



REQUEST FOR PROPOSALS

**EDUCATION DEVELOPMENT CENTER, INC.
(HEREAFTER REFERRED TO AS “EDC”)
REQUEST FOR PROPOSALS FOR
ENVIRONMENTAL ASSESSMENT AND COMPLIANCE
REPORTING
FOR THE
DEVELOPING REHABILITATION ASSISTANCE TO SCHOOLS
AND TEACHER IMPROVEMENT PROGRAM (D-RASATI)**

DATE: APRIL 30, 2013

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EDC is an international nonprofit organization that develops, delivers, and evaluates innovative programs to address some of the world's most urgent challenges. Our work includes research, training, educational materials and strategy, with activities ranging from seed projects to large-scale initiatives. EDC enjoys a worldwide reputation for its excellence in program and fiscal management and for the impact of its work.

Developing Assistance to Schools and Teachers Improvement (D-RASATI) will enhance educational outcomes in Lebanon by improving teacher performance and ameliorating the school learning environment.

EDC's work on the Developing Rehabilitation Assistance to Schools and Teachers Improvement (D-RASATI) is funded by the United States Agency for International Development (USAID); organizations submitting proposals in response to this Request for Proposals ("RFP") have no relationship with USAID under the terms of this RFP or any resultant contract. All communications regarding this RFP must be directed to EDC.

1. PURPOSE AND ELIGIBILITY

1.1 Purpose

The purpose of this RFP is to invite prospective offerors to submit a proposal to provide environmental impact assessment and compliance tracking and reporting services in Lebanon.

1.2 Coverage & Participation

The services included in this RFP shall be for the use of the D-RASATI project in Lebanon.

1.3 Eligibility

This procurement is open to offers from Lebanon.

2. GENERAL INFORMATION

2.1 Original RFP Document

D-RASATI/EDC shall retain the RFP, and all related terms and conditions, exhibits and other attachments, in original form in an archival copy. Any modification of these, in the offeror's submission, is grounds for immediate disqualification.

2.2 RFP Provisions

1. All information provided by D-RASATI/EDC in this RFP is offered in good faith. D-RASATI/EDC makes no certification that any item is without error. D-RASATI/EDC is not responsible or liable for any use of the information or for any claims asserted there from.
2. This RFP does not under any circumstances commit EDC to pay any costs incurred by the offeror in the submission of a proposal. This is the offeror’s responsibility.
3. All materials submitted in response to this RFP shall become the property of EDC upon delivery to EDC.
4. Additional documentation may be required prior to selection.

2.3 Schedule of Events

The following schedule applies to this RFP but may change in accordance with EDC’s needs or unforeseen circumstances. Changes in this timeline will be announced as formal modifications to the RFP.

TIME	DATE	Time Table
12 pm (noon) Beirut time	May 21, 2013	Deadline for request for any clarifications from EDC
3 pm Beirut time	May 24, 2013	Deadline for submission of proposals

3. PROPOSAL SUBMISSION AND SELECTION

3.1 Offeror’s Understanding of the RFP

In responding to this RFP, the Offeror fully understands the RFP in its entirety and in details, including making any inquiries to EDC as necessary to gain such understanding. Clarification questions must be submitted by potential offerors—in writing—by **12 pm (noon) on May 21, 2013**. Responses will be published in writing. EDC reserves the right to disqualify at its sole discretion any offeror who submits a proposal that is not responsive or that demonstrates less than such understanding. That right extends to cancellation of the contract if a contract has been made. Such disqualification and/or cancellation shall be at no fault, cost, or liability whatsoever to EDC.

3.2 Communication

Verbal communication shall not be effective unless formally confirmed in writing by the EDC Contact Person in charge of managing this RFP process. In no case shall verbal communication govern over written communications.

Offerors’ inquiries, questions, and requests for clarification related to this RFP are to be directed in writing in English before **May 24, 2013, at 3 pm Beirut time** to:

Education Development Center, Inc.
 Attention: Elie Assaf
 E-mail: eassaf@edc.org

3.3 Proposal Submission

All responses to this RFP must include the documents listed in Section 5.1

Original proposals in writing in English must be hand-delivered to the below address or submitted via mail or courier in a **closed and sealed envelope**. Technical proposals and price proposals must be submitted in separate, sealed envelopes, clearly marked “technical proposal” and “price proposal.”

D-RASATI office, 8th Floor, Echmoun Building, Damascus Road, Sodeco, Beirut
Attention: Elie Assaf

All proposals must be received by EDC, before the deadline date and time, **May 24, 2013, at 3 pm Beirut local time.**

3.4 Evaluation Criteria and Method of Award

The evaluation of each response to this RFP will be based on its demonstrated competence, compliance, format, organization, and cost. The purpose of this RFP is to identify those organizations that have the interest, capability, and financial strength to supply the services identified in Section 4.

Evaluation Criteria:

- a. Adherence to the organization, submission, and content guidelines reflected in this RFP; 10 points
- b. Demonstrated experience in completing similar work; 20 points
- c. Quality of proposed product; 25 points
- d. Ability to deliver products, training, and technical support by the dates stated in Section 4.2; 50 points

Price shall be considered in determining the **best value** to the D-RASATI program. Price proposals will be evaluated, but will not be assigned a rating. The evaluation of price will include a determination of cost realism, completeness, and reasonableness. Cost realism is defined as the offerors' ability to project costs which are realistic for the work to be performed; reflect a clear understanding of the requirements; and are consistent with the offeror's technical capacity. Evaluation of the price proposal will consider, but will not be limited to, the following: consistency with the technical proposal; overall cost control/cost savings evidenced in the proposal (for example, the avoidance of excessive salaries and other unreasonable costs); and the amount of the proposed fee/profit, if any.

3.4.1 Selection

D-RASATI/EDC may award one or more contracts resulting from this RFP to the Offeror(s) whose proposal(s) conforming to this RFP offer(s) the greatest value. D-RASATI/EDC may also (a) reject any or all proposals, (b) accept other than the lowest price proposal, or (c) accept more than one proposal.

3.4.2 Method of Award

A firm, fixed-price contract will be issued to the winning vendor.

All payments will be made in local currency (Lebanese pounds) and within 4 working days from the receipt of an official invoice by EDC. The illustrative payment schedule is as follows; the final payment schedule will be included in the contract issued to the selected Offeror.

Illustrative Payment Schedule:

- 30% after approval by EDC of deliverables D1 and D2
- 70% after approval by EDC of deliverable D4 listed in Annex I.

4. TECHNICAL SPECIFICATIONS & REQUIREMENTS

All of the specifications listed below must be met.

4.1 Statement of Work

The Selected Contractor will be required to complete the following:

- i. Develop an environmental assessment form in compliance with D-RASATI's award from USAID, to be used to assess environmental compliance in those schools rehabilitated using D-RASATI funding.
- ii. Visit 154 schools currently in process to assess (using the assessment tool) whether environmental compliance has been achieved.
- iii. Generate compliance reports on all 154 schools visited.
- iv. Generate Environmental Management plans (EMPs) for all 154 schools, once assessment has been completed.
- v. Provide technical guidance on the management of hazardous materials within D-RASATI rehabilitation in ways that are compliant with the project's award document and applicable under current Lebanese law and in the existing Lebanese technical context.

The Selected Contractor must coordinate activities with the EDC's D-RASATI Rehabilitation Manager and EDC's D-RASATI Senior Monitoring Engineer.

TECHNICAL AND FUNCTIONAL REQUIREMENTS

The Selected Contractor will be required to complete all work listed below.

A. Description of Work

1.A.1. General Scope

D-RASATI is currently rehabilitating 154 Lebanese public schools. USAID guidelines for the rehabilitation work include the application of environmental standards and specific conditions for the rehabilitation work. The selected contractor will provide the technical input for assessing and reporting on the extent to which current rehabilitation activities are aligned with USAID instructions and for problem solving where misalignment is identified. The selected contractor will

develop a tool for determining the extent to which the work meets expectations and requirements; will visit and assess all schools using that tool; will report on the status of all schools relative to requirements; and will develop an Environmental Management plan for each school, based on the findings of the assessment. The selected contractor will also provide specific technical input for the development of a hazardous materials management approach that complies with USAID requirements while also being applicable in the Lebanese context.

Location

Work will take place in two locations:

- 1) At the schools in which rehabilitation work is being conducted;
- 2) At the bidder's office, for report and EMP generation.

The bidder is required to visit all schools where rehabilitation work is being conducted, prior to the school's final acceptance and within a timeline set by D-RASATI.

4.2 Deliverables

The required deliverables are specified in Annex II. EDC's D-RASATI Chief of Party or the Chief of Party's designee will approve all deliverables.

4.3 Reference Documents

Additional documents which may help the offerors prepare their proposals are attached, as follows:

- In Annex IV, the environmental compliance guidelines from the D-RASATI award.
- In Annex V, the list of schools being rehabilitated and their locations.
- In Annex VI, the USAID Standard Conditions for Small-Scale Construction activities.

4.4 Terms of delivery: Contractor shall provide labor sufficient to provide the deliverables of this call for quotations, along with final, approved copies of all technical documents, which will remain the property of D-RASATI.

Validity of the offer: 30 days from closing

5. PROPOSAL REQUIREMENTS

The proposal must consist of the documents listed in Section 5.1. Failure to submit the required documents will result in the disqualification of the proposal.

5.1 Required Documents

Offerors must complete and submit the following documents:

- **Application Cover Sheet:** The cover sheet must include the name of the project, the legal name of the offeror, the offeror's registration number with the Lebanese Ministry of Finance, the name of the offeror's Authorized Representative (the person who is legally responsible for receiving funds should a contract be awarded); and the offeror's address, phone number, fax number and e-mail addresses.
- **Confirmation of the Schedule of Deliverables** (Annex I);
- **Technical Proposal:** A detailed technical proposal of what exactly will be provided to EDC, including 1) all relevant technical information, 2) a narrative to justify how the choices proposed will meet EDC's needs as outlined in Sections 2 and 4 of the RFP.
- **Price proposal in accordance with Section 5.2;**
- **Certifications** (Annex III);
- **Evidence of Bidder Eligibility** including:
 - A list of similar work conducted by the bidder within the last three years. The offeror must include the names of the companies that issued the contracts to the offeror; the start and end dates of contracts; and names, titles, and telephone numbers of individuals that D-RASATI can contact as references for the offeror.
 - CVs of each of the key personnel that would be assigned to the project with a brief description of his/her qualifications and his/her job description.
- **Organizational Overview** as described in Section 6.

5.2 Price Proposal Requirements

All organizations must submit a cost breakdown for completing the work described in this RFP. In response to this RFP, EDC anticipates issuing a firm-fixed price contract with payments made upon submission of agreed-upon deliverables. The selected organization must agree to abide by the price submitted for the duration of the contract.

It will be the organization's responsibility to register the contract at the ministry of finance and pay the due fees and then provide EDC with its original copy within 3 working days after the signature and prior to the commencement of work.

The price proposal must be in Lebanese pounds.

EDC will not pay for any costs incurred by the offeror in preparation of a proposal in response to this RFP.

All offerors must provide a price guarantee that the proposal price remains valid for 30 days.

5.2.1 Total Price Summary

Please provide a price summary as displayed below, as well as a narrative describing how the price was calculated. The price summary must be submitted in Microsoft Excel format and show all formulas.

The price summary, detailed budget, and all discussion of costs, including the budget notes, shall be organized consistent with the cost categories specified in Annex III. If there is no proposed cost in a particular category, include 0 for that category.

5.2.2 Detailed Budget & Budget Narrative

The detailed budget must be submitted in Microsoft Excel format and show:

- All costs for each deliverable including any and all costs from the categories listed in Annex III which are necessary to complete the deliverable; and
- all formulas.

The budget narrative must include information about how the amounts for each estimated cost were determined.

The following definitions of types of costs should be utilized in preparing the cost proposal.

Salary and Wages: Direct salary and wages should be proposed in accordance with the offeror's personnel policies. For example, costs of long-term and short-term personnel should be broken down by person years, months, days or hours.

Fringe Benefits: If fringe benefits are provided for as part of an organization's indirect cost rate structure, a copy of the organization's Negotiated Indirect Cost Rate Agreement must be included in the cost proposal. If fringe benefits rates are not included in the organization's Negotiated Indirect Cost Rate Agreement, a detailed cost breakdown by benefits types must be provided.

Consultants: This category is for services rendered by persons who are members of a particular profession or possess a special skill and who are not officers or employees of the offeror. Costs of consultants should be broken down by person years, months, days or hours.

Travel, Transportation, and Per Diem: This category is for costs for transportation, lodging, meals and incidental expenses. Costs must be broken down by the number of trips, cost per trip, per diem and other related travel costs.

Equipment and Supplies: This category is for supplies and equipment. Costs must be broken down by types and units.

Subcontracts: Subcontracts may not be proposed: offeror is expected to have the capacity to execute the work independently.

Allowances: Allowances may not be proposed.

Other Direct Costs: Costs must be broken down by types and units.

Indirect Costs: If the offeror has a Negotiated Indirect Cost Rate Agreement, indirect costs must be proposed in accordance with the offeror's Negotiated Indirect Cost Rate Agreement and a copy of the Negotiated Indirect Cost Rate Agreement must be included in the cost proposal. If indirect costs rates have not been previously established with the US Government, a breakdown of bases, pools, method of determining the rates and description of costs, and two years of financial statement, preferably audited by an independent auditor must be submitted.

Fee/Profit: The proposed fee/profit must be supported with rationale based on associated risk factors.

6. Organization Overview

In order for their proposal to be considered, the offeror must submit an overview of the organization which must include the following:

- Full legal name of the company.
- Year the organization was established.
- A list of the offerors's key individuals including:
 - (a) the principal officers of the organization's governing body (e.g., chairman, vice chairman, treasurer and secretary of the board of directors or board of trustees);
 - (b) the principal officer and deputy principal officer of the organization (e.g., executive director, deputy director, president, vice president);
 - (c) the program manager(s) for the proposed contract;
 - (d) any other person who will have significant responsibilities for administration of the US Government-financed activities or resources under the proposed delivery of the commodities.
- Information regarding any current litigation in which the offeror, or any of the entities in the collaboration, are involved, regardless of jurisdiction where the litigation resides.

Offerors that currently have a Dun & Bradstreet Number are requested to provide this information. Offerors who are not registered with Dun & Bradstreet may do so at http://www.dnb.com/us/duns_update/. There is no charge for this registration. A Dun & Bradstreet Number is not required for submission of a proposal, but may be required before a contract is issued. Whether or not an offeror currently has a Dun & Bradstreet number will not affect the evaluation of the offeror's proposal.

ANNEXES

Annex I – Schedule of Deliverables

The schedule below is illustrative. Estimated dates may be updated at the time of issuance of a Contract.

Deliverable		Estimated Date of Delivery
D1	Tool for assessing environmental compliance in schools undergoing D-RASATI rehabilitation	June 14, 2013
D2	Technical report outlining strategy for managing hazardous materials under D-RASATI's school rehabilitation activity	June 14, 2013
D3	154 reports on the environmental compliance status of the schools undergoing D-RASATI rehabilitation.	July 15, 2013
D4	154 EMPs for the schools undergoing D-RASATI rehabilitation.	July 15, 2013

By signing below, the Offeror confirms its ability to meet the requirements, including due dates, listed above. The Offeror further confirms its understanding that exact due dates will be determined at the time of issuance of a contract with the Selected Contractor.

Offeror's Organization Name: _____

Name of the Offeror's Authorized Signatory: _____

Signature of Offeror's Authorized Signatory: _____

Annex II – Price Schedule

Item	Price Excluding VAT
Tool for assessing environmental compliance in schools undergoing D-RASATI rehabilitation	
Technical report outlining strategy for managing hazardous materials under D-RASATI’s school rehabilitation activity	
154 reports on the environmental compliance status of the schools undergoing D-RASATI rehabilitation.	
154 EMPs for the schools undergoing D-RASATI rehabilitation.	
Total Proposed Price	

Offeror’s Organization Name: _____

Name of the Offeror’s Authorized Signatory: _____

Signature of Offeror’s Authorized Signatory: _____

Annex III - Offeror Certification

This certification attests to the Offeror’s awareness and agreement to the content of this RFP and all accompanying calendar schedules and terms and provisions contained herein.

The Offeror must ensure that the following certificate is duly completed and correctly executed by an authorized officer of the Offeror’s company.

1. This proposal is submitted in response to an RFP issued by EDC. The undersigned is a duly authorized officer, and hereby certifies that:

_____ (Offeror Name)

Agrees to be bound by the content of this Proposal and agrees to comply with the terms, conditions and provisions of the referenced RFP. The proposals shall remain in effect for a period of 30 calendar days as of the Due Date of the RFP.

2. The undersigned further certify that their firm (check one):

- IS
- IS NOT

Currently debarred, suspended, or proposed for debarment by any United States federal entity and/or the Government of Lebanon. The undersigned agree to notify EDC of any change in this status, should one occur, until such time as an award has been made under this procurement action.

3. The offeror, by checking the applicable box, certifies that –

The offeror is a **non-U.S. entity**, and that it operates as [] a corporation organized under the laws of _____ (country), [] an individual, [] a partnership, [] a nongovernmental nonprofit organization, [] a nongovernmental educational institution, [] a governmental organization, [] an international organization, or [] a joint venture.

4. Person[s] authorized to negotiate on behalf of this firm for purposes of this RFP are:

Name:	_____	Title:	_____
Signature:	_____	Date:	_____
Name:	_____	Title:	_____
Signature:	_____	Date:	_____

Signature of Authorized Officer:

Name:

Title:

Signature:

Date:

Notification: Under 15 U.S.C. 645(d), any person who misrepresents its firm's size status shall (1) be punished by a fine, imprisonment, or both; (2) be subject to administrative remedies; and (3) be ineligible for participation in programs conducted under the authority of the Small Business Act.

**If you are certified or a member of one of the qualifying groups, please register with Dun & Bradstreet at http://www.dnb.com/us/duns_update/. There is no charge for this registration.*

Annex IV – Environmental Compliance Conditions from D-RASATI Award

ENVIRONMENTAL DECISIONS

... The program's rehabilitation and repair activities qualify for Negative Determination with Conditions per 22 CFR 216.3 (a)(2)(iii), the Conditions being that debris/rubble management activities be implemented to encourage appropriate disposal and/or reuse of waste, and to reduce dust production and soil corrosion. Hazardous materials will not be used under the program. If any hazardous materials are encountered during the rehabilitation process, then they will be removed in accordance with US Government procedures.

Annex V – List of Schools to be Assessed, by Location

LIST OF SCHOOLS BEING REHABILITATED BY D-RASATI

Governorate	District	Village	Name of School	Name of School in Arabic	Address
Nabatiyeh	Bint Jbeil	Tebnine	Tebnine Secondary Public School (Kafra)	ثانوية تبنين الرسمية - فرع كفرا	Kafra
		Shaqra	Shaqra Second Elementary Public School	شقرا الابتدائية الرسمية الثانية	Shaqra- Faqoun- Main road
	Hasbaya	Shebaa	Shebaa Elementary Public School	شعبا الابتدائية الرسمية	Shebaa- Main road
		Halta	Halta Mixed Intermediate Public School	حلتا المتوسطة الرسمية المختلطة	Halta- Main road
		Al Mari	Al Mari Mixed Public School	الماري الرسمية المختلطة	Al Mari- Main road
	Marjeyoun	Al Taybeh	Al Taybeh Intermediate Public School	الطيبة المتوسطة الرسمية	Al Taybeh- Deir Seryan Road
		Al Aadaisseh	Al Aadaisseh Mixed Intermediate Public School	العديسه المتوسطة الرسمية المختلطة	Al Aadaisseh- Al Wastani- Main road
		Ibl El Saki	Ibl El Saki Intermediate Public School	ابل السقي المتوسطة الرسمية	Ibl El Saki- Al Dhour- Main road
	Nabatiyeh	Kfaraman	Rawdat Kfar Ramman Public School	مدرسة روضة كفررمان الرسمية	Kfar Ramman- Behind the public high school for girls- Main road
		Aaba	Aaba Intermediate Public School	عبا المتوسطة الرسمية	Aaba- Main road/ Al Doueir
		Kfarsir	Kfarsir Intermediate Public School	كفرصير المتوسطة الرسمية	Kfarsir- Main road
		Braikee	Braikee Intermediate Public School	بريقع المتوسطة الرسمية	Braikee- Main road
		Mayfadoun	Mayfadoun Secondary Public School	ثانوية مفدون الرسمية	Mayfadoun- Al Baydar- Al Baydar Street

		Shoukine	Shoukine Intermediate Public School	شوكين المتوسطة الرسمية	Shoukine- Public Square
		Kfaraman	Kfar Ramman Intermediate Public School	كفررمان المتوسطة الرسمية	Kfar Ramman- Al Baydar-main road
		Houmine	Houmine Al Tahta Intermediate Public School	حومين التحتا الرسمية المتوسطة	Houmine Al Tahta- Al Dabash Street
Beqaa	Rashaya	Kfarkouk	Kfarkouk Intermediate Public School	متوسطة كفرقوق الرسمية	Kfarkouk- Beit Al Zaarour
		Kawkaba	Kawkaba Intermediate Public School	كوكبا المتوسطة الرسمية	Kawkaba
	West Beqaa	Joub Jannine	Joub Jannine Secondary Public School	ثانوية جب جنين الرسمية	Joub Jannine- Al Sader
		Sohmor	Sohmor Mixed Intermediate Public School-English section	مدرسة سحمر الرسمية المتوسطة المختلطة - الفرع الانكليزي	Sohmor- Al Bayader- Main road
		Sohmor	Sohmor Secondary Public School	ثانوية سحمر الرسمية	Sohmor
		El Swairi	El Swairi Intermediate Public School	متوسطة الصويري الرسمية	El Swairi
		Al Qaraoun	Al Qaraoun Intermediate Public School	متوسطة القرعون الرسمية	Al Qaraoun
		Mashghara	Mashghara Secondary Public School	ثانوية مشغرة الرسمية	Mashghara
		Zahleh	Saadnayel	Saadnayel Mixed Intermediate Public School	متوسطة سعدنايل الرسمية المختلطة
	Massa		Massa Mixed Intermediate Public School	متوسطة ماسا الرسمية المختلطة	Massa
	Bar Elias		Bar Elias Elementary Public School	بر اليباس الرسمية الابتدائية	Bar Elias- Main road
	Kaa Al Rim		Kaa Al Rim Mixed Intermediate Public School	متوسطة قاع الريم المختلطة	Kaa Al Rim
	Hermel	El Kassr	El Kassr public school	القصر الرسمية	El Kassr
		Sahlat Al May	Sahlat Al Maa Intermediate Public School	متوسطة سهلات الماء الرسمية	Sahlat Al Maa- Al Zabkeh Street
		Hermel	El Hermel Secondary public school	ثانوية الهرمل الرسمية	El Dawra

		Hermel	El Hermel Third Intermediate Public School	متوسطة الهرمل الرسمية الثالثة	Al Dora- Al Dora Al Chmaliya- High school building- Main street- high school road
		Hermel	El Hermel An Namouzajiya Elementary Public School	الهرمل النموذجية الابتدائية الرسمية	Hermel- Tel Massoud- Main road
	Baalbak	Ras Baalbek	Ras Baalbek Secondary Public School	ثانوية راس بعلبك الرسمية	Ras Baalbek
		Makneh	Makneh public school	مقنه الرسمية	Makneh
		Shaat	Shaat Intermediate Public School	شعت المتوسطة الرسمية	Shaat
		Nabi Sheet	El Nabi Sheet secondary	ثانوية النبي شيت	El Nabi Sheet- Public Square
		Nabi Sheet	Al Nabi Sheet Intermediate Public School	متوسطة النبي شيت الرسمية	El Nabi Sheet- Al Gharbi- Main road
		Bednayel	Salim Haidar intermediate public school	متوسطة سليم حيدر الرسمية	Bednayel
Aarsal	Aarsal Third Intermediate Public School	متوسطة عرسال الرسمية الثالثة	Aarsal- AL Chafaq		
Mount Lebanon	Jbeil	Amshit	Amshit Secondary Public School	ثانوية عمشيت الرسمية	Amchit- Jamih Al Keddisine Street
		Meshan	Group of Meshan Public Kindergartens (Antoine Saaid)	تجمع رياضات مشان الرسمية (انطوان سعيد)	Meshan
		Halat	Halat Mixed Intermediate Public School	حالات الرسمية المتوسطة المختلطة	Halat- Saint George- Saint George Street
		Hsarat	Estephan Juan Assi Public School	مدرسة اسطفان جوان عاصي الرسمية	Hsarat- Harf Al Deir- Main road
		Jbeil	Jbeil first Mixed Intermediate	مدرسة جبيل الاولى المتوسطة	Jbeil- Mar Yaacoub
	Metn	Bteghreen	Bteghreen Mixed Intermediate	بتغرين الرسمية المتوسطة المختلطة	Bteghreen- Al Wata Street- Al Ain
		Al Mhaidthet	Al Mhaidthet Mixed Intermediate Public School	متوسطة المحيدثة الرسمية المختلطة	Al Mhaidthet
		Bteghreen	Bteghreen Mixed Secondary	ثانوية بتغرين الرسمية المختلطة	Bteghreen- Al Ain
		Baabdat	Liwa Jamil Lahoud Secondary	ثانوية اللواء جميل لحدود الرسمية	Baabdat- Al Chmeis- Al Chmeis Street
		Dhour El Shweir	Dhour El shweir Secondary Public School	ثانوية زهور الشوير الرسمية	Dhour El Shweir -Ain Al Hanout- Main road

		Aqbet Byakout	Aqbet Byaqout Mixed	عقبة بياقوت الرسمية المختلطة	Byaqout- Aqabeh Street -
Kesserwan		Ashkout	Iskandar Rizk Public School - Ashkout	اسكندر رزق الرسمية - عشقوت	Ashkout- Ashkout roundabout- Main road
		Daraoun	Daraoun Mixed Intermediate Public School	درعون الرسمية المتوسطة المختلطة	Daraoun- Church Square- Public Square Street
		Shahtoul	May Ziadeh Intermediate Public School	مي زيادة المتوسطة الرسمية	Shahtoul- Mar Youssef- Main road
		Yahshoush	Yahshouh Mixed Intermediate Public School	يخشوش المتوسطة الرسمية المختلطة	Yahsoush
Aley		Shoueifat	Shoueifat Mixed Secondary Public School	ثانوية الشويفات الرسمية المختلطة	Shoueifat- Al Oumara- Al Maydan Street
		Amrousiyeh	Al Amrousiyeh second mixed intermediate	العروسية الثانية المتوسطة المختلطة	Al Amrousiyeh- School Street
		Al Bounay	Al Bounia Mixed Intermediate Public School	مدرسة البنية الرسمية المتوسطة المختلطة	Al Bounia- Al Bounia Street- Aabey
		Maaroufieh	Maaroufiyeh Mixed Public School	المعروفية الرسمية المختلطة	Maaroufiyeh
		Baawarta	Baawarta Mixed Intermediate Public School	بعورته الرسمية المتوسطة المختلطة	Baawarta- Baawarta- Highway
Baabda		Qarnayel	Qarnayel Mixed Intermediate	قرنايل الرسمية المتوسطة المختلطة	Qarnayel
		Shebbaniyeh	Shebbaniyeh Public School	مدرسة الشبانية الرسمية	Shebbaniyeh- Main road
		Ras El Metn	Ras El Metn Mixed Intermediate	راس المتن المتوسطة المختلطة	Ras El Metn- Ain Hamze
		Qarnayel	Karnayel Secondary Public School - Ras El Metn Branch	ثانوية قرنايل الرسمية - فرع المتن	Ras El Metn
		Baabda	Baabda Intermediate Public School for Boys	بعبدا الرسمية المتوسطة للصبيان	Baabda- Near the Brazilian Embassy- Batchay junction
		Ghubairi	Ghubairi First Mixed Elementary Public School	الغبيري الاولى الابتدائية المختلطة	El Ghubairi- Al Masbagha- Al Masbagha Street
		Baabda	Baabda Intermediate Public School for Girls	متوسطة بعبدا الرسمية للبنات	Baabda- Sibniyeh- Near the Jordanian Embassy
			Al Hadath Secondary School (sharing same building as	ثانوية الحدث الرسمية	

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		Abbadiyeh	Maroun Abboud Secondary Public School - Al Abadiya	ثانوية مارون عبود الرسمية - العبادية	Al Abadiya- Al Hesn region
	Chouf	Baaklin	Baaklin Secondary Public School	ثانوية بعقلين الرسمية	Baaklin
		Barja	Barja Secondary Public School	ثانوية برجا الرسمية	Barja- Al Dimas- Al Kalaa Street
		Haret Naameh	Haret El Naameh Mixed Intermediate Public School	حارة الناعمة المتوسطة الرسمية المختلطة	Haret El Naameh- Al Masanee- Al Shahid Street
		Haret Naameh	Al Shaheed Rafic Hariri -Haret El Naameh Secondary School	ثانوية حارة الناعمة -الشهيد رفيق الحريري	Haret El Naameh- Al Maamel- Al Masanee Street
		Warhaniyeh	Al Warhaniyeh Mixed Intermediate Public School	الورhaniية المتوسطة الرسمية المختلطة	Al Warhaniyeh
		Chhim	Chehim Second Public School- French section	شحيمة الرسمية الثانية - الفرع الفرنسي	Chehim- Al Blat
		Hasrout	Hasrout Mixed Intermediate Public School	حصروت المتوسطة الرسمية المختلطة	Hasrout
North	Minieh-Donieh	Bhannine	Bhannine Mixed Public School	بحنين الرسمية المختلطة	Bhannine- Main Road
		Al Nabi Youchaa	Al Nabi Youchaa Mixed Public School	النبى يوشع الرسمية المختلطة	Al Nabi Youchaa- Main road
		Deir Emar	Deir Emar public school for Girls	دير عمار الرسمية للبنات	Deir Emar- Al Bayader- Main road
		El Minyeh Balat	El Minyeh Balat public school for Boys	المنية بلاط الرسمية للصبيان	El Minyeh Balat- Al Balat Street
		Deir Ammar	Deir Ammar Mixed Public Kindergarten	روضة دير عمار الرسمية المختلطة	Deir Emar- Om Al Darbine-
		Deir Ammar	El Meniyeh Secondary Public School - Martyr Lieutenant Wissam Eid Branch	ثانوية المنية - فرع الشهيد الراحل وسام عيد الرسمية	Deir Emar- Al Bawab Street
		Al Baddawi	Al Baddawi Second Intermediate Public School for Girls	متوسطة البداوي الثانية الرسمية للبنات	Al Baddawi- Main road

		Al Baddawi	Rawdat al Badawi Second Public School	روضة البداوي الثانية الرسمية	Al Baddawi- Wadi Al Nahleh- Main road
		Bakhoun	Bakhoun Intermediate public school for Boys	بخعون المتوسطة الرسمية للصبيان	Bakhoun- Al Dayaa- Main road
		Mrah Sraj	Mrah Al Sraj Mixed Intermediate Public School	مراح السراج المتوسطة الرسمية المختلطة	Mrah Al Sraj
		Kfarhabou	Kfarhabou Mixed Public School	كفرحبو الرسمية المختلطة	Kfarhabou- Dahr El Sammak
		Sir El Dinniyeh	Sir El Dinniyeh Secondary Public School	ثانوية سير الضنية الرسمية	Sir El Dinniyeh- Al Saki- Main road
		Deir Nabouh	Deir Nabouh Mixed Public School	ديرنبوح الرسمية المختلطة	Deir Nabouh
		Adwa	Adwa Mixed Public School	عدوة الرسمية المختلطة	Al Rawda
	Akkar	Jdaidet Al Qaitah	Jdaidet Al Qaitah Mixed Public School	جديدة القيطع المختلطة الرسمية	Jdaidet Al Qaitah
		Bebnine	Bebnine Public School for Girls	ببنين الرسمية للبنات	Bebnine- Al Mezrab- Main road
		Barqayel	Barqayel Mixed Public School	برقايل المختلطة الرسمية	Barqayel- Al Kroum Street
		Bebnine	Bebnine Akkar public school for Boys	ببنين الرسمية للصبيان	Bebnine- Al Jawahra (Raya)- Internal Street
		Meshmesh	Mishmesh Mixed Public School	مشمش الرسمية المختلطة	Mishmesh- Karam Al nasbat- Dahr Al Zeituneh- Main road
		Bkarzla	Bkarzla Mixed Public School	بقرزلا الرسمية المختلطة	Bkarzla
		El Borj	El Borj Mixed Public School	البرج الرسمية المختلطة	El Borj- Al Maydan- Main road
		Tekrit	Rafic El Hariri Public School - Tekrit	مدرسة رفيق الحريري الرسمية - تكريت	Tekrit- Al Shura- Tekrit road- Near the public technical school
		Tal Abbas Al Gharbi	Rafic Hariri Public School in Tal Abbas Al Gharbi	رفيق الحريري الرسمية في تل عباس الغربي	Tal Abbas Al Gharbi
		Talmeaan	Talmeaan Mixed Public School - Akkar	تلمعيان المختلطة الرسمية - عكار	Talmeaan- Tal Kara- Talmeaan
		Khaybet El Jundi	Khaybet El Jundi Mixed Public School	خريبة الجندي الرسمية المختلطة	Khaybet El Jundi
		Al Mkybleh	Al Mkybleh Mixed Public School	المقبيلة الرسمية المختلطة	Al Mkybleh

		Wadi Khaled	Mrs. Bahiya El Hariri Public School	مدرسة السيدة بهية الحريري الرسمية	Wadi Khaled- Wadi Khaled- Al Medjdel
		Rajm Hussein	Rajm Hussein Mixed Public School	رحم حسين الرسمية المختلطة	Rajm Hussein
		Al Kawashra	Al Kawashra Mixed Public School	الكواشرة الرسمية المختلطة	Al Kawashra- Al Charki
		Mazraat Baldeh	Mazraat Baldeh Mixed Public School	مزرعة بلدة الرسمية المختلطة	Mazraat Baldeh
	Batroun	Boksmaya	Boksmaya Mixed Public School	بقسميا المختلطة الرسمية	Boksmaya
		Kfar Aabida	Kfar Aabida Intermediate Public School	كفر عبيدا الرسمية المتوسطة	Kfar Aabida- The Church- Main road
		Jran	Jran Mixed Public School	جران الرسمية المختلطة	Jran- Al Hamra- Main road
		Douma	Douma Mixed Public School	دوما المختلطة الرسمية	Douma- main road
	Koura	Bttram	Khalil Salem Bttram Secondary Public School	ثانوية خليل سالم بطرام الرسمية	Bttram- Al Ain- Main road
		Bttram	Bttram / Khalil Salem Public School	بطرام/ خليل سالم الرسمية	Bttram- Al Ain- Highway
		Kfarhata	Kfarhata Public School	كفر حاتا الرسمية	Kfarhata- Saint John Street
	Bsharri	Barhalioun	Barhalioun Mixed Public School	برحليون الرسمية المختلطة	Barhalioun- Public Square Street
	Zgharta	Mezyara	Mezyara Mixed Public School	مزيارة الرسمية المختلطة	Mezyara- Al Dahr
		Iaal	Iaal Mixed Public School	ايعال الرسمية المختلطة	Iaal- Main road
		Zgharta	Zgharta Mixed Kindergarten	روضة زغرنا المختلطة	Zgharta- Al Abey- President Frangieh Street
	Tripoli	Tripoli	May Public School For Girls	مدرسة مي الرسمية للبنات	Al Tal and central city- Al Madares Street
		Tripoli	Abi Samra First For Girls	مدرسة أبي سمرا الأولى للبنات	Abi Samra- Al Manar Street or new Abi Samra
		Qalamoun	Al Qalamoun public school for Girls	مدرسة القلمون الرسمية للبنات	Al Qalamoun
		Tripoli	George Sarraf Secondary public school	ثانوية جورج صراف الرسمية	Abi Samra- Al Manar University Near Al Zahraa- Zeitoun Abi Samra Street or new Abi Samra
		Tripoli	Al Kobba Al Jadida Public Kindergarten	مدرسة روضة القبة الجديدة الرسمية	Al Kobba- Mohajjarine Street- Facing the officers' club

South Lebanon	Tyre	Maarakah	As Shahid Khalil Jaradi Secondary Public School/ Maaraka	ثانوية الشهيد خليل جرادي الرسمية /معركة	Maaraka- North
		Shhour	Doctor Afif Baidoun Intermediate Public School	متوسطة الدكتور عفيف بيضون الرسمية	Shhour
		Maarakah	Shuhada Maaraka Elementary Public School	مدرسة شهداء معركة الابتدائية الرسمية	Maaraka- North- Al Baydar Street
		Al Bazourieh	Al Bazouriyeh Secondary Public School	ثانوية البازورية الرسمية	Al Bazouriyeh
		Bourj Rahhal	Bourj Rahal Mixed Intermediate Public School	برج رحال المتوسطة الرسمية المختلطة	Bourj Rahal- Public Square
		Al Shaaitiya	Al Shaaitiya Al Kanissa Intermediate Public School	الشعيتية الكنيسة المتوسطة الرسمية	Al Shaaitiya- Main road
		Ain Baal	Kamal Salhab Secondary Public School- Ain Baal	ثانوية كمال سلهب الرسمية - عين بعال	Ain Baal- Main road
		Jibal Al Butom	Jibal El Butom Intermediate School	جبال البطم المتوسطة الرسمية	Jibal El Butom
		Qana	Qana Secondary Public School	ثانوية قانا الرسمية	Qana- Rass abid- Near the field
		Qlayla	Qlayla Intermediate Public School	القليلة المتوسطة الرسمية	Qlayla- Omran Street
	Saida	Saida	Martyr Maarouf Saed Intermediate Public School	مدرسة متوسطة معروف سعد الرسمية	Al Wastani- Riyad Al Solh Street (Hammam Al Askari)
		Aadlon	Aadloun Intermediate Public School	مدرسة عدلون المتوسطة	Aadloun- The Husayniyeh- Al Mashaa Street
		Sarafand	Al Sarafand Public School	مدرسة الصرفند الرسمية	Al Sarafand- Near the highway- new building- Sarafand- Al Babiliya main road
		Abra	Abra Mixed Intermediate Public School	مدرسة عبرا المتوسطة الرسمية	Abra- the Church- Hosh Street
		Saida	Saida El Lebnanieh El Kuwaitieh Public School	المدرسة اللبنانية الكويتية صيدا	Saida -Al Wastani- Chamoun street
		AL Loubya	Al Loubya Elementary Public School	اللوبياء الابتدائية الرسمية	Al Loubya- The Husayniyeh- Hussaini club Street

		Saida	Haret Saida Public School	حارة صيدا الرسمية	Al Hara- Al Taamir- Jbaa Road	
		El Bissarieh	El Bissariah Intermediate Public School	البيسارية المتوسطة الرسمية	El Bissariah- near the cemetery	
		Matariyat Al Shawmar	Matariyat Al Shawmar Intermediate Public School	متوسطة مطرية الشومر الرسمية	Matariyat Al Shawmar	
		Al Babiliyeh	Al Babiliyeh Intermediate	البابلية المتوسطة الرسمية	Al Babiliyeh- Bream	
		Roum	Elias Merhi Intermediate Public School	متوسطة الياس مرعي الرسمية	Roum- Main road	
	Jezzine	Jezzine	Jezzine Secondary Public School	ثانوية جزين الرسمية	Jezzine- Al Bayader Street	
		Jezzine	Jezzine Intermediate Public School	جزين المتوسطة الرسمية	Jezzine- Al Bayader- Main road	
	Beirut	Beirut	Beirut	For Girls Second Public School	مدرسة البنات الثانية الرسمية	Al Mousaitbeh- Salim Slem Avenue-Mostafa Naja Street
			Beirut	Ras Beirut First Mixed Public School	مدرسة رأس بيروت الأولى المختلطة الرسمية (جابر الأحمد الصباح)	Ras Beirut- Karakass- Al Tanoukhyin Street
			Beirut	Rene Mouawad Secondary Public School	ثانوية رينيه معوض الرسمية	Al Sanayeh- Al Rachidin Street
Beirut			Hassan Saab Mixed Secondary Public School	ثانوية الدكتور حسن صعب الرسمية المختلطة		
Beirut			El Amir Shakib Irslan Mixed Secondary Public school	ثانوية شكيب ارسلان	Ain Al Tineh- Sakyat Al Janzir- Rashid Karami Street- Verdun	
Beirut			Uruguay First Achrafieh Public School for Boys	مدرسة الأوروغواي الرسمية	Achrafieh- Al Ghabi- Karm El Zeitoun Street- Jisr Al Wati	
Beirut			Ain El Mraiseh Mixed Intermediate Public School	مدرسة العلامة الدكتور صبحي الصالح الرسمية (عين المريسة)	Bir Hassan- Jnah	
Beirut			Al Allama Abdullah Al Alayli Secondary	ثانوية العلامة عبد الله العلابي	Cornich Al Mazraa- near Mosquet Jamal Abdul Nasser	
Beirut			Omar El Zini Mixed Intermediate Public School	مدرسة عمر الزعني المتوسطة المختلطة	Al Malaab- Abu Chaker- Mohamed Salam Street	
Beirut			Amr Hamad Mixed Elementary Public School	مدرسة عمر حمد الابتدائية المختلطة الرسمية	Tariq Al Jadida- Al Dana Street	

		Beirut	Mohammed Shamel Mixed Elementary Public School	محمد شامل الإبتدائية المختلطة	Al Malaab- Abu Chaker Street
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Annex VI – USAID Standard Conditions for Small-Scale Construction

Standard Conditions for Small-Scale Construction

Small-scale construction activities occur in association with a wide variety of development projects financed by USAID. Construction activities include demolition; site clearing; soil grading, leveling and compaction; excavation; pipe and equipment installation; and the erection of physical structures. These activities have the potential to result in significant adverse environmental impacts, but most of those impacts can be mitigated down to acceptable levels through the use of good construction management practices.

These standard conditions have been developed by USAID’s Europe and Eurasia Bureau to ensure that small-scale construction activities do not result in significant adverse environmental impact. When adherence to these conditions is required as a condition of small-scale construction contracts, no significant adverse environmental impact is presumed to result from activity implementation. Project officers, CTOs, Mission Environmental Officers, Contract Officers and implementing organizations must nonetheless be aware that these standard conditions are generic in nature, and that additional potentially significant adverse environmental impacts may be associated with small-scale construction activities.

It is the responsibility of the individual USAID missions, and/or their implementing contractors and grantees, to monitor construction and to ensure that significant adverse environmental impacts do not result from these programs.

For the purposes of this guidance, “small-scale” construction activities are defined here as those that cost less than \$100,000 per construction project. Because of the exceptionally diverse physical conditions under which Bureau construction activities take place, and the very broad kinds of construction that take place, the following standard conditions are to be followed “as practicable and appropriate.”

Standard Conditions for Small-Scale Construction Projects

- Establish and adhere to construction timetables that minimize disruption to the normal activities of the construction area.
- Coordinate truck and other construction activity to minimize noise, traffic disruption and dust.
- Develop and implement appropriate human health and worker safety measures during construction.
- Post construction timetables and traffic diversion schedules at the project site.
- Where significant environmental impacts may occur, document and photograph pre-construction and post-construction conditions.
- Avoid subsidence and building stabilization problems through proper foundation excavation, fill placement and borrow pit management.
- Fill should avoid pockets of segregated materials, it should use well-graded materials, and it should be compacted to recognized standards.
- Backfill and/or restore borrow areas and quarries before abandonment unless alternative uses for those sites are planned.
- Control runoff into borrow pits.
- Provide temporary sanitation at the construction site.

- Recover and replant topsoil and plants as practicable.
- Set protocols for vehicle maintenance to control contamination by grease, oil and fuels.
- Install temporary erosion control and sediment retention measures when permanent ones either are not feasible or are delayed.
- Avoid pollution of waterways with stockpiled construction materials.
- Cover stockpiled construction materials, as practicable.
- Place solvents, lubricants, oils, and other semi-hazardous and hazardous liquids over a lined area with appropriate secondary containment in order to contain spillage. Test the integrity of bulk storage tanks and drums, and secure valves on oil and fuel supplies.
- Build appropriate containment structures around bulk storage tanks and materials stores to prevent spillage entering watercourses.
- Handle, store, use and process branded materials in accordance with manufacturer's instructions and recommendations.
- Take waste materials to appropriate, designated local disposal areas.
- Avoid the use of cement; paper; board; sealant and glazing formulations; piping; roofing material; or other materials containing asbestos.
- Do not use PCBs in electric transformers.
- Avoid sealant and glazing formulations that use lead as a drying agent.
- Use lead-free paint, primers, varnishes and stains.
- Minimize the use of solvent-based paints, or replace with water-based materials.
- Minimize burning of waste materials.
- Employ techniques to minimize dust and vapor emissions as practicable (e.g., road speed limits, air extraction equipment, scaffolding covers, road spray).
- Recycle wastewater to the extent practicable.
- Build tanks or other separators for silt-laden material prior to allowing significant outflow into watercourses.
- Build collection channels leading to oil and/or silt traps, particularly around areas used for vehicle washing or fuelling.
- Seal or remove abandoned drains to minimize water contamination.
- Segregate waste which can be salvaged, re-used or recycled.
- Introduce measures to control and minimize the volume of waste on site.
- Employ sensitive strategies with regard to trees, watercourses, plant or animal species or habitats, and important historical and archaeological features.
- As practicable, landscape construction sites in a way that is appropriate to local conditions.
- Minimize the disturbance of, and reduce the spread of, ground contaminants.
- Do not build structures in sensitive areas such as wetlands.
- If waste will be buried on site, avoid siting burial pits up-gradient from drinking water sources such as wells. Pits should be lined with impermeable material (e.g., clay or polyethylene).
- If waste will be buried on site, avoid siting waste pits where water tables are high or underlying geology makes contamination of groundwater likely. If no alternative site is available, ensure that pits are lined with impermeable material.
- Provide for the safe disposal of gray water from bathing and washing.