

DATE: 29/11/2024

REQUEST FOR QUOTATION: No. RFQ/CDCS-FK001

For the Supply of Food Kits

QUOTATION TO BE RECEIVED BY: 6/12/2024 COB

Development for People and Nature Association (DPNA) requests your price quotation for the supply of food Kits specified in this Request for Quotation (RFQ).

All quotes provided should meet the specification(s) listed, and include the following information for the criterion listed, which shall be used in evaluating the best bidder:

- RFQ completed and stamped (attached)
- Sample kit with the requested goods
- Previous Experience
- Commercial Register Certificate
- Certificate of Registration at Ministry of Finance
- Not subject to legal proceedings from the court (Clean Judicial Record)
- Copy of the ID of the representative/owner of the company

OTHER REQUIREMENTS:

- Delivery of Sample to DPNA Office and packaging to be included with pricing.
- Sample Kit will be distributed after the closing of the tender.
- Quote Validity Period,

QUOTE SUBMISSION DEADLINE:

Date: 6 / 12 / 2024 **Time:** 3 PM

MODE OF SUBMISSION OF QUOTE:

Applicants should submit their applications request in a sealed envelope (hard copy) to Development for People and Nature Association (DPNA) Office:

Name: Ali Bast – DPNA Procurement Unit
Address: Center Romanos, 2 nd floor, Saida Jizzine street, Lebaa, Lebanon
Email: procurement@dpna-lb.org
Phone: +9617727005

SPECIAL CONDITIONS

VALIDITY OF QUOTES

Quotes submitted shall remain open for acceptance for a minimum of 6 months from the last date specified for receipt of quotes. The selected Bidder(s) shall supply the amounts of goods requested at the quoted prices for the delivery/performance period specified in this RFQ

ITEM DESCRIPTION

DPNA in collaboration with Centre de Crise et de Soutien under the project “Gestion Citoyenne 2.0” is requesting price offer for up to 500 Food Kits with specifications of items included below:

Line-item no. رقم المادة	Description of goods/services وصف المواد/الخدمات المطلوبة	Unit الوحدة	Quantity required الكمية المطلوبة	Currency العملة	For Supplier to fill in: يتم تعبئتها من قبل المزود		
					Unit Price سعر الوحدة	Total Price السعر الكامل	Availability Date تاريخ التوفر
1	Sugar / سكر	Kg	2				
2	Tahina (400g)/طحينة	Unit	1				
3	Basmati rice/رز بسمتي	Kg	2				
4	Chickpease/حمص	Kg	2				
5	Lentils / عدس	Kg	2				
6	Egyptian rice/رز مصري	Kg	2				
7	Vegetable Oil (1.7L)/زيت	Gallon	1				
8	Pasta (500g)/معكرونة	Piece	3				
9	Tomato paste (245g)/صلصة	Piece	2				
10	Jam (340g)/مربي	Piece	1				
11	Tea (160g)/شاي	Bag	1				
12	Salt (700g)/ملح	Bag	1				
13	Flour (900g)/طحين	Bag	2				
14	Vermicelli (400g)/شعيرية	Bag	2				
15	Tuna	piece	2				
16	Pyramid Cheese	piece	2				
17	Delivery and Package	unit	1				
					Subtotal /Package		المجموع
					Other charges (If applicable)		تكاليف اخرى (ان وجدت)
					Total		المجموع الكامل

Additional Information required from supplier: معلومات اخرى مطلوبة من المزود	
(1) Quote validity period مدة صلاحية عرض السعر	
(2) Copy of ID Card for all the supplier is required نسخة عن البطاقة الشخصية للمزود	

Supplier confirmation of offer تأكد المزود لعروض السعر		Supplier Stamp – ختم المزود
Name/الاسم		
Title/المهنة		
Signature/التوقيع		

RESPONSE TO REQUEST FOR QUOTES (SAMPLE TO BE FILLED, PRINTED, AND SIGNED)

SUPPLIER NAME: معلومات المزود:		RETURN QUOTATION TO: DPNA ارجاع المناقصة الى:	
Contact Name/الاسم:		Contact Name/الاسم:	Ali Basst
Email/البريد الالكتروني:		Email/البريد الالكتروني:	procurement@dpna-lb.org
Phone/الهاتف:		Phone/الهاتف:	+9617727005
Fax/الفاكس:		Fax/الفاكس:	+9617727005
Mobile/موبايل:		Mobile/موبايل:	
Address: العنوان		Address: العنوان	Center Romanos, 2 nd floor, Saida Jizzine street, Lebaa, Lebanon