

Save the Children is an international Non-Governmental Organisation working to create lasting and positive change in the lives of children in need. We kindly request your best quotation for the below items. **THIS IS NOT A PURCHASE ORDER.** should a Purchase Order be placed subsequent to this quotation, the terms and conditions of purchase on the back of this document will apply. Save the Children may, unless the supplier expressly stipulates to the contrary, accept whatever part of the offer that we so wish.

<b>PR no(s):</b>	PR-LEB-ZAH-2020-077	<b>Date RFQ sent out:</b>	19/06/2020
		<b>Date Quotation due back:</b>	25/06/2020
		<b>Procurement person responsible:</b>	Roger Sadaka

<b>SUPPLIER NAME:</b>		<b>RETURN QUOTATION TO: SAVE THE CHILDREN</b>	
<b>Contact name</b>		<b>Contact name</b>	Roger Sadaka
<b>E-mail</b>		<b>E-mail</b>	<a href="mailto:Roger.sadaka@savethechildren.org">Roger.sadaka@savethechildren.org</a>
<b>Phone</b>		<b>Phone</b>	08-813117 03-053749
<b>Fax</b>		<b>Fax</b>	-
<b>Mobile</b>		<b>Mobile</b>	81-737900 ext.105
<b>Address</b>		<b>Address</b>	Zahle-CET Building

<b>Date items required by:</b>	
<b>Delivery address:</b>	Zahle Office
<b>Delivery method/Incoterms (if applicable):</b>	
<b>Payment terms:</b>	Check After 10 Days From Delivery
<b>Factors to be considered for evaluation :</b>	e.g. (Price /Quality/Lead time) :

Line item no.	Product code	Description of Goods / Services <small>(add attachment for technical specification if very detailed)</small>	Unit / Form	Quantity required	For supplier to fill in:			
					Currency	Unit Price	Total Price	Availability date
1		<b>Curriculum Development Consultancy. Consultant to develop training material for competency-based vocational training modules in ICT(Information &amp;Communication Technologies) For Business</b>	Consultant	1	USD			
2								

Add more lines to the RFQ if required

<b>Subtotal</b>	
<b>Sales tax (if applicable)</b>	
<b>Delivery charge (if applicable)</b>	
<b>Other charges (if applicable)</b>	
<b>TOTAL</b>	

<b>Additional information required from supplier:</b>	
<b>[1] Quote validity period</b>	
<b>[2]</b>	
<b>[3]</b>	
<b>[4]</b>	

<b>Supplier confirmation of offer</b>	<b>Supplier stamp, if available (otherwise only signatures)</b>
<b>Name</b>	
<b>Title</b>	
<b>Date</b>	