



Beirut, 31 MAY 2024

**Our ref: ISOSEP/CALL/WOR/2024/01**  
**Lot 1 - CIG B1E78B7C24**  
**Lot 2 - CIG B1E78B8CF7**

**INVITATION TO TENDER FOR: Renovation works and installation of photovoltaic systems in 2 Social Development Centres (SDCs) - Lebanon**

Dear Madam/Sir,

I am pleased to inform you that you are invited to take part in the local open procedure for the above works contract. The complete tender dossier includes:

**VOLUME 1**

SECTION 1: INSTRUCTIONS TO TENDERERS

SECTION 2: TENDER FORM

Annex 1 - Declaration of honour on exclusion and selection criteria.....Form A.14a

SECTION 4: QUESTIONNAIRE

Additional notice to tenderers

General information about the tenderer..... Form 4.1

Organisation chart ..... Form 4.2

Power of attorney ..... Form 4.3

Financial statement..... Form 4.4

Financial identification form .....Forms 4.5 a) + b)

Technical qualifications:

Overview of the tenderer's personnel .....Form 4.6.1.1

Personnel to be employed on the contract..... Form 4.6.1.2

Professional experience of key personnel

Curriculum vitae..... Form 4.6.1.3

Plant..... Form 4.6.2

Work plan and programme..... Form 4.6.3

Experience as contractor ..... Form 4.6.4

Data on joint ventures ..... Form 4.6.5

Litigation history ..... Form 4.6.6

Quality assurance system(s)..... Form 4.6.7

Accommodation for the supervisor ..... Form 4.6.8

Further information .....Form 4.6.9

SECTION 5: ADMINISTRATIVE COMPLIANCE GRID AND EVALUATION GRID

Administrative compliance grid

Evaluation grid

**VOLUME 2**

SECTION 1: CONTRACT FORM

SECTION 2: GENERAL CONDITIONS FOR WORKS CONTRACTS

SECTION 3: SPECIAL CONDITIONS

SECTION 4: SPECIMEN PERFORMANCE GUARANTEE

SECTION 5: SPECIMEN PREFINANCING PAYMENT GUARANTEE

SECTION 6: SPECIMEN RETENTION GUARANTEE

SECTION 7: DATA PROTECTION

SECTION 8: FINANCIAL FLOW

**VOLUME 3**

SECTION 1: TECHNICAL SPECIFICATIONS - LOT 1

SECTION 2: TECHNICAL SPECIFICATIONS - LOT 2

**VOLUME 4**

SECTION 1: FINANCIAL OFFER UNIT PRICE CONTRACTS (ALL LOTS)

SECTION 2: BILL OF QUANTITIES – LOT 1

SECTION 3: BILL OF QUANTITIES – LOT 2

**VOLUME 5**

SECTION 1: DESIGN DOCUMENTS, INCLUDING DRAWINGS - LOT 1

SECTION 2: DESIGN DOCUMENTS, INCLUDING DRAWINGS - LOT 2

For full information about procurement procedures please consult the practical guide and its annexes, which can be downloaded from the following web page:  
<https://wikis.ec.europa.eu/display/ExactExternalWiki/ePRAG>

We look forward to receiving your tender.

The tender has to be sent or hand delivered no later than the submission deadline at the address specified in the instructions to tenderers.

By submitting a tender, you accept to receive notification of the outcome of the procedure by electronic means. Such notification shall be deemed to have been received by you on the date upon which the contracting authority sends it to the electronic address you referred to in your offer.

Yours sincerely

The Head of AICs Beirut Office  
Alessandra Piermattei

