

ANNEX 1. CALL FOR TENDER

Date: 05/03/2021

Tender N°: 003

Amel Association International is requesting through this tender a Lab/Imaging Center to provide detailed written quotations for the supply of **the following services for a contractual period of 2 months:**

1. Laboratory Tests

Item	Name of the product
1	CBCD
2	Electrolytes
3	SGPT
4	SGOT
5	Lipid profile
6	Creatinine
7	Urine Microalbumin
8	Urinalysis
9	Urine culture
10	Fasting Blood Sugar
11	HBA1c
12	Calcium
13	Uric Acid
14	PSA
15	TSH
16	T3
17	T4
18	Vit D
19	PT
20	Iron
21	INR
22	Ferritin
23	B12
24	Folate

2. Imaging Services:

Item	Name of the product
1	MRI (Brain and Thoracoabdominal)
2	Xray-Chest Ap/Lt
3	X-ray Spine (Cervical, thoracic, lumbosacral) each
4	Bone (femur, foot, forearm, hand, knee) each
5	Echocardiography
6	Abdominal ultrasound

3. Other

1	Electrocardiogram
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4. Home Services:

Item	Name of the product
1	Home Visit service

The answers to this tender should include the following elements:

- A written quotation including the price per unit **based on percent discount on NSSF price**, Price for home services;
- Certified copies of registration documents, which approve the legal status of tenderer:
 - a) Copies of the Certificate of Commercial Registration
 - b) Certificate from the tax authority of the tax system (MOF and VAT).
 - c) Copy of the license of the laboratory and Radiology
 - d) Copy of the official documents of the pathologist/Radiologist responsible

General Conditions:

1. The **deadline for submitting an offer** is fixed on **Friday, Mar 12 2021 at 5:00 pm** address of Association International the following: Musseitbeh – Daoud Abou Chakra Str. Amel bldg
2. Tenderers will fill, sign, stamp and return the Offer form according to Amel format.
3. Tenderers will sign and return all pages of the Product Specifications for which they apply.
4. The offer to the call for tender will not result in the award of a contract.
5. The offer must be submitted to Amel Office in a sealed envelope during the working hours (weekdays 9:00 AM till 5:00 PM) with the mention **“Tender №: 003. Not to be opened before Mar 12 2021”/**
6. Unsealed envelope, incomplete and late offers will not be considered.
7. Amel shall not be bound to abide by the quantities and items mentioned in the tender list. Quantities may be adjusted based on requirements
8. **Mode of Payment:** Fresh Bank Transfer / Cash through bank letter
9. **Ineligibility Criteria.**
If potential contractors fall into any of the following categories they must be excluded from participating in Amel procurement procedures:
 - a) They are bankrupt or being wound up, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities, are the subject of proceedings concerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;

- b) They have been convicted of an offence concerning their professional conduct by a court judgement;
- c) They have been guilty of grave professional misconduct proven by any means that the contracting authority can justify;
- d) They have not fulfilled obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which they are established or with those of the country of the contracting authority or those of the country where the contract is to be performed;
- e) They have been the subject of a court judgement for fraud, corruption, involvement in a criminal organisation or any other illegal activity.

10. **Exclusion Criteria**

In addition to the ineligibility criteria applied by Amel, negotiation with potential contractors may be severed at any stage during the procurement process if it is established that they meet any of the exclusion criteria below:

- a) Are subject to a conflict of interest;
- b) Are guilty of misrepresentation in supplying the information required by Amel as a condition of participation in the contract procedure, or fail to supply all of the information requested.

11. **Award Criteria**

The following criteria should be considered when reviewing offers:

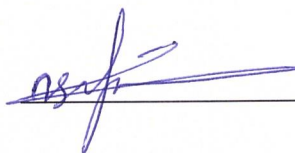
- a) Prices based on percent discount on NSSF price (**Annex 2. Offer Form**)
- b) Complies with the composition of the tender offer requirements
- c) Results sent via email or an online platform to AMEL
- d) Previous experience
- e) Payment terms
- f) References
- g) **Online results within 24 / 48 hrs**
- h) **Availability of home services (to be invoiced sepertaely)**
- i) **Availability of all diagnostics included**
- j) **Acknowldging the following requirements:**
- Direct contact to support AMEL staff and to communicate alarming results to the medical team as soon as possible through the phone
 - In case of contradiction between the clinical observation and lab results the lab should be responsible for repeating the test
 - Lab to ensure the quality of samples drawn and repeat if needed
 - Samples to be transported as per globally recognized standards and within proper time frame

12. **Confidentiality**

Lab not allowed to share any patient information with third parties

13. In the case of a contract, bidders will be required to fulfill their obligations to pay taxes and other obligatory payments in accordance with the legislation of Lebanon.

Procurement Officer



Achraf Safadi