

Save the Children is an international Non-Governmental Organisation working to create lasting and positive change in the lives of children in need. We kindly request your best quotation for the below items. **THIS IS NOT A PURCHASE ORDER.** should a Purchase Order be placed subsequent to this quotation, the terms and conditions of purchase on the back of this document will apply. Save the Children may, unless the supplier expressly stipulates to the contrary, accept whatever part of the offer that we so wish.

PR no(s):	PR-LEB-ZAH-2020-078	Date RFQ sent out:	19/06/2020
		Date Quotation due back:	25/06/2020
		Procurement person responsible:	Roger Sadaka

SUPPLIER NAME:		RETURN QUOTATION TO: SAVE THE CHILDREN	
Contact name		Contact name	Roger Sadaka
E-mail		E-mail	Roger.sadaka@savethechildren.org
Phone		Phone	08-813117 03-053749
Fax		Fax	-
Mobile		Mobile	81-737900 ext.105
Address		Address	Zahle-CET Building

Date items required by:	
Delivery address:	Zahle Office
Delivery method/Incoterms (if applicable):	
Payment terms:	Check After 10 Days From Delivery
Factors to be considered for evaluation :	e.g. (Price /Quality/Lead time) :

Line item no.	Product code	Description of Goods / Services <small>(add attachment for technical specification if very detailed)</small>	Unit / Form	Quantity required	For supplier to fill in:			
					Currency	Unit Price	Total Price	Availability date
1		Curriculum Development Consultancy . Consultant to develop training material for competency -Based vocational training modules in Construction Site Management	Consultant	1	USD			
2								

Add more lines to the RFQ if required

Subtotal	
Sales tax (if applicable)	
Delivery charge (if applicable)	
Other charges (if applicable)	
TOTAL	

Additional information required from supplier:	
[1] Quote validity period	
[2]	
[3]	
[4]	

Supplier confirmation of offer	Supplier stamp, if available (otherwise only signatures)
Name	
Title	
Date	