

Assessment grid for the technical evaluation of tenders for small-scale contracts (CV + price)



Organisational unit	OE3300	Project title	Improving the Quality and Attractiveness of TVET in Lebanon										Date		
Officer responsible for the commission														PN	18.2208.9-001.00
Assessor														Contract no.	
(1) Criterion	(2) Weighting in %	Enter tenderer 1		Enter tenderer 2		Enter tenderer 3		Enter tenderer 4		Enter tenderer 5		Enter tenderer 6			
		(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)		
1. Qualifications of proposed staff (according to rules and criteria in the Terms of reference)															
1.1	Expert 1:														
1.1.1	General qualifications														
	- Education	20													
	- Professional experience	50													
1.1.2	Experience in the region/knowledge of the country	20													
1.1.3	Language skills														
	Enter languages	10													
	Subtotal for 1.1	100	0	0	0	0	0	0	0	0	0	0	0	0	0
1.2	Expert 2:														
1.2.1	General qualifications														
	- Education														
	- Professional experience														
1.2.2	Experience in the region/knowledge of the country														
1.2.3	Language skills														
	Enter languages														
	Subtotal for 1.2	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total for technical assessment	100	0	0	0	0	0	0	0	0	0	0	0	0	0
	Technical assessment in %		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
3.	Total for financial assessment														
	Overall assessment in %														
= (assessment score for qualifications of staff - highest score for qualifications of staff) x 70 % + (lowest financial bid - tenderer's financial bid) x 30 %															
Specific advantages/risks (see supplementary sheet)															
	Rank														

I hereby declare that I have carried out this assessment independently and to the best of my knowledge and belief. I will keep the data confidential and will not pass on any information regarding the current assessment procedure.

Date, full first and last name, function, OU