

Terms of Reference

Ref #: 5677

Adolescent Awareness Sessions in Marjayoun and Bent Jbeil

THE PURPOSE OF THE CONSULTANCY:

World Vision Lebanon is looking for a short-term professional expert with a strong background and experience in delivering interactive and child friendly awareness sessions for children based on preventive Life Skills topics. The consultant's main role will be to plan and deliver interactive, child friendly session for school students between Kindergartens through grade 3 to raise their awareness on the following topics:

- Child rights (specifically the right to be protected from violence)
- My Personal space
- Saying NO
- Trusted adult

PROJECT DISCRIPTION:

The "Child Protection project" in general in Marjeyoun and Bent Jbeil Area aims at protecting girls and boys aged of all ages from any kind of violence. World Vision is working on achieving the aims using different ways. One of which is developing skills of children through interactive and child friendly sessions. Each school session is 90 minutes/ (1.5 scholastic hour) and interactive discussing Child rights (specifically the right to be protected from violence), My Personal Space, Saying NO and the trusted adult thus decrease the chances of violence practiced by children towards each other and by Adult towards children.

Consultant will perform interactive and child- friendly sessions in both private and/or public schools, with students of Kgs through Grade 3 as participants with a different range of ages 3-8 years old. The session should be 90 minutes/ (1.5 scholastic hour) in an interactive and child friendly way. The training session will run from December to April 2018 depending on school availability with a range of 100-120 student in each

session. A one-week preparation of materials should take place such as scenario, photocopy of papers or other materials one-two weeks prior to sessions.

REQUIRED TASKS:

Consultant will:

- Prepare Child Friendly and interactive awareness session targeting students from 3-8 years old. Each session should cover the following topics: Child right (specifically the right to be protected from violence), My Personal Space, Saying NO and the trusted adult using child friendly approach such as games, songs, sketch, animation with discussion...
- Lead the process of session delivery (around 15 session) (**In Arabic**) in Marjeyoun schools and (around 15 session) in Bent Jbeil schools.
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- Submit an attendance sheet of the students stamped and signed by School and consultant/trainer.
- Submit one final report in English (separately for each area and template to be provided by WV) to including documenting the whole process of all steps (preparation, schedule, content of sessions, sessions delivery)

Consultant should provide a plan/ schedule for delivering the topics after contacting the schools, including the preparation of the session in Arabic Language.

CONSULTANT QUALIFICATIONS REQUIRED:

The Consultant should have the following competencies and experiences:

- Significant technical expertise in life skills
- Have experience in working and dealing with kindergarten and cycle one students and Preferably working within a team
- Advanced degree in relevant education field (e.g. Special Education, social work, Sociology, Psychology etc...)
- Familiar with civil society and NGO engagement.
- Good analytical, critical thinking and communication skills.
- Good reporting skills.

- Ability to travel to Marjayoun and Bent Jbeil Area upon schools availability from December through April 2018

DURATION OF THE CONSULTANCY:

The consultant will provide services for WV as needed during the period from week of December 2017 until April 2018.

Task	Timeline
Meeting with the consultant to start preparing the material	Mid of November 2017
Provide around 15 in Marjayoun and 15 in Bent Jbeil child-friendly and interactive sessions for kindergarten and cycle one students in Marjayoun and Bent Jbeil Area private and public schools.	Tentative/ Flexible: Starting 1 st of December to 30 th of April, 2018
Submit Two final report (Marjayoun and Bent Jbeil) (in English) to WV including documenting the whole process of all steps (preparation, sessions delivery) using a report format from WV + attendance sheets (Stamped and signed by both schools and consultants)	18 th of May, 2018

Required Documents for Bid

Potential second party must submit the following documents to be considered for the project:

- Legal registration/certificate for being an official organization
- Copy of ID in case if not being officially registered
- CV
- Proposed detailed budget based on the above mentioned tasks
- In case the Service Provider is not registered with Ministry of Finance, a deduction of 7.5 % should always be considered.
- All offers must be sent to email address: LBN_Tenders@wvi.org.
- Email subject should be: " 5677 - World Vision Lebanon Call for Tender - Consultant for Life Skills Awareness Sessions KGs-G3" or it will be disregarded.