

# Assessment grid for the technical evaluation of tenders for small-scale contracts (CV + price)



| Organisational unit  |   | Project title          |                           |                        |                           |                        |                           |                        |                           |                        |                           | Date                   |                           |
|--|---|------------------------|---------------------------|------------------------|---------------------------|------------------------|---------------------------|------------------------|---------------------------|------------------------|---------------------------|------------------------|---------------------------|
| Officer responsible for the commission   |   |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           | PN                     |                           |
| Assessor   |   |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           | Contract no.           |                           |
| (1)<br>Criterion   | (2)<br>Weighting in %                             | Enter tenderer 1       |                           | Enter tenderer 2       |                           | Enter tenderer 3       |                           | Enter tenderer 4       |                           | Enter tenderer 5       |                           | Enter tenderer 6       |                           |
|  |   | (3)<br>Points (max 10) | (4)<br>Assessment (2)x(3) | (3)<br>Points (max 10) | (4)<br>Assessment (2)x(3) | (3)<br>Points (max 10) | (4)<br>Assessment (2)x(3) | (3)<br>Points (max 10) | (4)<br>Assessment (2)x(3) | (3)<br>Points (max 10) | (4)<br>Assessment (2)x(3) | (3)<br>Points (max 10) | (4)<br>Assessment (2)x(3) |
| <b>1. Qualifications of proposed staff (according to rules and criteria in the Terms of reference)</b> |   |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.1  | Expert 1:   |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.1.1  | General qualifications                            |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|  | - Education                                       |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|  | - Professional experience                         |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.1.2  | Experience in the region/knowledge of the country |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.1.3  | Language skills                                   |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|  | Enter languages                                   |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|  | <b>Subtotal for 1.1</b>                           | 0                      | 0                         | 0                      | 0                         | 0                      | 0                         | 0                      | 0                         | 0                      | 0                         | 0                      | 0                         |
| 1.2  | Expert 2:   |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.2.1  | General qualifications                            |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|  | - Education                                       |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|  | - Professional experience                         |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.2.2  | Experience in the region/knowledge of the country |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.2.3  | Language skills                                   |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|  | Enter languages                                   |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|  | <b>Subtotal for 1.2</b>                           | 0                      | 0                         | 0                      | 0                         | 0                      | 0                         | 0                      | 0                         | 0                      | 0                         | 0                      | 0                         |
| 1.3  | Expert 3:   |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.3.1  | General qualifications                            |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|  | - Education                                       |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|  | - Professional experience                         |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.3.2  | Experience in the region/knowledge of the country |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.3.3  | Language skills                                   |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|  | Enter languages                                   |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|  | <b>Subtotal for 1.3</b>                           | 0                      | 0                         | 0                      | 0                         | 0                      | 0                         | 0                      | 0                         | 0                      | 0                         | 0                      | 0                         |
| 1.4  | Expert 4:   |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.4.1  | General qualifications                            |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|  | - Education                                       |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|  | - Professional experience                         |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.4.2  | Experience in the region/knowledge of the country |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.4.3  | Language skills                                   |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|  | Enter languages                                   |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|  | <b>Subtotal for 1.4</b>                           | 0                      | 0                         | 0                      | 0                         | 0                      | 0                         | 0                      | 0                         | 0                      | 0                         | 0                      | 0                         |
| 1.5  | Expert 5:   |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.5.1  | General qualifications                            |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|  | - Education                                       |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|  | - Professional experience                         |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.5.2  | Experience in the region/knowledge of the country |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.5.3  | Language skills                                   |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|  | Enter languages                                   |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|  | <b>Subtotal for 1.5</b>                           | 0                      | 0                         | 0                      | 0                         | 0                      | 0                         | 0                      | 0                         | 0                      | 0                         | 0                      | 0                         |
|  | <b>Total for technical assessment</b>             | 0                      | 0                         | 0                      | 0                         | 0                      | 0                         | 0                      | 0                         | 0                      | 0                         | 0                      | 0                         |
|  | Technical assessment in %                         |                        | 0.00%                     |                        | 0.00%                     |                        | 0.00%                     |                        | 0.00%                     |                        | 0.00%                     |                        | 0.00%                     |
| 3.   | <b>Total for financial assessment</b>             |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|  | <b>Overall assessment in %</b>                    |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|  | Rank  |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |                        |                           |

I hereby declare that I have carried out this assessment independently and to the best of my knowledge and belief. I will keep the data confidential and will not pass on any information regarding the current assessment procedure.  
**Please note:** Staff with connections of a personal nature that could lead to conflicts of interest, or who have connections of a family or financial nature to GIZ business partners, participants in competitive tenders or their staff members may not be involved in decisions on corresponding contract awards – see P+R Rule 142. By submitting the completed grid for the technical assessment of tenders you officially confirm that none of the people involved in the assessment have any such connections.

Date, full first and last name, function, OU

**Assessment grid for the technical evaluation of tenders for small-scale contracts (CV, concept + price)**



| Organisational unit   |   | Project title          |                           | Improving the Quality and Attractiveness of TVET in Lebanon for poor and vulnerable social groups (QuA-VET) |                           |                        |                           |                        |                           |                        |                           | Date                   |                           |
|---|---|------------------------|---------------------------|---|---------------------------|------------------------|---------------------------|------------------------|---------------------------|------------------------|---------------------------|------------------------|---------------------------|
| Officer responsible for the commission  |   |                        |                           |   |                           |                        |                           |                        |                           |                        |                           | 04.12.2024             |                           |
| Assessor  |   |                        |                           |   |                           |                        |                           |                        |                           |                        |                           | PN 18.2208.9-002.00    |                           |
|   |   |                        |                           |   |                           |                        |                           |                        |                           |                        |                           | Contract no.           |                           |
| (1)<br>Criterion  | (2)<br>Weighting in %                             | Enter tenderer 1       |                           | Enter tenderer 2  |                           | Enter tenderer 3       |                           | Enter tenderer 4       |                           | Enter tenderer 5       |                           | Enter tenderer 6       |                           |
|   |   | (3)<br>Points (max.10) | (4)<br>Assessment (2x(3)) | (3)<br>Points (max.10)  | (4)<br>Assessment (2x(3)) | (3)<br>Points (max.10) | (4)<br>Assessment (2x(3)) | (3)<br>Points (max.10) | (4)<br>Assessment (2x(3)) | (3)<br>Points (max.10) | (4)<br>Assessment (2x(3)) | (3)<br>Points (max.10) | (4)<br>Assessment (2x(3)) |
| <b>1. Qualifications of proposed staff (as per the rules and criteria in the Terms of reference)</b>              |   |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.1   | Expert 1:   |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.1.1   | General qualifications                            |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|   | - Education                                       | 5                      |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|   | - Professional experience                         | 10                     |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.1.2   | Experience in the region/knowledge of the country | 20                     |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.1.3   | Language skills                                   |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|   | English/ Arabic                                   | 5                      |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|   | <b>Subtotal for 1.1</b>                           | <b>40</b>              | <b>0</b>                  | <b>0</b>  | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  |
| 1.2   | Expert 2:   |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.2.1   | General qualifications                            |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|   | - Education                                       |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|   | - Professional experience                         |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.2.2   | Experience in the region/knowledge of the country |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.2.3   | Language skills                                   |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|   | Enter languages                                   |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|   | <b>Subtotal for 1.2</b>                           | <b>0</b>               | <b>0</b>                  | <b>0</b>  | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  |
| 1.3   | Expert 3:   |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.3.1   | General qualifications                            |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|   | - Education                                       |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|   | - Professional experience                         |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.3.2   | Experience in the region/knowledge of the country |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.3.3   | Language skills                                   |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|   | Enter languages                                   |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|   | <b>Subtotal for 1.3</b>                           | <b>0</b>               | <b>0</b>                  | <b>0</b>  | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  |
| 1.4   | Expert 4:   |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.4.1   | General qualifications                            |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|   | - Education                                       |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|   | - Professional experience                         |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.4.2   | Experience in the region/knowledge of the country |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.4.3   | Language skills                                   |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|   | Enter languages                                   |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|   | <b>Subtotal for 1.4</b>                           | <b>0</b>               | <b>0</b>                  | <b>0</b>  | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  |
| 1.5   | Expert 5:   |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.5.1   | General qualifications                            |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|   | - Education                                       |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|   | - Professional experience                         |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.5.2   | Experience in the region/knowledge of the country |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 1.5.3   | Language skills                                   |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|   | Enter languages                                   |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|   | <b>Subtotal for 1.5</b>                           | <b>0</b>               | <b>0</b>                  | <b>0</b>  | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  |
|   | <b>Total for section 1</b>                        | <b>40</b>              | <b>0</b>                  | <b>0</b>  | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  |
| <b>3. Appropriateness of the proposed concept (according to the rules and criteria in the Terms of Reference)</b> |   |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 3.1   | Quality of Research & Benchmarking Approach       | 20                     |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 3.2   | Relevance & Adaptation of Survey Design Approach  | 10                     |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 3.3   | Effectiveness of Outreach & Engagement Approach   | 10                     |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 3.4   | Quality of Data Analysis Approach                 | 20                     |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
| 3.5   |   |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|   | <b>Total for section 2</b>                        | <b>60</b>              | <b>0</b>                  | <b>0</b>  | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  |
|   | <b>Technical assessment</b>                       | <b>100</b>             | <b>0</b>                  | <b>0</b>  | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  | <b>0</b>               | <b>0</b>                  |
|   | Technical assessment in %                         |                        | 0.00%                     | 0.00%   | 0.00%                     | 0.00%                  | 0.00%                     | 0.00%                  | 0.00%                     | 0.00%                  | 0.00%                     | 0.00%                  | 0.00%                     |
| 3.  | <b>Total for financial assessment</b>             |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|   | <b>Overall assessment in %</b>                    |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |
|   | Rank  |                        |                           |   |                           |                        |                           |                        |                           |                        |                           |                        |                           |

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Date, full first and last name, function, OU