



## Terms of reference (ToR)

### Consultant to draft a Policy Paper

#### 1. General Information:

Justice without Frontiers (JWF), a dynamic active local non-governmental juristic organization founded in Beirut in 2005, is deeply committed to championing human rights, justice, democracy, peace, and the rule of law. Over the last decade, JWF's impactful work has addressed crucial initiatives, from addressing Sexual and Gender-Based Violence (S/GBV) to empowering women's access to justice, advocating for marginalized individuals, combating human trafficking, and more.

#### 2. Brief Information of the Project:

JWF is implementing a project in partnership with Deutsche Gesellschaft für International Zusammenarbeit (GIZ) and funded by the Federal Ministry for Economic Cooperation and Development (BMZ), within the Framework of Promoting Gender Responsive and Inclusive Politics and Economy in the MENA Region – WoMENA.

The project aims to empower women and girls in Lebanon by fostering their active participation in political and economic spheres within a safe, inclusive, and gender-responsive and transformative community through strengthening vulnerable beneficiaries accessing social cohesion and protection services and supporting companies, NGO's, women's and gender networks to implement innovative approaches to strengthen women's participation.



**3. Request:**

Justice Without Frontiers is seeking to hire a consultant to write a policy paper about women economic empowerment.

The consultant will conduct research on women's economic empowerment and its connection to cybercrimes and gender-based violence (GBV). This research will assess the impact on the community, gather recommendations, and aim to enhance women's political participation.

**4. Time Schedule:**

Justice Without Frontiers shall contract the consultant for the anticipated consultancy agreement from September 1st till November 15, 2024.

**5. Scope of work and deliverables**

- Conduct a desk review of existing literature, studies, researches on women's economic empowerment, how cybercrimes and gender-based violence (GBV) impact women's economic opportunities and participation focusing on successful case studies, current gaps, and best practices.
- Interview key stakeholders, including policymakers, women's organizations, business leaders, and affected individuals, to gain diverse perspectives and insights.
- Draft the policy paper, incorporating research findings, analysis, and recommendations .
- Present the key finding and recommendations during the national roundtable that JWF will organize in November.

**6. Skills and Experience required:**

- Bachelor degree in social and human science or relevant field
- Previous 5 years of experience in NGOs
- Experience in writing policies



**7. Evaluation:**

The offer received will be evaluated based on the years of experience and work portfolio, deliverables as follows:

- Over 5 years of experience: 10 points
- Previous similar report/research/policy papers.5
- Previous work with I/NGOs: 5 points

**8. Required Documents to be sent / How to apply:**

Interested Candidates should send:

- A Curriculum Vitae
- A Cover Letter
- Relevant experiences and samples of policies /studies
- Narrative and Financial offer
- Stating two references with contact details

Please submit your offer by email to [procurement@jwf.org.lb](mailto:procurement@jwf.org.lb) and include the consultancy title in the e-mail subject. Deadline for submission: 24/ 8 /2024. Applications received after the closing date will not be considered. Applications will be scored by the JWF committee and only shortlisted candidates will be contacted for an interview.