contact for coordination purposes?	<input type="checkbox"/>	<input type="checkbox"/>	
	4	Is s/he ready to organize an orientation session for the students?	<input type="checkbox"/>	<input type="checkbox"/>	
	5	Is s/he willing to assign the head of the workshop as a member of assessing jury?	<input type="checkbox"/>	<input type="checkbox"/>	
	6	Is s/he willing to assign a professional from the Health Inspection and Food Safety sector labour market as a member of the assessing jury?	<input type="checkbox"/>	<input type="checkbox"/>	
	7	Is s/he willing to contact neighbouring construction companies to help provide Work Based Learning (WBL) opportunities for the students?	<input type="checkbox"/>	<input type="checkbox"/>	
	8	Is s/he willing to assign a staff member to be responsible for inventory management?	<input type="checkbox"/>	<input type="checkbox"/>	
	9	Does the school have a School Advisory Board (SAB)? مجلس إبتشاري	<input type="checkbox"/>	<input type="checkbox"/>	
	10	If not, is the school willing to have a School Advisory Board (SAB)? مجلس إبتشاري	<input type="checkbox"/>	<input type="checkbox"/>	
	11	Is s/he willing to assign a professional from the Health Inspection and Food Safety industry sector in the School Advisory Board (SAB)? مجلس إبتشاري	<input type="checkbox"/>	<input type="checkbox"/>	
<b>D. The teachers / head of workshop</b>	1	How many teachers are there for the theoretical subjects?			
	2	How many teachers are there for the TPs? <b>Refer to trainers' evaluation grid to be filled in</b>			

	3	What are the experience and qualifications for the assigned TP Teachers?			
	4	What is their time availability and commitment?			
	5	Are they willing to take the ToT training course?		<input type="checkbox"/>	<input type="checkbox"/>
	6	Are they willing to be assessed by a third-party assessor?		<input type="checkbox"/>	<input type="checkbox"/>
	7	Are they willing to be part of the assessing jury?		<input type="checkbox"/>	<input type="checkbox"/>
<b>E. The students</b>	1	How many students are there registered in the TS1 Health Inspection and Food Safety for the academic year of	2019 - 2020		
			2020 - 2021		
			2021-2022		
	2	How many students are there registered in the TS2 Health Inspection and Food Safety for the academic year of	2019 - 2020		
			2020 - 2021		
			2021-2022		
3	How many student batches graduated from the school in "Health Inspection and Food Safety" TS?			The Health Inspection and Food Safety TS started in <b>XXX</b>	
4	Are the graduating batches continuous or intermittent?		<input type="checkbox"/>	<input type="checkbox"/>	
<b>F. Around the school</b>	1	Does the school have a Guidance and Employment Office (GEO)? مكتب توظيف وتوجيه؟			
	2	Chamber of commerce & industry distance from the school			
	3	Available data of Work Based Learning (WBL) and job vacancies around the school?			
	4	Any previous links and cooperation with private sector industries?			
	5	What is the distance from the nearest general education / preparatory school?			
<b>G. The specialization</b>	1	What are the TPs delivered?			
	2	What are the technical theoretical subjects delivered?			
	3	What are the gaps in the curriculum?			
	4	What are the subsectors needed (market demand / needs / trends)?			

	5	What are the skills, competences, and knowledge needed?	
<b>SWOT ANALYSIS</b>	<b>STRENGTHS</b>		<b>WEAKNESSES</b>
	<b>OPPORTUNITIES</b>		<b>THREATS</b>
<b>Signature</b>			<b>Date</b>