**SERVICE CONTRACT**

THE SERVICE CONTRACT dated 21/02/2018 between:

**B&S Europe**, with business registration number 9593343, and its Deputy Managing Director, Mr. Vincent Curie (hereinafter referred to as “The Client”)

And

**XXX,** with business registration number **XXX**, represented by **(NAME and LAST NAME);**

**XXX,** with business registration number **XXX**, represented by **(NAME and LAST NAME);**

**XXX,** with business registration number **XXX**, represented by **(NAME and LAST NAME)** (hereinafter referred to as “The Service Provider”)

**Article 1**

The Client is of the opinion that the Service Provider has the necessary qualifications, experience and abilities to provide services as requested by the EU funded Projects; “*EU Technical Assistance on CBRN Risks Mitigation” 2018/398-637*” and “*EU Technical Assistance to the Lebanese Internal Security Forces* *2017/390-013*” implemented by B&S Europe.

The Service Provider agrees to provide the Client with services which are defined in this Service Contract.

**Article 2**

2.1 It is agreed that the Service Provider shall deliver:

* *Interpretation (consecutive and simultaneous translation from translation booths) of English to Levantine Arabic and Levantine Arabic to English;*
* *Interpretation (consecutive and simultaneous translation from translation booths) of English to Classical Arabic and Classical Arabic to English;*
* *Interpretation (consecutive and simultaneous translation from translation booths) of French to Levantine Arabic and Levantine Arabic to French;*
* *Interpretation (consecutive and simultaneous translation from translation booths) of French to Classical Arabic and Classical Arabic to French;*
* *Translation of documents (including electronic documents) from English to Classical Arabic and Classical Arabic to English*
* *Translation of documents (including electronic documents) from French to Classical Arabic and Classical Arabic to French.*
* *The interpretation services (consecutive and simultaneous translation from translation booths) to be delivered anywhere within Lebanon.*

2.2 Specific translation and/or interpretation service assignments will be awarded on a ‘Cascading’ basis as set out below;

|  |  |
| --- | --- |
| **Assignment Offered to;** | **Timescale to Respond;** |
|  | 12 hours (from receipt of email from the Projects) |
|  | 4 hours (from receipt of email from the Projects) |
|  | Not applicable (assignment awarded by default) |

2.3 The Service Provider has been designated as **‘XXX/XXX/XXX’** for the purposes of the service assignment allocation process, as per paragraph 2.2.

2.4 It is agreed that the Client:

* Makes the payment to the Service Provider within [XX] days after the provision of the service assignment.
* Pays to the Service Provider for the delivery of services (as set out in paragraph 2.1) fees at a rate of [XX] per day (or ½ day) for consecutive interpretation; [XX] per translator/per day (or ½ day) for simultaneous interpretation; [XX] per A4 page for documentary translation).
* Makes sure that the Service Provider receives all the necessary administrative support to enable the delivery of each service assignment.

**Article 3**

Any amendment or modification of this Agreement or additional obligation assumed by either party in connection with this Agreement will only be binding if evidenced in writing signed by each party.

**Article 4**

It is the intention of the Parties to this Agreement that this Agreement and the performance under this Agreement falls under the Lebanon legislation and any misunderstanding between the parties may be solved by negotiation between parties or by the competent Court.

**Article 5**

5.1 The Service Contract may be terminated by the Client, in respect of one or more designated company(s), in the case of unsatisfactory performance.

5.2 Unsatisfactory performance includes (but is not limited to) poor quality translation or interpretation; delay or late delivery of service assignment(s).

5.3 On the first instance of unsatisfactory performance, the Client will issue a written warning to the designated company concerned.

5.4 On the second instance of unsatisfactory performance, the Client will terminate the Service Contract.

**Article 6**

6.1 The term of engagement for this Service Contract shall run from [XX/XX/XXXX] until [XX/XX/XXXX].

6.2 The Service Contract shall automatically terminate with expiration of the term of engagement, if not extended in pursuance of the provisions of this contract.

6.3 This Service Contract may be terminated by either the Client of the Service Provider upon written notice to that effect to the other Party.

6.4 The termination of the Service Contract shall not affect the rights and obligations of the parties up to the date of validity of termination.

IN WITNESS WHEREOF, each of the Parties commits themselves to fulfill this Service Contract.

On behalf of the Client On behalf of the Service Provider

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