



**Agència Catalana  
de Cooperació  
al Desenvolupament**

Via Laietana, 14, 4a  
08003 Barcelona  
2019  
Tel. 93 554 54 00  
Fax 93 554 78 05



FUNDED BY THE EUROPEAN UNION  
EU REGIONAL TRUST FUND 'MADAD'  
الصندوق الاستئماني الأوروبي 'مدد'

R/N: D186 G200 UE-S-OU-16/2021

Agència Catalana de Cooperació al  
Desenvolupament  
Via Laietana, 14  
08003 - Barcelona  
Spain

**TF-MADAD/2018/T04.136**

**INVITATION TO TENDER TO PARTICIPATE IN:  
*National Municipal Strategic Planning Lead Expert***

I am pleased to inform you that your firm is invited to take part in the competitive negotiated procedure for the above contract. The complete tender dossier is attached to this letter. It includes:

- A. Instructions to Tenderers**
- B. Service Contract Notice**
- C. Terms of Reference**
- D. Draft Contract Agreement**
- E. Tender Submission Form, including Declaration of Honour on Exclusion and Selection Criteria**

For full details of the tendering procedures, please see the **Practical Guide and its annexes**, which may be downloaded from the following website:

<http://ec.europa.eu/europeaid/prag/document.do>

We look forward to receiving your tender before the deadline set in point 8 of the Instructions to Tenderers. Please send it to the address and with the requirements given in point 8.

By submitting a tender you accept to receive notification of the outcome of the procedure by electronic means. If you decide not to submit a tender, we would be grateful if you could inform us in writing, indicating the reasons for your decision.

Yours sincerely,

Director  
Agència Catalana de Cooperació al Desenvolupament



**Generalitat  
de Catalunya**