



INTAJ Small and Medium Enterprise (SME) Support

Improved Networks, Training and Jobs (INTAJ) helps small-to-medium enterprises (SMEs) by providing 1-on-1 support in business planning and management delivered by experienced coaches. The coaching program aims to enable participants to build a concrete plan for growth and apply for financing to help achieve identified objectives. If selected, your business will go through a flexible 3-6 month program to help you identify the challenges and opportunities facing your business and prioritize available resources. The highest performing companies with potential to increase jobs will be provided with varying grants of up to \$22,000.

Application Form

I. BUSINESS PROFILE

Name of company

Name of applicant

Position of applicant within the company

Name of company owner(s)

Year established

Registered Address

Contact details (telephone & email)

Date of application

Describe your professional experience & qualification:

In what sector does your business operate?

Manufacturing Artisanal manufacturing

Hospitality Food production

Services Retail or wholesale

Agriculture Other _____

Describe what your business does

Describe the major challenges faced by your company

II. EMPLOYEE PROFILE

Number of employees by gender

Male

Female

Number of employees by nationality

Lebanese

Syrian

Other

III. PLAN DESCRIPTION

Briefly describe the business growth or improvement plan

Describe the estimated cost to implement the proposed plan? Please explain

Define additional staff requirements to implement proposed plan

What is the time frame to implement proposed plan?

IV. COOPERATION WITH INTAJ TEAM

How do you think a business coaching program can benefit you and your business?

Are you open to work with INTAJ staff & consultants and receive/implement suggested recommendations?

How to Apply

You can send your application by email to lb-intajsme@mercy Corps.org or submit it at one of our offices:

- Beirut Office: Bee Center, 9th Floor, Alfred Naccache Str. near Hotel Dieu De France Hospital
- Tripoli Office: Basha Center, 4th floor, Dam w Farez Str. parallel to the Blvd.
- Zahle Office: Badri Abd El Dayem Building, 2nd Floor, Zahleh-Baalbeck Highway, Zahle, Bekaa
- Baalbeck: Zeina Center, 2nd Floor, Ras Al Ain, Baalbeck

For more information, please email us at lb-intajsme@mercy Corps.org