

## SUPPLY CONTRACT NOTICE

### Contract title:

**SUBJECT: INVITATION TO TENDER FOR:**  
**Supply of Personal Gear and Equipment for Fire Fighting and Flood Rescue**  
**Location:**  
**Arsal -Baalbek-Hermel Governorate, Lebanon**

#### 1. Reference

MASAR-LB-VNGI-014-SP/2021

#### 2. Procedure

Competitive Negotiated Tender for Supply contract

#### 3. Programme title

MASAR for Local Governments, Maintaining and Strengthening the Resilience of Local Governments. EU\_TF-MADAD/2018/T04.136

#### 4. Financing

The project is financed by the European Union, Regional Trust Fund in Response to the Syrian Crisis, the “MADAD Fund”, in accordance with the rules of the MASAR programme.

#### 5. Contracting Authority

VNG International Lebanon

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## CONTRACT SPECIFICATION

#### 6. Nature of contract

Unit Price /Supply contract

#### 7. Contract description

<b>Project name</b>	<b>Supply of Fire Fighting &amp; Flood Rescue Equipment and Personal Gear</b>
<b>Duration of the Project</b>	From Signature of contract <b>until final acceptance (TBD)</b> set
<b>The Place of project</b>	Arsal Municipality -Baalbek-Hermel Governorate, Lebanon
<b>Scope of work</b>	The scope of this contract comprises gearing up the first responder team of Arsal Municipality

<b>Project comprises:</b>	supply the First Responders' Team with fire-fighting and flood rescue equipment and personal gear
<b>After Sales Service</b>	N/A
<b>Warranty Period</b>	<b>Minimum</b> of 12 months from provisional acceptance (2 weeks from delivery dates)

- VNG International is not bound to accept the lowest bids. VNG can retender if the bids received did not match the qualifications requested.
- Only contactors who are short listed will be contacted.
- Technical Consultant and supervising will be done by the Expert assigned by the Municipality of Aarsal in coordination with the Contracting Authority.
- The company should have clearance with Taxes Office and will cover the taxes of this project if applicable.

**8. Number and titles of lots**

One lot only

**9. Maximum budget**

**36,000USD excluding VAT**

## CONDITIONS OF PARTICIPATION

**10. Eligibility**

Participation is open to all-natural persons who are nationals of and legal persons within the terms of laws of the country.

Supplies under this contract may originate in any country in accordance with the terms of laws of the countries of implementation and the contracting authority

Certificate of origin must be delivered with the samples to be approved at the latest.

**11. Number of tenders**

Tenderers may submit only one tender.

Tenders for parts of the work will not be considered.

Tenderers may not submit a tender for a variant solution in addition to their tender for the work required in the tender dossier.

In the event that a natural or legal person submits more than one tender, all tenders in which that person has participated will be excluded.

## 12. Grounds for exclusion

As part of the tender, tenderers must submit a signed declaration, included in the tender form, to the effect that they are not in any of the exclusion situations listed in Section 2.3.3. of the Practical Guide.

Tenderer must sign the declaration of honour template MASAR a14 provided.

## 13. Sub-contracting

Subcontracting is NOT allowed.

## PROVISIONAL TIMETABLE

### 14. Provisional commencement date of the contract

January 24, 2022

### 15. Implementation period of the tasks

Period of implementation: 4 months from signature of contract until final delivery date .

Provisional acceptance set at 2 weeks after delivery date

**Delivery period:**4 months after signature of contract. Earlier delivery dates are considered positively

## SELECTION AND AWARD CRITERIA

### 16. Selection criteria

Tenderers must prove their economic, financial, technical, and professional capacity to carry out the work subject to this call for tender. They must prove to the Contracting Authority that they will have at their disposal the resources necessary for performance of the Contract.

In order to win the tender, the tenderer should prove the following:

- Ability to fulfil the requirements
- Ability to deliver on time and complete in the required time frame
- Compliance with legal and statutory requirements
- Not economically dependent on the Contracting authority

#### **16.1 Economic and financial capacity of the tenderer** (based on item 3 of the tender form).

In case of tenderer being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three years for which accounts have been closed.

Criteria for legal and natural persons:

No	Criteria	Yes/No
1	Since no down payment is provided by contracting authority , tenderer must prove he Has sufficient financial stability to handle the contract (i.e bank solvency or audited financial statement)	

2	Annual turnover for the last 3 financial years equal to the maximum value of the contract (check tender form)	
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**Supporting Documents:** (Only awarded tenderer will be required to present documents formally translated into English documents)

- \* Financial solvency certificate stamped by the bank / statement of stamped bank account or audited financial statement
- \* Tax clearance from the ministry of finance
- \* Registration certificate in ministry of finance
- \* VAT (where applicable)
- \* Clearance from the NSSF (for a company)

**16.2 Technical and Professional capacity of the tenderer** (based on items 4, 5 & 6 of the tender form).

Criteria for legal and natural persons:

No	Criteria	Yes/No
1	Company Profile /	
2	Delivery timeline presented by tenderer	
3	At least 2 similar jobs of equal value in the last 5 years	
4	Products catalogue/ brochures	

**Supporting Documents:**

- \* Commercial registry and proof of authorisation that the tenderer can perform the obligations of this contract in its country of establishment
- \* Commercial Circular of power of signature (for a company)
- \* Data sheets and catalogues or any other supporting technical documents when applicable . Full untying of origin blow threshold of competitive Procedure
- \*Proof the tenderer has undertaken at least 2 similar contracts in the past 5 years. (Please check Tender form)

Previous experience which would have led to breach of contract and termination by a Contracting Authority shall not be used as reference. This is also applicable concerning the previous experience of experts required under a fee-based service contract.

Only The awarded tenderer will be asked to submit English translations (professional and authorized translation) of ALL documents

## 17. Award criteria

Best price-quality ratio (30:70). To be technically compliant tenderers must achieve at least 75 average score threshold in the technical evaluation (PRAG 2016)

### Award criteria:

- Technical Annex II&III detailed and filled properly with Specifications and Pictures of Goods. Most compliant gets highest grades (45 pts).
- Delivery Schedule/Timeframe. Earlier delivery dates are considered positively (10 pts)
- Goods Certificates, tests, tech. data sheets or (IOS certificates where applicable) (5 pts)
- Proof of Similar projects/ References (10 pts)
- Capacity Statement/ solvency (The financial ability to provide such quantities) (5 pts)
- Statement of origin of Goods, samples (where required) (10 pts)
- Detailed quotation (Goods, service, installation, etc.) (5 pts)
- Warranty statement Validity Period (10 pts)

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## TENDERING

### 18. Deadline for receipt of tenders

The deadline for receipt of tenders is specified in point 8 of the Instruction to Tenderers.

### 19. Tender format and details to be provided

Tenders must be submitted using the standard tender form for Competitive Negotiated Procedures, the format and instructions of which must be strictly observed.

The tender must be accompanied by a declaration of honour on exclusion and selection criteria using the template provided in the tender dossier documents

Any additional documentation sent with a tender will not be taken into consideration.

### 20. How tenders may be submitted

Tenders must be submitted in English exclusively to the Contracting Authority, using the means specified in point 8 of the Instructions to Tenderers.

Tenders submitted by any other means will not be considered.

By submitting a tender, tenderers accept to receive notification of the outcome of the procedure by electronic means.

### 21. Alteration or withdrawal of tenders

Tenderers may alter or withdraw their tenders by written notification prior to the deadline for submission of tenders. No tender may be altered after this deadline.

Any such notification of alteration or withdrawal shall be prepared and submitted in accordance with point 8 of the Instructions to Tenderers. The outer envelope (and the relevant inner envelope if used) must be marked 'Alteration' or 'Withdrawal' as appropriate.

### 22. Operational language

All written communications for this tender procedure and contract must be in English.

### 23. Legal basis

Regulation (EU) N°236/2014 of the European Parliament and of the Council of 11 March 2014 laying down common rules and procedures for the implementation of the Union's instruments for financing

external action, Commission Decision C (2014) 9615 of 10.12.2014 on the establishment of a European Union Regional Trust Fund in response to the Syrian crisis, "the MADAD Fund" amended by Commission Decision C (2015) 9691 of 21.12.2015. EU Grant Contract TF-MADAD/2018/T04.136 “Dealing with Displacement -Resilient subnational government in communities in the region affected by the Syrian crisis”.

#### **24. Additional information**

Due to the current circumstances, VNG International staff are working from home. Contact by emails only.