

## Terms of Reference

### Contractor for Child Protection Community Events

#### 1- BACKGROUND:

Enhancing Protection Outcomes for Vulnerable Children affected by the Syria Crisis in Akkar Area is a project implemented by World Vision Lebanon (WVL). World Vision is establishing Psychosocial Support Centers (PSC) to provide targeted children with Psychosocial Support (PSS) to build resilience, contextually relevant skills, create social support and support community mobilization to enhance child protection and child well-being. On the other hand, parents are also supported through awareness sessions.

Another component of the project aims to deliver quality messages to caregivers and children in an interactive manner about child abuse and exploitation targeting children involved in Worst form of Child Labor.

WVL is undertaking outreach activities that contribute to greater awareness, understanding and community mobilization towards enhanced child protection.

#### 2- THE PURPOSE OF THE CONSULTANCY:

World Vision Lebanon is looking for a professional Expert/company or animation group to deliver two main components under the Child Protection Umbrella: Family Day targeting children participating in WV PSS program and their parents whereby children, mothers, fathers, sisters and brothers are invited to attend and participate and a Child Labor Play

The community events will be split under two main components:

##### **Component 1 : Child Protection Family Day**

- At the beginning of the event, a family photo will be taken for each family.
- During the event key messages on Child protection focusing on Child Right and Child Labor will be disseminated through interactive games, learning stations and animation
- At the End of the event a quality information play for children and caregivers attending the event will be performed. The key messages to be developed and delivered through the play aim to increase awareness about Children involved in Worst Forms of Child Labor. How those children can be protected from violence, exploitation and abuse. The show will be followed by a 10minutes discussion about the topics highlighted in the play

The events will be held in four different locations in Akkar Area on different days. Events will be performed with audiences primarily aged 6 to 12 years old and their caregivers. The duration of the event will be around 3 hours. It will take place starting April 2017 and End of June 2017 and will reach around 150 - 200 people per event. (In total 4 events)

##### **Component 2: Play Performances**

The same Child Labor play that was performed during the Child Protection Family Day will be performed with wider community, in [informal tented settlement](#) (ITSs) targeting children aged 6 to 12 years old and their caregivers. The total target beneficiaries will be around 2000 people with duration of 1-hour performance. It will be facilitated in 8 locations in Akkar Area.

### 3- REQUIRED TASKS:

Activity Description	Duration	Areas		Audience
<b>Child protection Family Day</b>				
1- Photo Boost 2- Interactive games with child protection messages 3- Child Labor Play	All 3 activities facilitated in 3 hours event	- Mohammara - Borj AlArab - Tel Abbas El gharbi - Tel Hayat	1 event per area, in total 4 events	150-200 Children aged between 6 to 12 years old with their caregivers
<b>Play Performances</b>				
Child Labor Play	1 hour	- 2 ITS in Mohammara - 2 ITS in Borj Al Arab - 2 ITS in Tel Hayat - 2 ITS in Tel Abbas	2 events in each area , total 8 events	2000 children aged 6 to 12 years old with their caregivers

#### Specific Required Tasks

- Produce concept of the Child Protection Family Day and the Child Labor play in collaboration with Project Coordinator and World Vision Child Protection Specialist.
- Create relevant characters and key messages for both events
- Create interaction between children and their families.
- Perform the Child Protection Family Day events in the following set locations (Bourj Al Arab , Talhayat, Tal Abbas Mhamra)
- Perform 8 Child Labor plays in the following set locations (2 ITSs in Mohammara, 2 ITSs in Borj Al Arab, 2 ITSs in Tel Hayat and 2 ITS in Tel Abbas)

The events designed by the second party must:

#### **Component 1 : Child Protection Family Day**

- take around 3 hours
- Utilize a mobile set, decoration, clothing/costumes, Sound system, props, etc.
- Include songs tailored to fit the topic
- Use of Arabic language.
- Take into consideration the absence of professional stage and/or lighting.
- Communicate all steps of the show preparation with World Vision (WVL to watch it before start of delivery to the community). The contractor will incorporate the different suggestions made by WV prior to delivery of services.
- Be reviewed and approved by World Vision committee.
- The plays should respect the Lebanese, Syrian, contexts taking into consideration different religions and different cultures. Content, clothes, names and performance must be inclusive of all groups

**Component 2: Play Performances** The plays should respect the Lebanese, Syrian, contexts taking into consideration different religions and different cultures. Content, clothes, names and performance must be inclusive of all groups.

#### **HIGHLIGHTS OF THE PLAY:**

The show designed by the second party must include the following Child Protection messages following

- Child Rights
- Consequences and impact of Child Labor
- Self-protection from violence, discrimination and exploitation,
- Role of parents in protecting their children
- Reporting in case of abuse

#### **4- CONSULTANT QUALIFICATIONS REQUIRED:**

The Consultant should have the following competencies and experiences:

- Experience in animation, plays production and having undertaken similar activities in the past.
- Familiar with civil society and NGO engagement.
- Preferably familiar with the Syrian refugee community in Lebanon.
- Excellent Arabic language proficiency

#### **Contractor (Second Party)**

The second party agrees to:

- Develop a script and design for the event in line with first party specifications (see above)
- Perform for a minimum of 100-150 attendees children and Adults with a maximum 3 hours
- Perform for a for a minimum of 2000 attendees children and Adults with a maximum 1 hour (theater play)
- At the end of the events, the second party agrees to fill in an attendance sheet – signed by second party

At the conclusion of the events, second party agrees to submit a report detailing:

- Number of events and attendance sheet
- Pictures
- Narrative Report, including success stories and referrals if any
- Maintain the visibility of World Vision Lebanon and during all phases of the project, and the shared producing rights after the end of the project (excluding the use of pictures of children without their and their parents' written informed consent)
- Comply with World Vision policies and practice with respect to child protection, code of conduct, health and safety, equal opportunities and other relevant policies and procedures.

#### **5-Project Timeframe**

- Bids submitted: by March 24, 2017.
- Contract signed and Key messages discussed: by end of March
  - Component 1 : Child Protection Family Day
- 2 Events in April 2017
- 2 Events in June 2017

Component 2: Play Performances 4 performances in April 2017

- 4 performances in June 2017

#### **6- Required Documents for Bid**

Potential second party must submit the following documents to be considered for the project:

- Legal registration/certificate for being an official organization
- Copy of ID in case of not being officially registered
- Events and plays synopsis
- Proposed detailed budget
- Deduction 7.5% for the Total Amount ( Financial number are not available)

#### **7- PAYMENT TERMS**

The full amount will be paid after completion of the services.

All offers must be submitted in a sealed envelope to our office address in Mansourieh, Villa Synyora-Mansourieh, P.O Box 55355 Sin El Fil.