



QUESTIONS AND ANSWERS REPORT

To:	Offerors
From:	UNDP Lebanon
Subject:	Provision of Professional Services for the Assessment and Design of the rehabilitation activities needed for El Mina Coastal area and Cornish Facade
Reference:	LEB/CO RFP/165/16
Date:	15 August 2016

UNDP Lebanon Procurement Unit has received several questions regarding the subject Tendering Procedure. All questions received to-date are documented below with respective answers.

Questions and Answers		
1	Q.	Shall the Topographic survey for the corniche and the roads be provided by the Municipalities, local authorities Engineering department or any other authority? Also Is it available already or not?
	A.	No topographic survey of the corniche is available. This activity was mentioned in the TOR as part of Task 1; thus it is part of the consultant scope of work.
2	Q.	The availability of the As-built drawings of the current situation, the main utilities, the main road and its related area.
	A.	No As-built drawing of the current situation, the main utilities, the main road and its related area is available. This activity was mentioned in the TOR as part of Task ; thus it is part of the consultant scope of work.
3	Q.	The Tentative Due Date for Task 1 is specified as 1.5 Months from Contract Signature and for Task 2 as 4 Months from Contract signature, but the time needed for the review and approval of the full assessment report is not stated in the TOR; So please specify the time frame needed for this process (The approval process).
	A.	The approval time for the report cannot be given at this time since different parties have to approve it and we cannot estimate their time. This issue will be coordinated with the winner bidder in due time.
4	Q.	Could you please clarify the kind of profile / university degrees / years of experience required for the Key Personnel mentioned on page 24 of the RFP?
	A.	The profile of the key persons is the responsibility of the potential bidder. Any relevant experience, certification or training related to the project is an added value.



5	<p>Q. Could you please clarify what is meant by “International Experience” and “Training Experience” in the key personnel evaluation grid on page 24?</p> <p>A. International experience meaning relevant project executed abroad. Training experience means any certificate received related to the project.</p>
6	<p>Q. On page 29 of the RFP, “ISO certification for quality management system” is listed under “Qualifications Required”. Could you please clarify whether the absence of ISO certification would disqualify the bidder or whether it would just impact the number of points obtained by the bidder in the technical evaluation?</p> <p>A. The consultant should have acquired the ISO certification for quality management system. Moreover, any requirement mentioned under the paragraph “Qualifications required” are mandatory and subject to disqualification of any potential bidder.</p>
7	<p>Q. Given that the time allowed to prepare the offer is very short in view of the fact that the period Aug 4 – Aug 17 includes 2 weekends and an official holiday on Aug 15, would it be possible to postpone the deadline for submission of offers?</p> <p>A. The deadline will be extended until Tuesday 23rd of August as per the attached Updated Request for Proposal.</p>