



Request for Proposal (RFP)

FOR FUEL SUPPLY

RFQ No: [RFQ23121002]

Norwegian People's Aid (NPA) for Development and Humanitarian Cooperation

Norwegian People's Aid (NPA) Lebanon is an International Non-Governmental Organization that has been working in Lebanon since 1982. The country management office is located in Beirut, with two main programmes:

- Development Humanitarian Cooperation programme;
- Mine Action and Disarmament programme operating in South Lebanon

NPA invites quotations from interested suppliers for the supply of FUEL SUPPLY.

I. General information

- a. Purpose. This request for proposal (RFP) is to contract for fuel supply provider
- b. Who may respond. Only registered fuel station who are currently licensed to practice this service in Lebanon and maintain an office in Lebanon such providers, may respond to this RFQ
- c. NPA has 7 vehicles in Beirut, 35 vehicles and 2 generators in Tyre

II. Instructions

- a. Closing submission date: **COB 24 May 2021**
- b. Bids must be submitted in the English language via email to lebanontenders@npaid.org in this NPA's format provided and must be signed and stamped.
- c. Inquiries. Inquiries concerning this RFP should be mailed to: ritam@npaid.org or by phone 70666271
- d. Notifications of award. It is expected that a decision selecting the successful provider will be made within four (4) weeks of the closing date for the receipt of proposals. Upon conclusion of final negotiations with the successful Firm, all Offerors submitting proposals in response to this Request for Proposal will be informed, in writing, of the name of the successful bidder.

III. Scope of service

- a. Provide fuel supply to all NPA vehicles and generators

IV. PROPOSAL EVALUATION

- a. Compliance with the delivery date
- b. Available of the fuel station in Beirut and Tyre city



V. Supplier Profile

- All bidders are kindly requested to fill the table below

Supplier/ company name	Location- Full address	Registration number	Previous experience with NGOs / INGOs (please lists the names)

VI. Documents to be submitted

- a. The certificates on the quality of the fuel
- b. Latest Business Registration Certificate
- c. Company VAT certificate
- d. An overall description of the company including Map and list of petrol stations inside Beirut & Tyre with indicated working hours

VII. Standard Requirements for the fuel

Item	Brief Description	Unit of measure	Cost/ Liter	Remarks
1	Diesel	LTR	LBP ()	
2	95 Petrol (Gasoline unleaded)	LTR	LBP ()	
3	98 Petrol (Gasoline unleaded)	LTR	LBP ()	

VIII. Additional service might be offered by Bidder



Norwegian People's Aid
Lebanon

IX. Any other Notes by Bidder
