

Term of reference

Contract for Child Protection Consultancy in Bekaa

1- Context :

World vision Lebanon in an international NGO working to create lasting changes in the lives of children, families and communities living in poverty in Lebanon.

WVL intends to award contract that seeks the services of a professional consultant (Child Protection Background) with substantial experience in design and implement on going CP activities in schools and communities to deliver key messages related to CP issues and needs.

This consultancy service requires substantial experience in designing and identifying the right event space/ subjects to deliver key messages in Bekaa tackling needs and issues

WVL is expecting from the consultant to deliver innovative ideas for events and will have to participate in defining the right Kits that will be distributed in the Events and which will be upon WVL budget.

2- Topics tackled and targets groups:

2-A: Topics:

Children aged 3- 18 years old will be receiving the following CP messages:

- Protect yourself from strangers
- Communicate with “trusted Adult” in case of abuse
- Right to say no
- Setting boundaries and respecting body intimacy
- Consequences of bullying and harassment
- Child labor (child is meant to learn not to earn)
- Child rights (right to play, right for education, right to express)

2B : Targets / Settings

Areas	Performance/ schools/ communities	# of children RC to be targeted with their parents at schools	# of children non-RC to be targeted with their parents at schools	Estimated # of children RC to be targeted with their parents in community
Zahle	13	1016	880	540
Central Bekaa	19	1333	1100	1012
West Bekaa	19	1159	1484	1403
Total :	51	3508	3464	2955

NB: the number of performances could be adjusted in coordination with the consultant as long as the target of children and parents is reached

3- Consultant Specific Tasks:

- Submit clear schedule for events including number of children and parents reached and date and time.
- Brainstorming with CP coordinator to plan and conduct CP awareness raising for caregivers of children registered/non-registered at school.

- Report after each event including summary of content highlighting the child protection topics that were tackled “ template to be provided by WV”
- Final report after the completion of all the events highlighting all the challenges, success stories and feedbacks.

The show designed by the second party must include the following:

- Communicate all steps of the show preparation with Project coordinator
- The contractor will incorporate the different suggestions made by WV prior to delivery of services
- Maintain the visibility of World Vision Lebanon and during all phases of the plays performances (excluding the use of pictures of children without their and their parents’ written informed consent)
- Comply with World Vision policies and practice with respect to child protection, code of conduct, dress code, health and safety, equal opportunities and other relevant policies and procedures.

4- The Consultant should have the following competencies and experiences:

The consultant is expected to meet the following criterias:

- A minimum of 5 years of professional experience working in Child Protection and in particular on prevention and response to violence against children
- Strong understanding of child protection systems and social norms, with a particular focus on Violence against children
- Knowledge and experience managing complex events through communities
- Excellent verbal and written communication skills
- Energy and enthusiasm; ability to work under pressure; good negotiation, communication and presentation skills. Pro-activity and strong orientation towards results.
- Fluency in Arabic and English
- Willingness and availability to travel across the country
- Familiar with civil society and NGO engagement.

5- Payments terms

The full amount will be paid after completion of the services.

Please submit your offers segregated before February 4, 2017.

All proposals/offers must be submitted in a sealed envelope to our office address in Mansourieh, Villa Synyora - Mansourieh, P.O Box 55355 Sin El Fil.

6- Project timeframe

- Bids submitted: February 5th 2017
- Shows performed: mid-Feb until end-March

7- Required documents for Bid

- Legal registration/certificate for being an official organization
- Copy of ID in case of not being officially registered
- Event details (synopsis)
- Proposed detailed budget
- Draft plan for an event (trial)