**TENDER DOCUMENT**

***Youth for tomorrow-Bussma project***

**About Mercy Corps**

Mercy Corps, an international development organization founded in 1979, present in 44 countries, supports local actors in building more secure, just, and productive communities across the world, including in times of humanitarian disaster. Catalyzer of positive change, Mercy Corps intervenes as a facilitator to turn crisis into opportunities through programs carried by the communities, themselves being the best agents for their own change. Mercy Corps programs rest on strong partnerships with actors from the public, private and civil society spheres.

**About Akkarouna**  
Akkarouna is one of the local active organizations that was established in 2010; that fights local poverty (repeated later) and shedding light on natural and human resources. )repetition later)

Akkarouna aims at enhancing the role of the youth and adults in public life without discrimination in the community. In fact, it ensures their involvement in various types of activities and programs to keep them away from delinquency and the tendency of violence. The association works on raising the moral, behavioral and environmental awareness; thus uniting communities together to grow stronger towards the same objectives and erasing ignorance. It also works on fighting local poverty to decrease the gaps and in equalities between all the communal levels. Hence, it works on developing the quality and standards of the society.

**Program overview**

With the support of the Government of Canada, Mercy Corps launched in 2017 a Youth for Tomorrow program, which is implemented in Mount Lebanon. In Tripoli, the program is directly implemented by Akkarouna Organization in partnership with Mercy Corps.

This three-year program is part of a regional initiative by Mercy Corps, funded by the Government of Canada, in Iraq, Jordan, Lebanon and Syria to build improved, evidence-based provision of psychosocial support and market-driven skills to vulnerable youth in the region. Adolescence is a critical time in one’s life that can put young people on a positive or negative trajectory for their future. This project seeks to develop their skills to better prepare them for adulthood and support them during this pivotal time in their lives to make positive decisions and develop productive habits.

The program engages Syrian, Palestinian and Lebanese adolescent boys and girls, between the ages of 12 – 18 who are not currently enrolled in school or are at high risk of dropping out. The program also engages young adults between the ages of 19 – 35 from among refugee and host communities to act as mentors and facilitators within the project. Youth for Tomorrow provides adolescents ongoing psychosocial support and market-driven skill-building opportunities while building an enabling environment for young people through community engagement and provision of enhanced adolescent and youth services.

Mercy Corps is supporting Akkarouna in looking for a one year partnership with a Sister CBO partner to manage an adolescent and youth friendly space in Tripoli

Potential partners can apply in English or Arabic. Any applications should be entitled: “YFT PARTNER TENDER”. Any applications, which do not use this title in the email, may not be considered.

Partners can apply to manage one center only (in Tripoli near Badawi). Following reception of expressions of interest from potential partners, Mercy Corps and Akkarouna will shortlist applications based on the eligibility criteria mentioned below, and on the strength of their initial concept for how the adolescent friendly community center could be run. Shortlisted candidates will be interviewed, and a further assessment carried out, before final selection of the two partners for the program.

**The Partnership aim:**

Mercy Corps and Akkarouna’s main objective is to strengthen the capacity & skills of the new sister CBOs so they can work efficiently and effectively in their communities. The below trainings & the partnership itself will increase the capacity of the CBOs that can result in receiving and sustaining more funds to work in their areas.

1. Finance & Procurement
2. MEL/Reporting
3. PSA
4. Creative Facilitation
5. PSS
6. Event Planning(Initiatives)
7. How to Deal with Youth
8. Inter-Agency Referral Mechanism
9. Outreach
10. Negotiation Skills
11. Management & Leadership
12. Conflict Resolution

**Moreover, the second purpose behind establishing a partnership with another sister-organization is:**

1. to extend outreach to reach further communities and areas
2. ensure extra space for the center activities separate from the original Community center
3. Enhance the management capacity of Akkarouna.
4. Strengthen coordination and cooperation between NGOs, CBOS and CSOs in each area.
5. to ensure increasing the local network for further community referrals

**Activities within the Adolescent and Youth Friendly Spaces:**

The program follows a tested methodology that has supported over 12,000 youth in Lebanon, Jordan and Syria since 2014, leading to demonstrable impacts in terms of their capacity to engage productively in communities.

The Adolescent and Youth Friendly Centers will provide a mix of social, recreational, educational and life skills training to youth, as well as psychosocial support, following methodologies, which have been tried, tested and evaluated, by Mercy Corps and Akkarouna. Akkarouna will support selected partner to understand and implement this methodology in the centers.

In addition to managing the small centers, in coordination with Akkarouna, the partner organizations will:

1. Provide suitable spaces/rooms to accommodate 15-20 adolescents per activity as agreed upon by the work plan.

2. Design and conduct an outreach strategy for targeted communities.

3. Spearhead the outreach to adolescents and coaches in their areas ensure collecting a diverse and large number of applicants.

4. Identify volunteers to carry out activities in community outreach work following position descriptions provided by Akkarouna.

5. Sign volunteering agreement with volunteers to perform different roles as per terms of reference and organizational structure agreed with Akkarouna.

6. Develop and support implementation of work plans and activity schedule.

7. Identify and liaise with local community resources (from the public and private sector) to support in project implementation through corporate donations and in kind services.

8. Support and facilitate meetings of Community-based protection networks (CBPN).

9. Help with other activities as requested and agreed upon such as: drop in activities, one or two intensive courses, awareness sessions, as well as assist in donor visits and support the development of future funding proposals for the sustainability of BUSSMA project.

10. Ensuring confidentiality of the youth and adolescents attending the activities.

11. Ensure that adolescent friendly space working hours are sufficient and are in accordance with the times agreed upon with Akkarouna.

12. Provide regular programmatic and financial reports as per Akkarouna’s templates and timelines.

13. Maintain inventory and manage all assets in the space and ensure they are kept in a secure and a safe space.

14. Support with other functions and responsibilities as needed and requested related to the successful implementation of the project.

15. Work with Akkarouna and Mercy Corps on ensuring sustainability of services and results of the project through participating in a sustainability plan.

16. Adhere to all SOPs (Standard Operation Procedures) related to the YFT program and Mercy Corps.

The targets of each activity will be discussed after the selection process., the partnership with Akkarouna extends from October 15, 2018 till October 15, 2019. This partnership is renewable based on funding and the performance of the selected Sister-CBO.

**Eligibility Criteria for Sister-CBO:**

* To have physical space at least 60 m2
* Positive relationships with local stakeholders, host and refugee communities
* Acquire legal documents in order to sign small sub grants
* Willingness to work with the local NGO based on a YFT work plan
* At least two years operating in the field
* The sister partner must be a NGO, CBO or CSO
* Two years’ experience working with adolescents and youth at the community level
* Ability to recruit volunteers for any kind of activities concerning the YFT program and also support us in referring CVs for coaches’ position if required (qualified/experience).
* The sister partner should have a certain distance of the community center (explain more).

Has finance & procurement department. Have physical assets inside their center that includes: desks, chairs, cabinet, fans/air conditions, any heating system that won’t harm the youth, stationary.

* Minimum protection standard capacity that is understood and in effect.
* Protection Policy should exist or they are willing to abide by MC protection policy.
* Code of conduct should exist or they are willing to abide by MC code of conduct
* Previous experience or trained on CP.
* It’s preferred to have reporting channels for complains.
* Gender equality exists /or they are willing to apply it in the new partnership.
* There is Center Safety: it could include (fire distinguisher, 1st aid kits…)
* The role of the CBO is to decrease the risks of recruiting abusers (criminal record asks about the applicant, does an orientation or induction…)

**How to apply:**

Any interested party that complies with the eligibility criteria to submit an expression of interest, along with:

* The organization’s annual report for the last two years
* Registration documents.
* Mission and vision of the organization

The Expression of Interest and the required documents should be submitted by 12 pm on 5th of October 2018 to **Info@akkarouna.com**

**CONTACT**

**PROGRAM INQUIRIES**

Azza Adra   
Program Manager

azadra74@gmail.com