Terms of Reference



Procurement measure within the scope of e-Learning Tablet devices and Power Banks

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I. General information

1. Brief information on the project

The Multi-Donor Action "Improving the Quality and Attractiveness of Technical and Vocational Education and Training (TVET) in Lebanon for poor and vulnerable social groups" is jointly co-financed by the European Union and the German Federal Ministry of Economic Cooperation and Development (BMZ). The joint action is implemented by GIZ as a specific Action within the wider BMZ project "Improving the Quality and Attractiveness of TVET in Lebanon (QuA-VET)".

The aim of the action is to orient the vocational training towards the qualification needs of the labour market in sectors with sustainable employment potentials, therefore improving the employment capacities for poor and vulnerable social groups living in Lebanon. The implementing partner, the Directorate General for Vocational and Technical Education (DGVTE), requires further support in involving the private sector in vocational education and training. Thus, the project's emphasis is placed on improving the partnership between vocational training institutions and the private sector. This includes developing modularized and practice-oriented training programmes in selected sectors, digitalizing e-learning lessons for the technical theoretical subjects of the promoted TVET programs and general subjects and enhancing the quality of in-company training for employees and work-based learning for vulnerable individuals.

The target groups of the project are vulnerable youth and young adults (aged 15-35), including Syrian and Palestinian refugees, individuals from hosting communities, TVET Lebanese students, unemployed or underemployed individuals (aged 17 to 35), and employees in Micro, Small, and Medium-sized Enterprises (MSMEs) seeking to improve their employment prospects through relevant qualifications.

2. Context

Background - e-Learning

Considering the stumbling economic situation that is affecting Lebanon at several levels, the elevated transportation fees, and the unstable security situation in some regions of the country, public TVET students are not attending schools on regular basis.

Based on the experience in e-learning which the GIZ projects' ProVTE¹ and VTE4all² and the currently running, QuA-VET, have collected and considering that the teaching and learning at distance will be a constant in the future in the form of blended learning, the QuA-VET project developed the technical theoretical courses of the Baccalaureate Technique (BT) Industrial Mechanics and Technicien Superieur (TS) Health Inspection and Food Safety in e-Learning (EL) modality.

Following the development and digitalization of the BT1 general subjects by the VTE4all project, the QuA-VET project intends to extend the development of e-learning lessons to include the BT2 unified general subjects for all BT2 programs, according to the newly developed curriculum. This will ensure that students have access to a larger number of courses and their learning is not interrupted due to the instability in the country. Moreover, the lessons in EL modality will be a support for teachers during the in-presence lessons.

¹ Practice-Oriented Vocational and Technical Education

² Vocational and Technical Education for All in Lebanon



In the previous academic years, the QuA-VET project, has equipped students of BT Industrial Mechanics and their technical theory teachers with tablet devices and power banks in 9 public TVET schools, as there is a lack of IT terminals for digital education in public schools and in the families of many students.

In the 2024/25 academic year, the QuA-VET project will be training up to 20 teachers on developing e-learning lessons of the BT2 General Subjects, and up to 112 teachers from the schools delivering the BT Industrial Mechanics on the use of the learning management system to deliver these e-lessons to their students and monitor their learning progress.

In order to ensure the equal access of all students and teachers to our digital general courses, the project aims to procure computer tablet devices and power banks. This contributes to supporting the DGVTE in better fulfilling its role in the digital transformation of public schools.

II. Objective

This request for public tender is intended to identify a supplier who can provide and deliver to the QuA-VET project office, the following described tablet devices and power banks within the set delivery date:

Item no.	Item	Specification	Example image	Quantity
1.1	Tablets	 OS: Android Display: 10" TFT LCD 1200x1920 Pixels and above CPU: Octa-core (2x1.8 GHz Cortex-A75 & 6x1.8 GHz Cortex-A55 Rear camera: 8 MP Selfie camera: 5 MP Storage: 64 GB RAM: 4 GB Network: LTE Battery: Li-Po 7040 mAh, non-removable Accessories: Cover + Screen Protector Warranty 1 Year 		112



1.2	Power banks	 Power banks, Li-Polymer, at least 10,000 mAh power capacity, charge up to 2x faster At least two charging ports, 2x 10W (5V, 2A) USB outputs Max 22.5W SE 1 year warranty 		112
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III. Delivery Terms

The devices will be delivered to the QuA-VET project office in the General Directorate of Vocational and Technical Education (DGVTE) Nafaa Street, Dekwaneh El-Maten, 2705-4801, Lebanon in coordination with the respective project member. Desired delivery term by the latest.

IV. Qualifications and Requirements

The potential suppliers are obliged to submit the following documents within the framework of the public tender:

- Financial Offer: Filled excel sheet including the price (per unit and the total) of each item. The project benefits from a 55.55% VAT exemption, reducing the applicable VAT rate on procurement costs accordingly.
- Technical offer: including the name, brand, technical details and certification of the product
- Company portfolio (Company name, focal point, contact details, exact location, available product and services, old experience, year of establishment, availability of product and services)
- Official registration document
- Ministry of finance registration document

Eligibility Criteria:

- The supplier must have an official registration in Lebanon (minimum requirement)
- The supplier should be able to provide a 1-year warranty on the tablets after delivery (minimum requirement)



- The supplier should be able to understand our procurement process (minimum requirement)
- The supplier should be able to deliver the tablets and power banks to the project's specified location (minimum requirement).
- The supplier should be able to provide support on technical features when needed (minimum requirement)
- The supplier must be able to provide alternative tablets with similar price and specs in case of unavailability of the requested tablets (minimum requirement)
- The supplier must be able to provide alternative power banks with similar price in case of unavailability of the requested tablets (minimum requirement)
- The supplier must provide a sample tablet for testing to the QuA-VET project team office.

Criteria for Sample Tablet Testing

- ✓ Hardware performance: Fast processor, adequate RAM (minimum 4GB), and storage (minimum 64GB).
- ✓ Software: Android operating system (OS), latest version.
- ✓ Cost-neutral testing: download of applications, testing the responsiveness of touchscreen, and other buttons, and battery life.

The supplier is responsible for all costs related to providing the sample tablet for testing. If the tablet fails to meet all specified criteria, the supplier will be informed about the reasons for failure.

V. Application Process

The offers/Proposals shall be sent in two separate emails to the following email address: LB_quotation@giz.de

Two Emails shall be sent, one for the Technical Offer and another email for the Financial Offer.

Your email subject lines shall be named as follows:

- a) Name/Technical offer/ Tender no. containing the following:
 - A description of legal form
 - The registration papers
 - The ministry of finance registration
 - Company Profile
- b) Name/ Financial offer/ Tender no. containing the following:
 - Financial Offer (please address it to 18.2208.9-002 QuA-VET)
 - Bank account details of the consulting firm inside Lebanon (fresh account if any)
- c) The offers shall be submitted in English language only. Handwritten translation is allowed.
- d) The offers shall be signed & stamped.
- e) The financial offer must be in USD only and including VAT (The project benefits from 55.55% VAT exemption)



Offer validity: Please note that the offer should be valid for at least 4 months from the date of submission.

Note: Sending your offers to any other email address or non-compliance with any of the mentioned conditions will result in rejecting your participation in this tender. Only applications containing the mentioned documents will be taken into consideration.