

Maritime – Workshop Equipment

Machining Equipment

Lebanon

CONTEXT

The European Institute for Cooperation and Development (IECD) is a French non-governmental organization (NGO) founded in 1988 and operating in the field of social and economic development in partnership with local institutions. IECD's main sectors of action are vocational training and professional integration, assistance to micro and small enterprises, and access to education for the most vulnerable. IECD has been operating in Lebanon since 1989 and opened a regional office in Beirut in 2007.

Semeurs d'Avenir (SDA), association created in 2010, is the operational partner of IECD. As part of its partnership with IECD, SDA implements projects in the field of entrepreneurship, education, training, and professional integration.

In the process of our development and creating opportunities for the youth to have a decent job and decent life. We have successfully built a relationship with International Maritime Academy which is willing to train our graduates who have an interest in the maritime industry and seek jobs for them with many local and international companies like but not limited to CMA CGM.

Therefore, as part of the development, IECD and SDA are soliciting proposals to equip the workshop that will be used in our collaboration to enhance practical work and ensure the success of the training.

SCOPE OF PURCHASE

The workshop is located on the ground floor, parking area of the International Maritime Academy, inside PORTEMILIO Hotel & RESORT building, Jounieh.

The bidder's offer should include the following related services: equipment transportation to the workshop, machine installation upon delivery, testing and commissioning, a 1-year warranty, and a 2-year maintenance contract following the warranty end.

The offers will remain valid for 90 days after the submission date. An offer valid for a shorter period will be rejected.

PROFILE

The project will be awarded to the bidder who meets the following criteria:

- Leading and certified provider of machining equipment from well-known brands offering a broad range of related services and maintenance.
- Capability of delivering the project on time.
- Demonstrate a strong work ethic and professional integrity.

HOW TO APPLY

Interested bidders are invited to submit their bid in English based on the TOR and RFQ, the bid should include:

Technical proposal:

- Company profile and qualification documents, including past experience and previous clients (To have at least completed a similar service in the past, completion note should be attached to the offer).

- The technical offer should include a detailed description and operation manuals of each machine and as well as a plan for the maintenance of the machines for 2 years following the date of installation.
- Certificate of business registration, certificate of incorporation, business license (Commercial circular & Commercial Register)
- ID of authorized Signatory
- Certified copy of tax registration (MOF and VAT document if available)
- Official document from the brand certifying the bidder as a recognized distributor of the brand in Lebanon, or authorization of manufacturers for each equipment.
- List of spare parts needed for the maintenance of the machines and their cost, as well as the labor cost for the machines during the period of the contract.
- A copy of the statement of integrity signed by the supplier.
- Offer should include at least 3 items out of 5, any offer for less than 3 items will not be accepted.
- Supplier should guarantee delivery and installation before end of January 2025.

Financial proposal:

- A detailed financial offer as per the RFQ that includes all fees and expenditures in a table, identifying clearly applicable taxes. The financial offer should also include the payment methods and all necessary information for payments.
- The offer should include the delivery, installation and testing and commissioning on site.

PAYMENT TERMS

Payment schedule will be defined at the contract stage based on mutual agreement between supplier and SDA.

Payment shall be issued within 15 working days upon the submission of the invoice.

The supplier has to select one of the below payment modalities and to mention it in the RFP:

- **Payment through bank transfer to Bank Audi account**, if the supplier has a Bank Audi account. This modality imposes zero transfer charges.
- **Payment through Bank transfer to bank other than Audi** if the supplier doesn't have an Audi Account. The supplier must bear the charges fees.
- **Payment through OMT:** Supplier to bear the fees imposed by OMT. **The fee is 2.3% of the total amount of the invoice.**

EVALUATION CRITERIA

A technical evaluation will be conducted to all the bidders based on the above-mentioned technical proposals submitted.

The evaluation will be done as follow: Technically qualified, lowest price.

OTHER INFORMATION

The supplier undertakes to provide the requested equipment as per the specifications, while providing general maintenance for the equipment as per the agreement.

Job Location: Maritime Academy-Portemilio Jounieh.

Contract Type: Master Equipment Purchase Agreement.

Deadline to submit: September 22, 2024, before 17:00.